

**Minutes**  
**Town of Webster Council Meeting**  
**Town Hall – 1411 Webster Road, Webster, NC**  
**October 6, 2011 – 6:00 pm**

**Members Present:**

Mayor Larry Phillips, Commissioners Jean Davenport, Rick Fulton, Tracy Rodes, and Town Clerk Gwen Nicholson

**Absent:**

Commissioners Billie Bryson, Allan Grant, and Attorney Kim Lay

**Others Present:**

Nick Breedlove with *The Sylva Herald*, and Louise Stevens, a citizen of the Town

**Call to Order**

Mayor Phillips called the meeting to order at 6:05 p.m. with a request for additional agenda items. There were no additional items for the October meeting; however, the Mayor requested that the following item be included on the November agenda:

- New Planning Board member recommendations

**Agenda Approval**

Mayor Phillips called for a review and approval of the agenda. Commissioner Davenport made a motion to approve the agenda and Commissioner Fulton seconded the motion. All members approved.

**Minutes Approval**

Mayor Phillips called for a review and approval of the September 6, 2011 Minutes. There were no additions or corrections to the minutes. Commissioner Fulton made a motion to approve the September minutes, as presented. Commissioner Davenport seconded the motion. All members approved.

**Financial Report Approval**

Town Clerk Nicholson reported that the Town received \$11,448.46 in income for the month of September, and expenses were \$2,162.38. The remaining Powell Bill funds are \$58,847.52.

Mayor Phillips called for an approval of the financial report, as presented. Commissioner Fulton made a motion to approve the financial report and Commissioner Davenport seconded the motion. All members approved.

## **Old Business**

- **Sidewalks**

Mayor Phillips reported receiving a notice from the Inspector General of North Carolina. That notice indicated that all Powell allocated funds must be spent by June 30, 2012 or they will be reverted back to the State. The report indicated that the funds could not be placed in escrow or held in abeyance by the Town and used after that deadline. There was a discussion by all commissioners as to how to utilize the \$58,847.52 in Powell fund before they reverted to the State in June. Commissioner Davenport stated an option would be to put sidewalks where the Town does not have sidewalks. Nick Breedlove suggested the Mayor contact Dan Setzer with the Town of Sylva, which recently installed new sidewalks using their Powell funds. Perhaps the Mayor could get a cost breakdown and timeframe. Mayor Phillips said he would contact Dan Schaeffer and report to the Council at the November meeting.

Mayor Phillips reported that Jonathan Woodard of DOT is working on a fourth option for the Town. The report was not ready for this meeting and will be presented at the November meeting.

- **R-5000**

Mayor Phillips reported that Planning Board Chairman, Susan Leveille, attended a DOT meeting in Cherokee, and asked the group to re-think R-5000 because of the cost factor. Mayor Phillips said he planned to work with the Town attorney to review the document outlining specifics of the R-5000 project that DOT officials have asked Webster Council to approve.

- **Town of Webster Welcome Sign**

Commissioner Davenport reported that the “welcome sign” is ready and will be installed soon. She will coordinate this with Jonathan Woodard of the DOT to verify that it is okay to place the sign on NC 116 at the Webster Town limits, just past Jackson County’s Webster complex.

## **Committee Reports**

- **Greenway Committee** – no report
- **Planning Board**

Commissioner Davenport said the Planning Board met recently with Jackson County Planning Director Gerald Green and reviewed the zoning and property lines on a large map of Webster. Green is to develop another map based on adjustments the Board recommended. Commissioner Tracy Rodes stated the Planning Board is to examine ordinances dealing with water runoff to see if the Town could implement such an ordinance.

- **Traffic & Safety Committee**

Mayor Phillips stated that he had not received a Sherriff's activity report and would, hopefully, present one at the next meeting.

- **TWSA**

Commissioner Davenport stated she had good news for the Town Council. TWSA is looking at engineering plans to bring water lines around Buchanan Loop. Residents would be able to hook up if they want. Insurance rates for all residents would be reduced as fire hydrants would be installed.

**New Business**

- **Development Applications**

Mayor Phillips reported that the Town has received land development applications that are now posted inside the Town Hall for review. These applications have been approved by the County for construction purposes, both in the city limits and the ETJ district. We will continue to post the applications as they are received.

**Adjournment**

There being no further business, Commissioner Fulton made a motion to adjourn, which was seconded and then approved by all members. Meeting adjourned at 7:30 p.m.

Minutes prepared by:

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Gwen Nicholson, Town Clerk

Minutes approved by:

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Larry Phillips, Mayor