

# TOWN OF WEBSTER

## Minutes for January 4, 2017 Board Meeting



The Board of Commissioners for the Town of Webster met for its regularly scheduled meeting at 1411 Webster Road. Mayor Tracy Rodes called the meeting to order at 5:20 p.m.

**MEMBERS PRESENT:** Commissioner Billie Bryson, Commissioner Danell Moses, Commissioner Larry Phillips, Commissioner Leigh Anne Young, and Mayor Tracy Rodes

**MEMBERS ABSENT:** Commissioner Allan Grant

**OTHERS PRESENT:** Will Morgan

### *GENERAL MEETING*

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#### **Approval of Agenda**

**MOTION:** Commissioner Phillips motioned to approve agenda as amended; Commissioner Moses seconded. Motion carried.

#### **Approval of Minutes**

Minutes for the December council meeting were presented for review.

**MOTION:** Commissioner Phillips motioned to approve the December meeting minutes as amended; Commissioner Young seconded. Motion carried.

Minutes for the December closed session meeting were presented for review.

**MOTION:** Commissioner Phillips motioned to approve the December meeting minutes as amended; Commissioner Young seconded. Motion carried.

#### **Informal Comments by Public**

No public comments were made.

### *CONSENT AGENDA*

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#### **Financial Report**

Danell Moses presented the end-of-month detailed and summary reconciliation reports and the up-to-date budget report for December 2016:

Beginning town fund balance per November report:	\$137,622.36
Cleared expenditures totaled	3,613.30
Deposits	8,572.09
Checking cleared balance Macon	80,315.77
Macon CD 12	25,060.16
Macon CD 48	37,250.30
Ending town fund balance	\$142,626.23

Moses indicated that the NC Municipal Clerk Association dues should be paid this month. To ensure enough money is in that line item, she asked for permission to move \$100 from Miscellaneous to Membership Dues.

4-Jan-17

	from	to
GOV: MISC	\$ 100.00	
GOV: Membership Dues		\$ 100.00

**MOTION:** Commissioner Young provided a motion to approve the financial report and move funds needed from Miscellaneous to Membership Dues, and Commissioner Bryson provided a second. The motion carried.

### *ADMINISTRATIVE REPORTS*

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#### **Mayor Rodes' Report**

1. Rodes shared an email from Sarah Stahlman which included information and pictures of Stahlman's vision for a naturescape playground in Webster.
2. Rodes said that with the naturescape project and other opportunities in mind, we should develop a plan in case presentation or grant opportunities should present themselves in the future.



### ***Council Member's Reports***

Commissioner Young attended the Region A Mayors meeting where they primarily discussed using roundabouts to soothe traffic and reduce accidents.

### ***OLD BUSINESS***

#### **1) DUKE CONTRACT**

- a. Mayor Rodes had the attorney read the contract and clarify the clause that indicated Webster would need to pay costs associated with widening the road regarding Duke's equipment (poles, etc). Paragraph 2.3. states that Webster would only incur those costs if Webster initiated the action. Smith had advised that if the state determines the road should be widened, state project funds would reimburse the town to pay Duke expenses. Morgan indicated good communication would ensure that state funds would cover all expenses.
- b. Morgan distributed the contract for council's review before the next meeting at which time it will be decided if the contract will be adopted.
- c. Morgan will contact Duke representative, Lisa Leatherman, and discuss the contract with her before the March meeting.

#### **2) We Love Webster event**

- a. Moses has paid for the room but does not have a menu firmed up.
- b. The room is reserved from 5 p.m. – 8 p.m.
  1. 5-530 to set up
  2. 530-6 to greet
  3. 6-730 to meet
  4. 730-8 to clear out
- c. The agenda was tentatively planned:
  1. 6-6:05 ~ Mayoral Welcome and Introductions
    - (i) Council
    - (ii) Planning Board
    - (iii) Board of Adjustments
  2. 6:05 – 6:10 ~ Commissioner Phillips: How and Why
  3. 6:10 – 6:15 ~ Commissioner Bryson and Commissioner Grant: Volunteer Opportunities
    - (i) Boards: Planning and Adjustments
    - (ii) Community Table
    - (iii) Sherriff's Thank You
    - (iv) Halloween night event
  4. 6:15 – 6:30 ~ Commissioner Young and Mrs. Stahlman: Project Ideas
 

(i) Halloween candy	(v) Playground/Naturescape
(ii) Dog park	(vi) Christmas lights
(iii) Meeting space	(vii) Town flags
(iv) Community garden	(viii) Sidewalks
  5. 6:30 – 6:45 ~ Vice-Mayor Moses: Budget and Taxes
  6. 6:45 – 7:00 ~ Walk about
    - (i) Vote with your stickers on projects you'd like to see
    - (ii) Sign up to participate on boards
- d. A second planning meeting was scheduled for January 23 at 3:30 p.m.

### ***NEW BUSINESS***

No new business was addressed.

### ***ADJOURNMENT:***

Commissioner Bryson motioned to adjourn. Commissioner Young seconded. The meeting adjourned at 7:02 p.m.

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Tracy Rodes, Mayor

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Danell Moses, Town Clerk