

TOWN OF WEBSTER

Minutes for August 3, 2016 Board Meeting



The Board of Commissioners for the Town of Webster met for its regularly scheduled meeting at 1411 Webster Road. Mayor Tracy Rodes called the meeting to order at 5:15 p.m.

MEMBERS PRESENT: Commissioner Billie Bryson, Commissioner Allan Grant, Commissioner Danell Moses, Commissioner Larry Phillips, Commissioner Leigh Anne Young, and Mayor Tracy Rodes

MEMBERS ABSENT:

OTHERS PRESENT: Will Morgan

GENERAL MEETING

Approval of Agenda

MOTION: Mayor Rodes asked to add New Business item 1: Training to the agenda. Commissioner Phillips motioned to approve agenda as amended; Commissioner Grant seconded. Motion carried.

Approval of Minutes

Minutes for the July council meeting were presented for review. No amendments were presented.

MOTION: Commissioner Phillips motioned to approve the July 6 meeting minutes as presented; Commissioner Young seconded. Motion carried.

Informal Comments by Public

No comments were made.

CONSENT AGENDA

Financial Report

Danell Moses presented the end-of-month reconciliation and budget report for July 2016:

Beginning town fund balance per June report:	\$138,844.21
Deposits	1,831.02
Cleared expenditures totaled	7,342.42
Checking cleared balance Macon	75,770.71
Macon CD 12	25,008.43
Macon CD 48	37,034.99
Ending town fund balance	\$137,814.13

MOTION: Commissioner Grant provided a motion to approve the financial report and Commissioner Phillips provided a second. The motion carried.

Moses requested the following line item adjustments be approved for the 2015-2016 budget.

3-Aug-16

18	INC: refund from Mayor	\$	31.62		
18	GOV: MISC			\$	31.62
19	RS: Street Lights	\$	1,065.00		
19	GOV: MISC			\$	1,065.00
20	RS: Law Enforcement	\$	1,700.00		
20	GOV: MISC			\$	1,700.00
21	TH: utilities	\$	1,100.00		
21	GOV: MISC			\$	1,100.00
22	TH: repairs	\$	100.00		
22	GOV: MISC			\$	100.00
23	TH: office expenses	\$	178.00		
23	GOV: MISC			\$	178.00
24	TH: Apartment electric	\$	85.00		
24	GOV: MISC			\$	85.00
		\$	4,259.62	\$	4,259.62



FORWARD \$1000 Sidewalk Funds to 2016-2017 budget

FORWARD \$2000 Repairs to 2016-2017 budget

FORWARD \$5000 to MISC 2016-2017 budget

NEW: Forward \$9000 to MISC 2016-2017 budget

MOTION: Commissioner Grant provided a motion to approve the financial report and Commissioner Phillips provided a second. The motion carried.

Moses requested the following line item adjustments be approved for the 2016-2017 budget.

August 3, 2016

1 INC: MISC	\$ 9,000.00	
1 GOV: MISC		\$ 5,000.00
1 RS: Sidewalk Fund		\$ 2,000.00
1 TH: Repair Fund		\$ 2,000.00
	\$ 9,000.00	\$ 9,000.00

MOTION: Commissioner Grant provided a motion to approve the financial report and Commissioner Phillips provided a second. The motion carried.

ADMINISTRATIVE REPORTS

Mayor's Report

Mayor Rodes

- a. Received thank you note from Joe Rhinehardt for reading the Declaration at Miss Lucy's picnic.
- b. Invited Jackie Moore to speak to the board about a Walk to School event in October.
- c. Said that more editing has been done on the Land Use Plan which will be sent to Mike Poston, Jackson County Planner.
- d. Explained that one major topic of an infrastructure committee is broadband Internet in underserved or unserved areas. Mayor Rodes wrote a letter in support of Travis Lewis' Sky-Fi project to receive a grant which would able him to provide small towers across the county to serve residents.
- e. Reported that Duke representative Lisa Leatherman provided information to contact an engineer to find out costs to connect electrical boxes and flag attachments to light poles. Mayor Rodes will schedule an informational meeting to find out the costs.
- f. Announced that the apartment is advertised in *The Sylva Herald*. The cost is first, last, and deposit.
 - i. Morgan suggested that in his experience first and security deposit is typical.
 - ii. Commissioner Young asked if we should post the advert on Craig's List or at WCU. Moses insisted she would not deal with people from Craig's List.
- g. Thanked Commissioner Phillips for getting Chuck to fix the window. She said that another window in the office should be examined as well.

Officers are not getting in the allotted hours in Webster. She asked what we can do to get the coverage up. Commissioner Phillips asked if we could talk to SCC about getting coverage from their officers during their off time. He suggested we contact law enforcement offices to find out if any single law enforcement officers are looking for housing; we could offer a reduced rate of \$500 to officers.
- h. Asked what we can do for our local officers to say "thank you for your service." Commissioner Phillips mentioned that October is Law Enforcement Appreciation week.
- i. Volunteered to call Chip Hall to find out how to address speeding and dump trucks on River Road, increasing patrol in Webster, and apartment rental opportunity.

Council Member's Reports

Commissioner Phillips asked if Woodard could look at the sidewalks to report back any maintenance issues the town may need to repair. Moses will contact him to find out.

Commissioner Moses passed out cards for Josh Yopp and DJ Brooks. She mentioned the Green Energy Park STIR event. Bronwyn Burluson will be at Town Hall to begin the audit tomorrow.



OLD BUSINESS

1) Community Event

- a. Mayor Rodes said that we were trying to think about a time when we could have the event and that the upcoming fall season was just too convoluted.
- b. Commissioner Moses indicated she had some ideas for a “We Love Our Webster Resident” community event to be held
 - i) Feb 1 or Feb 8
 - ii) Get a couple of t-shirts from Krissy Mabry to give as door prizes
 - iii) Have a dessert reception: John Faulk could make gluten free, sugar free, etc
 - iv) Have it at the Senior Center
 - (1) Mayor Rodes said the old school may be better since it’s IN Webster
 - (2) Moses suggested that the senior center is bright and cheery: she said the Webster Baptist Church fellowship building might be a good location. Commissioner Phillips said the Senior Center would be better.

NEW BUSINESS

1) Home Grown Leaders training

- a. Three full days over three months. NC League has condensed 9 days REDI training into three days. Cost is \$150 per participant.
- b. Mayor Rodes asked if anyone was interested and if the board thinks it would be a good training for her to attend.
- c. Moses said we put money in our budget for training. We are all acting as the leaders in our community and are the voice of our community, we should all get as much training as we can to do our job as effectively as possible.

MOTION: Commissioner Moses motioned that anyone who is interested in REDI training should go. Commissioner Phillips seconded. Motion passed.

ADJOURNMENT:

Commissioner Grant motioned to adjourn. Commissioner Bryson seconded. The meeting adjourned at 6:25 p.m.

Tracy Rodes, Mayor

Danell Moses, Town Clerk