

TOWN OF WEBSTER
MINUTES
DECEMBER 7, 2010

The Board of Commissioners for the Town of Webster met for its regularly scheduled meeting at 1411 Webster Road.

Members Present: Mayor Larry Phillips, Commissioner Billie Bryson, Commissioner Jean Davenport, Commissioner Rick Fulton, Commissioner Allan Grant, and Commissioner Mark Jamison

Others Present: Attorney Kim Lay; Charles Moody of CEM Associates, Inc; Bronwyn Burlison, CPA with Burlison & Earley, P.A.; Susan Leveille, Chair of Planning Board; Trudy West; and Nick Breedlove with The Sylva Herald.

Agenda- Mayor Phillips called the meeting to order at 7: oopm with a call for additional Agenda items. Mr. Charles Moody was added to speak about Jackson County's Hazard Mitigation Plan. Commissioner Grant made a motion for approval of the Agenda while Commissioner Jamison provided the second. The motion carried.

Approval of Minutes-Mayor Phillips called for review and approval of the Minutes. Commissioner Bryson noted a misspelling of reporter Nick Breedlove's name. The amended Minutes gained approval through a motion from Commissioner Fulton and a second from Commissioner Grant.

Approval of Financial Report-Commissioner Bryson reported that the balance of accounts was \$144,828.58 with deposits totaling \$3,659.26 and expenditures totaling \$2164.58. Powell Bill funds showed a balance of \$60,952.63. She further reported that the officer who has been working the most hours on patrol would be moving jobs necessitating the need for other officers to continue that work. Commissioner Fulton provided a motion for approval of the report as presented while Commissioner Jamison gave the second. The motion carried.

Auditor's Report-Ms Burlison presented the Audit report for the previous fiscal year noting that , in their opinion, the financial statements referred to present fairly, in all material respects, the financial position of the governmental activities and the major fund of the Town of Webster, North Carolina as of June 30, 2010, and the respective changes in financial position and the budgetary comparison of the general fund for the year then ended, in conformity with accounting principles generally accepted in the United States of America. Concerns, as a review, included the need for segregation of duties although Webster does a good job in keeping everyone aware of finances as reflected in the Minutes with checks being cosigned by both the Mayor and Finance Officer. She also reminded the Board that any time a line item was changed in the budget that an amended budget should be provided to reflect that change. Following questions Mayor Phillips thanked Ms Burlison for her report.

Jackson County Mitigation Plan-Mr. Charles Moody presented the Commissioners with a document divided into six segments regarding the Town of Webster's responsibilities to the Jackson County Mitigation Plan. He then conducted a review of each segment noting needed additions, changes, or deletions that fairly represent the Town of Webster. These changes will be incorporated into a finalized document which the Town and County will adopt under North Carolina regulations. Commissioner Jamison will forward a copy of the Interlocal Agreement between Jackson County and the Town of Webster to Mr. Moody as a supplement to the document reviewed.

OLD BUSINESS:

Commissioner Jamison reported that he had pressure washed most of the vandal's paint from the front of the Town Hall and the appearance was much improved. The work for the previously accepted bid of \$290.00 was never completed as the provider's equipment became faulty and he could not complete the work.

Zoning Administrator's Report-none given

COMMITTEE REPORTS:

1. The Greenway Committee-Commissioner Grant reported the following points as related to the Greenway
 - The Judaculla Rock bid was put out again as the one received was above budget
 - The Fit Community Grant will not be used to build a walking trail at Whittier's Smokey Mountain Elementary School as the Jackson County Board of Education did not approve of the plan due to security issues that would be problematic at the school. These funds will be used to build a walking trail at the Jackson County Senior Center instead. An extension on the timeline for the grant was achieved so that these new plans could be properly established and implemented.
 - Clean water Trust Fund-the Committee is slowly acquiring some properties as right of way
2. The Planning Board-Chairman Leveille reported that the November meeting had to be cancelled due to illness of several of the members including Ms Ginny Faust. A rescheduled meeting will take place on January 11, 2011 beginning at 5:00pm with a three hour meeting planned for finalization of the Ordinances.
3. The Traffic and Safety committee-Mayor Phillips noted that he had received a letter from the NCDOT stating that they were trying to get a plan for Hwy 116 and would hopefully have a report back to the Town by December 17, 2010 as to their recommendations and what services they could provide.

NEW BUSINESS:

Recycling Program and Jackson County-Commissioner Davenport distributed a copy of an email from Chad Parker stating that an upcoming NC State ban on television and electronics has been instituted effective January 1, 2011 to keep these components out of the landfills. Jackson County will start a program to accept these items at all staffed recycling centers and at the transfer station. Each town

must begin a recycling program or partner with the county in this effort. Mayor Phillips has written a letter to Mr. Parker stating that the Town of Webster wishes to partner with Jackson County in this endeavor.

There being no further business the meeting adjourned at 8:15pm with a motion from Commissioner Grant and a second from Commissioner Fulton. The motion carried.

Larry Phillips, Mayor

Jean W Davenport, Clerk

TOWN OF WEBSTER
AGENDA
JANUARY 4, 2011

1. Call to Order/Call for Agenda Items/Approval of Agenda
2. Approval of Minutes
3. Approval of Financial Report
4. Old Business
 - Other
5. Zoning Administrator's Report
6. Committee Reports:
 - The Greenway Committee
 - The Planning Board
 - The Traffic and Safety Committee
7. New Business:
 - Email Account Updates
 - Other
8. Adjournment