Men’s Ministry Site Director

Reports to the Executive Director

Primary Responsibilities

1. Work in collaboration with the Men’s Ministry Discipleship Lead and Family Program Manager in an effort of executing the Men’s Ministry Program Model.
2. Supervise and manage Next Chapter’s main physical site.
3. Foster Christ-centered relationships with participants that are housed and/or receiving services through Next Chapter Ministries through verbal and written communication.
4. Provide spiritual support in the lives of Men’s Ministry participants through mentoring.
5. Plan, promote, and coordinate educational, and social activities that will support the holistic growth of NCM participants in tandem with Discipleship Lead.
6. Assist in developing and managing the Men’s Ministry budget and resident contributions.
7. Oversee and manage the completion of each participant’s Discipleship Map in partnership with the Discipleship Lead.
8. Collect assigned Ministry outcome data.
9. Assist in Resident Orientation.
10. Recruit, supervise, support, and help place volunteers.
11. Proactively communicate with stakeholders and supervisor.
12. Coordinate and maintain equipment, buildings, vehicles and grounds usage and maintenance.
13. Various administrative tasks included but not limited to: Daily Log, corresponding with stakeholders and referral sources.
14. Build and grow community partnerships that align with our Christ-centered, Trauma Informed, Psycho-Social-Spiritual Program Model.
15. Use best practices and evidence based programming that align with trauma informed care.

Secondary Responsibilities

1. Participate in the Next Chapter community at large through interactions with the participants, volunteers, and staff in other sectors of the ministry.
2. Represent NCM as directed through formal and informal networking activities, including various work groups.
3. Attend team consults, Ministry specific meetings, and development meetings and Rapid Consults with Program Manager upon request.

Men’s Ministry Staff
Page 1 of 2
Approved: September 6th, 2019
4. Document activities, events, and appropriate information.
5. Maintain a presence in the main office and on campus.

Core Values

2. Integrity - The quality of being honest, fair, and having strong Biblical, moral, and ethical principles. Matthew 5:37, Philippians 4:8, Titus 2:7
3. Competence – Possessing the required knowledge, skills, abilities, and capacity to work with excellence. Matthew 25:14-30, Romans 12:2, 2 Corinthians 8:7