

**TOWN OF WEBSTER**  
**MINUTES**  
**MAY 4, 2010**

The Board of Commissioners for the Town of Webster met for its regularly scheduled meeting at 1411 Webster Road.

**Members Present:** Mayor Larry Phillips, Commissioner Billie Bryson, Commissioner Jean Davenport, Commissioner Rick Fulton, Commissioner Alan Grant, and Commissioner Mark Jamison.

**Others Present:** Attorney Kim Lay, Louise Stephens, Neal Morgan, Trudy West, and Susan Leveille, chair of Planning Board.

**Agenda-**Mayor Phillips called the meeting to order at 7:00pm with a call for additional Agenda items. Neal Morgan, private citizen, asked to address the Board. There being no further additions Commissioner Jamison called for approval of the Minutes and Commissioner Davenport provided the second. The motion carried.

**Minutes-**Commissioner Grant who also serves on the Greenway Committee asked that further information be included in the Minutes: the average Greenway mile without bridges runs between \$100,000 and \$250,000 and could reach the \$1 million mark with bridges included. Commissioner Fulton made a motion for approval of the Minutes while Commissioner Jamison provided the second. The motion carried.

**Financial Report-**Commissioner Bryson presented the financial report noting that \$2,207.39 had been deposited while expenditures totaled \$4,836.78. Checking carried a balance of \$159,627.33 including both regular checking and checking CD. Powell Bill funds showed a balance of \$53,548.75 with payment for sidewalk maintenance being paid through April 2010. Commissioner Fulton made a motion for approval with Commissioner Davenport providing the second. The motion carried. Finance Officer Bryson reported that she had received a listing of times and days that Jackson County Sheriff's deputies had worked and that information was on file. Different spans of time are being covered, per Commissioner Bryson.

**OLD BUSINESS:**

1. Zoning Board of Adjustment-Commissioner Jamison reported that all Board members had been appointed with Jackson County Board of Commissioners appointing Dr and Mrs. Cheville for the two ETJ positions. Commissioner Jamison stated that two alternates were still needed for the Board of Adjustment. Training will begin soon for all members.
2. Budget 2010-2011-Commissioner Jamison noted that the Town of Webster was not required to hold funds for the IRS from the money paid to the deputies. Commissioner Bryson noted that Webster's auditor had informed her that this was necessary. Commissioner Grant who is also

Chair of the Budget Committee will contact Webster's auditor at the request of Mayor Phillips to determine if this is something that must be done. By not withholding these fees, the Town will save auditor's fees.

- Fire expenses were discussed along with the budget where Commissioner Grant noted that 3% had been allowed for fire protection in the 2010-2011 budget. Attorney Lay reported that she had sent a letter to the Town of Sylva's Attorney requesting Minutes from the Advisory Committee. Attorney Lay further noted that this was a contract situation and there were no specific guidelines for such although she felt that a termination date was needed as well as a separate contract for each Town involved rather than a group contract.
- Commissioner Davenport inquired if any reserve funds from the 2009-2010 budget line items could be applied toward the purchase of the building. A further discussion led to the thought that the Town of Webster could pull from our reserves and pay toward our balance of the building as interest we were earning was much less than interest we were paying toward the building.
- Budget timeline was discussed with Attorney Lay informing the Board that presenting the proposed budget to the Board and one Public Hearing was all that was legally required before passing the budget. The Board decided to hold the Public Hearing prior to the regularly scheduled meeting on June 1, 2010 beginning at 6:30pm at the Webster Town Hall. Commissioner Davenport will contact The Sylva Herald for an announcement.
- Liability Insurance-A brief discussion of the need for this liability insurance was held. Commissioner Davenport reminded the Board that this liability insurance covered all elected and appointed officials including not only the Board of Commissioners but the Zoning Board of Adjustment as well as members of the Planning Board.
- Webster Memorial Cemetery-Commissioner Fulton and Commissioner Jamison both stated that a line item for the cemetery was not something that they would be in favor of on a continuing basis.

#### **NEAL MORGAN-GUEST SPEAKER**

Mr. Morgan introduced himself as President of the Webster Memorial Cemetery Organization and presented a handout outlining work that had been completed with the previous funds supplied by Webster to the Cemetery Board. He further asked that all correspondence regarding the cemetery be directed toward him and he will supply a letter making that request formal. Mr. Morgan reported that the cemetery was available for community use for the price of \$1000.00 donations and that the only public cemetery in the county was the Jackson County Public Cemetery.

**COMMITTEE REPORTS:**

1. The Greenway Committee-Commissioner Grant reported that a \$60,000 grant had been obtained to be used for a playground and walking trail in Whittier at Smokey Mountain Elementary School. Jackson County Recreation Department doesn't have any facilities in that portion of the county and this area will meet that need.
2. The Planning Board-Chairman Leveille reported that a good meeting was held in April and that Ginny Faust would not be able to continue intensive input toward the year's end due to her personal work requirements. The Planning Board should have a workable document by that time period, per Ms Leveille.

Commissioner Jamison reported that within the ETJ area a separate zone would need to be developed within the Ordinances or Webster would need to redraw the ETJ line so that the area was not included as part of Webster's ETJ area. A similar need for Southwestern Community College would need to be considered for Ordinances.

3. The Traffic and Safety Committee-Mayor Phillips informed the Board that he had met with Joel Setzer of the NCDOT regarding a discussion of HWY 116. The traffic through Webster and the trucks along North River Road are still concerns. DOT will continue to work on this issue and will make a presentation to our Board on possible solutions. No time was given for this presentation.

**NEW BUSINESS:**

No new business was discussed so the meeting adjourned at 9:00pm with a motion for adjournment from Commissioner Fulton and a second from Commissioner Grant.

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Larry Phillips, Mayor

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Jean W Davenport, Clerk

**TOWN OF WEBSTER**  
**AGENDA**  
**JUNE 1, 2010**

1. Call to Order/Call for Agenda items/Approval of Agenda
2. Approval of Minutes
3. Approval of Financial Report
4. Guest Speaker: Metrostat
5. Old Business:
  - Budget 2010-2011
  - Sample contract for fire protection-Town of Waynesville
  - Other
6. Committee Reports:
  - The Greenway Commission
  - The Planning Board
  - The Traffic and Safety Committee
7. New Business:
  - Powell Bill and new requirements
  - Other
8. Adjournment