Men’s Ministry Site Director

Reports to the Executive Director

Primary Responsibilities

1. Work in collaboration with the Men's Ministry Discipleship Director in an effort to execute the Men's Ministry Program Model.
2. Supervise and manage Next Chapter's main physical site.
3. Foster Christ-centered relationships with participants that are housed and/or receiving services through Next Chapter Ministries through verbal and written communication.
4. Assist in developing and managing the Men's Ministry budget and resident contributions.
5. Oversee and manage the progress of each participant's Discipleship Map in partnership with the Discipleship Director.
6. Collect assigned Ministry outcome data.
7. Assist in Discipleship Home Resident Orientation upon arrival & ongoing.
8. Recruit, supervise, support, and help place & orient volunteers.
9. Proactively communicate with stakeholders and supervisor.
10. Coordinate and maintain equipment, buildings, vehicles, and grounds usage and maintenance.
11. Various administrative tasks included but not limited to: Daily Log, corresponding with stakeholders and referral sources.
12. Plan, promote, and coordinate educational, and social activities that will support the holistic growth of NCM participants in tandem with Discipleship Director, and assist and encourage residents to do the same.
13. Build and grow community partnerships that align with our Christ-centered, Trauma-Informed, Psycho-Social-Spiritual Program Model.
14. Use best practices and evidence-based programming that align with trauma-informed care.
15. Weekly Men's Ministry & Site Overview Check-In with Discipleship Director to establish & prioritize needs.

Secondary Responsibilities

1. Participate in the Next Chapter community at large through interactions with the participants, volunteers, and staff in other sectors of the ministry.
2. Represent NCM as directed through formal and informal networking activities, including various workgroups.
3. Attend team consults, Ministry specific meetings, and development meetings and Rapid Consults with Program Manager upon request.
4. Document activities, events, and appropriate information.
5. Maintain a presence in the main office and on campus.

Core Values

2. Integrity - The quality of being honest, fair, and having strong Biblical, moral, and ethical principles. Matthew 5:37, Philippians 4:8, Titus 2:7
3. Competence – Possessing the required knowledge, skills, abilities, and capacity to work with excellence. Matthew 25:14-30, Romans 12:2, 2 Corinthians 8:7