

Attorney-Client Agreement

_____ (“Attorney”) and _____ (“Client”) enter the following Agreement. Client was referred to Attorney by the Seattle Clemency Project (“SCP”).

- 1) Scope of Representation: Client seeks a pardon of his/her current conviction of _____ in ____ (year). Attorney agrees to:
 - Prepare a petition for pardon and submit it to the Washington Clemency and Pardons Board (the “Board”) on Client’s behalf.
 - Represent Client at a hearing before the Board, if the Board grants Client a hearing.
 - Assist in communications with the Governor’s office, if Client receives a favorable recommendation from the Board.

By agreeing to represent Client in the matter described above, Attorney does not agree to represent Client in any other matter.

- 2) Pro Bono Representation: Attorney agrees to undertake this representation on a *pro bono* basis, which means that Attorney will not charge Client for attorney hours or other costs incurred on this matter.
- 3) Client certifies that no other attorney is representing him/her on this matter.
- 4) Client understands that Attorney cannot and does not promise a successful outcome.
- 5) Client agrees to assist the Attorney by complying with Attorney’s requests to provide additional information or to contact third parties, and by maintaining regular contact with Attorney.
- 6) Attorney agrees to make reasonable efforts to keep Client informed of developments in his/her case.
- 7) Confidentiality of Client’s Information: Attorney agrees to keep all sensitive information provided by Client confidential unless authorized by Client to disclose it, except that Attorney may share such information with the Seattle Clemency Project or other attorneys assisting with the representation.
- 8) Termination:
 - Client may terminate this Agreement for any reason with a written notice of termination.
 - Attorney may terminate this Agreement for any good cause permitted under the applicable ethical rules or legal requirements in the State of Washington. If

Attorney intends to terminate the Agreement, Attorney will provide written notice to Client and take reasonable steps to avoid harming Client's interests.

9) Amendment: This agreement may be modified in a writing signed by Attorney and Client.

10) Client has read this Agreement in its entirety, or has had it read and explained to him/her in its entirety, before signing it. Client understands the terms of this Agreement and agrees that it shall apply throughout the course of Attorney's representation of him/her.

Attorney:

X _____

Date

Client:

X _____

Date