



EMPLOYMENT APPLICATION

We appreciate your interest in this position and look forward to receiving your completed application. We will give your application thorough consideration. If you have questions about the hiring process, please contact us at (507) 529-5799 or: Tierre.Webster@NextChapterRochester.org.

What position are you applying for? _____

I am interested in: ____ full-time ____ part-time employment

1. Personal Information

Name: _____

Address: _____

Address: _____

Phone: _____ e-mail: _____

Phone number where we can contact you during the day: _____

Date available to begin employment: _____

Citizenship: _____ Are

you authorized to work in the U.S.? _____

Social Security Number:

Do you have a valid driver's license? _____ State: _____ License Number: _____

General state of health: _____

2. Academic Preparation

High School _____

Name	City, State	Date of Diploma
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Undergraduate College _____

Name	City, State	Date of Diploma
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Major:

Degree _____

Graduate School _____

Name

City, State

Date of Diploma

Degree _____

List any other training or preparation that is related to this position _____

3. Work Experiences (begin with the most recent position)

Business, Address, Phone, Contact Person/Supervisor	Position Held	Major Responsibilities	Dates of Employment

4. Confessional and Character Attributes

Give your definition of a Christian:

When did you become a Christian?

Church name and affiliation:

Are you a member? ____

Areas where you serve the church:

5. References – Preferably non-family members. Include your pastor as one of the three.

*note: By providing the above listed references, you are giving permission to Next Chapter Ministries to contact each reference.

Please read the Statement of Faith, Statement of Purpose and Conditions of Employment below. Your signature indicates your agreement and acceptance of them.

6. Statement of Faith

I believe in God, the Father almighty, Creator of heaven and earth.

I believe in Jesus Christ, His only son, our Lord, He was conceived by the power of the Holy Spirit And born of the Virgin Mary.

He suffered under Pontius Pilate, Was crucified, died and was buried.

He descended to the dead.

On the third day He rose again.

He ascended into heaven

And is seated at the right hand of the Father.

He will come again to judge the living and the dead.

I believe in the Holy Spirit,

The holy catholic church,

The communion of saints,

The forgiveness of sins, The

resurrection of the body, And

life everlasting. Amen.

7. Statement of Purpose

The primary purpose of Next Chapter Ministries is to build relationships with people who have been impacted by crime, restoring them to God, family, and community.

8. Conditions of Employment

I understand that Next Chapter Ministries does not discriminate in its employment practices against any person because of race, color, national or ethnic origin, gender, age, or qualified disability.

I hereby certify that the facts set forth in this application process are true and complete to the best of my knowledge. I understand that falsification of any statement or a significant omission of fact may prevent me from being hired, or if hired, may subject me to immediate dismissal regardless of the time elapsed before discovery. If I am released under these circumstances, I further agree that I will be paid and receive eligible benefits only through the day of release.

I authorize Next Chapter Ministries to thoroughly make inquiries, either by written, telephone, online or in person to any of the references I have listed or to any former employer, creditor, credit bureau, government agency, educational institution, military establishment or any other persons or institutions knowledgeable of my background as to my prior history, work experience, nature

of duties, work hours, wages, performance levels, reliability, responsibility, honesty, and any other measures of my character or personality.

I specifically waive any confidential relationship of privacy position which may exist between us and completely release Next Chapter Ministries from any responsibility or liability for damages which may occur as a result of the disclosure of this information. I waive the right to ever personally view any references given to Next Chapter Ministries.

I authorize Next Chapter Ministries to conduct a criminal records check. I understand and agree that any offer of employment that I may receive is conditioned upon the receipt of background information, including criminal background information.

I understand that this is only an application for employment and that no employment contract is being offered at this time.

Since the foundation of this organization is based upon religious convictions and beliefs, all employees, Board, and volunteers must adhere to the biblical belief of monogamous, heterosexual marriage for the expressed purpose of being godly role models of personal purity and for the correct interpretation of God's distinct sexual roles for males and females. I accept and commit to the Biblical teaching on chastity and to the Biblical injunction against homosexuality and lesbianism.

I agree to make every effort to live in peace and to resolve disputes with others in private or in the Christian community in conformity with the biblical injunctions of I Cor 6:1-8, Matt 5:23-34, and Matt 18:15-20. Therefore, I agree that any claim or dispute arising out of any aspect of this employment relationship, including claims under federal, state and local statutory law, will be settled by biblically based mediation. The mediation and arbitration process will be conducted in accordance with the "Rules of Procedures for Christian Conciliation" contained in the Peacemaker Ministries booklet, *Guidelines for Christian Conciliation*.

I understand that Next Chapter Ministries and I agree that these methods shall be the sole remedy for any controversy or claim arising out of the employment relationship and waive the right to file a lawsuit against one another in any civil court, except to enforce a legally binding arbitration decision.

My signature indicates my affirmation of the following:

The information I have provided herein is completely true. Also, I am in complete agreement with the **Statement of Faith, Statement of Purpose and Conditions of Employment**.

Signature

Date

Next Chapter Ministries does not discriminate on the basis of race, color, or national or ethnic origin regarding any of its policies, programs, and procedures.

