

**TOWN OF WEBSTER  
MINUTES  
FEBRUARY 1, 2011**

The Board of Commissioners for the Town of Webster met for its regularly scheduled meeting at 1411 Webster Road.

**Members Present:** Mayor Larry Phillips, Commissioner Billie Bryson, Commissioner Jean Davenport, Commissioner Rick Fulton, Commissioner Allan Grant, and Commissioner Mark Jamison.

**Members Absent:** Attorney Kim Lay

**Others Present:** Gerald Green, Planning Board Director of Jackson County; Emily Elders, Chair of Jackson County Greenway Committee; Susan Leveille, Planning Board Chair, Town of Webster; and Nick Breedlove with The Sylva Herald.

**Agenda-**Mayor Phillips called the meeting to order at 7:00pm with a call for additional Agenda items. Under Old Business two items were added: Sidewalk Clearance and Natural Gas Line. Under New Business two items were also added: Hazard Mitigation Plan and Goals for the Town of Webster. Approval of the amended Agenda was made by Commissioner Grant with a second provided by Commissioner Jamison. Unanimous approval was gained.

**Approval of Minutes:** Mayor Phillips called for approval of the Minutes which yielded a motion from Commissioner Jamison with a second from Commissioner Fulton. The motion carried.

**Approval of Financial Report:** Commissioner Bryson presented the financial report noting that \$23,253.16 in deposits was made while \$3,827.50 in expenditures was required. Checking balanced at \$107,463.31 in the regular checking with \$62,024.83 available in the checking CD. Powell Bill funds displayed a balance of \$62,735.43. A discussion on the expense involved with attorney fees was held with no action taken. Commissioner Fulton provided a motion for approval of the financial report as presented while Commissioner Jamison provided the second. The motion carried unanimous support.

**GUESTS:**

Gerald Green, Planning Director for Jackson County

Mr. Green began with a background review of his previous positions, educational training, and then reviewed his work with Ginny Faust, NC Department of Commerce, with the Ordinance review being conducted by the Webster Planning Board. Mr. Green made the following points:

- He explained that his goal was to assist people with identifying what they wanted and then assist with plans to achieve that goal.
- Mr. Green wants to bring more planning into focus as opposed to reactive measures.
- He further noted that his desire was for our community to establish procedures in line with area towns, make the process easier, fair, understandable, and presented in a streamlined process.
- He would like to see zoning fees actually pay for services in the Inter-local Agreement.
- He would like to see Agencies working together to better serve the community and provide a smooth working relationship. (EX. Emergency Management Plan and Region A Southwest Commission)
- Mr. Green related that Jackson County is reviewing software to better integrate and develop a Master Plan for building and the processes involved.
- Areas specific to Webster that were discussed included:
  - HWY 107 and Webster Road area being involved in joint planning regarding traffic impact with a Planning Study
  - Development of nice entrance into Webster
  - Traffic in Webster

Mayor Phillips thanked Mr. Green for his input and time spent with Webster Officials.

Ms Emily Elders, Chairman of Jackson County Greenway Committee

Ms Elders spoke with the Board regarding potential sidewalks within the Webster area and made the following points:

- A grant for \$60,000 will be used to build a walking trail around the Department on Aging complex
- Ms Elders would like to see a crossover on Hwy 116 to provide a connection to the existing sidewalks fronting SCC.
- Speaking to property owners about sidewalk planning and gaining the public's input is vital prior to actual implementation
- A concrete sidewalk costs approximately \$24.00 per foot with an additional \$19.00 for curbing or \$120.00 per running foot.
- Right of way around Buchanan Loop belongs to NCDOT and we should meet with them prior to any action taken
- The River Park being developed in Dillsboro will be the start of the Greenway Path that would lead into Webster.

Mayor Phillips thanked Ms Elders for meeting with the Board.

## **OLD BUSINESS:**

1. Sidewalk Clearance-Mayor Phillips distributed a letter from Blair Spangler where he stated that he did not have the equipment necessary to clear Webster's sidewalks of snow. This letter was in response to Mayor's Phillips' inquiry. The need for snow removal for the Town apartment was discussed leading to a motion from Commissioner Davenport and a second from Commissioner Jamison to provide this service. The motion carried.
2. Natural Gas Line-Questions regarding the progress of the installation of the natural gas line, hook-ups, and sidewalk repair from this work were discussed. No action was taken on this discussion.

## **ZONING ADMINISTRATOR'S REPORT**

No report was given as no action has been taken

## **COMMITTEE REPORTS:**

1. The Greenway Committee-Commissioner Grant reported that the committee was working on a standard approach for obtaining property for projected Greenway which included
  - Identifying the property
  - Notifying the property owners
  - Informing owners that the notice is for planning only and that this information should be taken into consideration when selling the property
  - Establish a data base on properties acquired

Two new members have joined the County Greenway Committee-one member each from Sylva and Cullowhee.

2. The Planning Board-Chairman Leveille reported that the next meeting would be held on 02-22-2011 from 5:00 until 8:00pm.
3. The Traffic and Safety Committee-Mayor Phillips informed the Board that he had received an email about the possibility of placing a reduce speed limit sign in the private road area connecting Buchanan Loop and HWY 116. The 35mph limit around Buchanan Loop did not seem appropriate for that area. A children playing sign for that area was also suggested from the Board as children are located in that area. Mayor Phillips will investigate these options.

## **NEW BUSINESS;**

1. Jackson County Hazard Mitigation Plan-Mayor Phillips announced that a public hearing would be held on 02-28-2011 at the Court House beginning at 6:30pm.
2. Town of Webster Goals-Commissioner Davenport informed the Board that she had sent each member a copy of the goals established the previous year for their perusal. Anyone desiring to discuss a specific goal should bring that goal to the Agenda.

There being no further business, the meeting adjourned at 8:50pm with a motion for adjournment made by Commissioner Davenport and a second provided by Commissioner Fulton. The motion carried.

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Larry Phillips, Mayor

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Jean W Davenport, Clerk

**AGENDA**  
**TOWN OF WEBSTER**  
**MARCH 1, 2011**

1. Call to Order/Call for Agenda Items/Approval of Agenda
2. Approval of Minutes
3. Approval of Financial Report
4. Ms Susan Leveille, Planning Board Chair
5. Old Business:
  - Town of Webster Goals
  - Posting 2010 Minutes on Website/Financial Reports on Website
  - Other
6. Zoning Administrator's Report
7. Committee Reports:
  - The Greenway Committee
  - The Traffic and Safety Committee
8. New Business
  - Other
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9. Adjournment