

# TOWN OF WEBSTER

## Minutes for September 7, 2016 Board Meeting



The Board of Commissioners for the Town of Webster met for its regularly scheduled meeting at 1411 Webster Road. Mayor Tracy Rodes called the meeting to order at 5:17 p.m.

**MEMBERS PRESENT:** Commissioner Billie Bryson, Commissioner Allan Grant, Commissioner Danell Moses, Commissioner Larry Phillips, Commissioner Leigh Anne Young, and Mayor Tracy Rodes

**MEMBERS ABSENT:**

**OTHERS PRESENT:** Will Morgan

### *GENERAL MEETING*

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#### **Approval of Agenda**

**MOTION:** Mayor Rodes asked to move guest speakers after administrative reports and add Old Business item 2: Law Enforcement Appreciation and New Business items 1: Policy Discussion and 2. Halloween. Commissioner

**MOTION:** Phillips motioned to approve agenda as amended; Commissioner Grant seconded. Motion carried.

#### **Approval of Minutes**

Minutes for the August council meeting were presented for review. Mayor Rodes said that “to convoluted” should read “too convoluted.”

**MOTION:** Commissioner Phillips motioned to approve the August meeting minutes as amended; Commissioner Young seconded. Motion carried.

#### **Informal Comments by Public**

No comments were made.

### *CONSENT AGENDA*

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#### **Financial Report**

Danell Moses presented the end-of-month reconciliation and budget report for August 2016:

|  |              |
|--|--------------|
| Beginning town fund balance per July report: | \$137,814.13 |
| Deposits                                     | 4,040.21     |
| Cleared expenditures totaled                 | 5,009.18     |
| Checking cleared balance Macon               | 74,801.74    |
| Macon CD 12                                  | 25,025.85    |
| Macon CD 48                                  | 37,107.40    |
| Ending town fund balance                     | \$136,934.99 |

**MOTION:** Commissioner Grant provided a motion to approve the financial report and Commissioner Phillips provided a second. The motion carried.

### *ADMINISTRATIVE REPORTS*

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#### **Mayor's Report**

Mayor Rodes reported

- a. The new tenant in apartment is Martha Davis. She moved in mid-August.
- b. She has been attending planning meetings and reminded the board that if we foresee a need for TWASA expansion in Webster, we need to report that to them quickly. Mentioned that she will contact the Parks and Rec office to find out about the Webster pavilion they had put in their plan.

#### **Council Member's Reports**

Commissioner Moses reported that Woodard had contacted her regarding the sidewalks. Commissioner Phillips said he would follow up with Woodard to assess the status.




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***OLD BUSINESS***

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**1) We Love Webster Residents event**

- a. Commissioner Grant suggested changing the name to We Love Webster event
- b. Moses said she just wanted to clarify that she had the board's permission to contract for a date in February and contact John Faulk regarding catering the event with heavy hor d'oeuvres. Board members stated that was the intention.
- c. Moses also asked if applying for the Duke Energy grant for \$500 to apply to the costs would be approved. Board members stated that would be a good use of the money.

**2) Law Enforcement Appreciation**

- a. Mayor Rodes said she would like to take lunch to the Sheriffs office in October to share our appreciation of their efforts. The Board members said they would help as necessary.

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***NEW BUSINESS***

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**1) Policy Discussion**

- a. Mayor Rodes said that we needed to update the policy of publishing use of Town Hall by outside groups. The new policy will be that all meetings will be put on the ANNOUNCEMENTS calendar on the Webster website.
- b. Mayor Rodes said that after a discussion with the town's attorney, it has been recommended that the policy adopted under Mayor Breedlove's administration be updated to read that all physical checks should be signed by the town's finance officer and the town's mayor.

**MOTION:** Commissioner Grant provided a motion to approve the policy updates and Commissioner Phillips provided a second. The motion carried.

**2) Halloween**

- a. Mayor Rodes explained that the board should decide when we want to have the Halloween event in Webster so she can share the date and times with the interested parties. The board decided that we would host our Halloween event on the actual date of Halloween from 5pm to 8pm.

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***ADJOURNMENT:***

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Commissioner Grant motioned to adjourn. Commissioner Bryson seconded. The meeting adjourned at 6:34 p.m.

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Tracy Rodes, Mayor

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Danell Moses, Town Clerk