

TO: GBNRTC-PCC Members and Other Interested Parties
SUBJECT: Notice of GBNRTC-PCC Meeting

The next GBNRTC-PCC meeting has been scheduled for Wednesday, January 5, 2011 9:30AM at Niagara Frontier Transportation Authority, 6th Floor Board Room.

PROPOSED AGENDA

I. PROCEEDINGS

- A) Pledge of Allegiance
- B) Roll Call
- C) Public Participation
- D) Approval of Meeting Agenda
- E) Approval of Meeting Minutes – December 1, 2010

II. ACTION ITEMS

- A) FFY 2010 Section 5310 Grant Program Awards-Amendment #7
- B) Industrial Heritage Trail; Tiff Street Pier/Wharf Cost Increases
- C) Taylor Road/Niagara River Cost Increase

III. DISCUSSION ITEMS

- A) Subcommittee Reports:
 - Transportation Projects Subcommittee
- B) December Policy Committee Actions and Issues
- C) Simulation Model Demonstration
- D) TIP Process Improvement Process/Chokepoints/FHWA Initiative
- E) 2011 Traffic Count Program
- F) Human Service Transportation Projects schedule
- G) Livability Initiative
- H) UPWP Second Year Scope and Budget
- I) Status of Prospective Transportation Legislation and FY Funding

IV. STATUS REPORTS/INFORMATION

- A) Member Agency Reports
- B) Director's Report

NEXT MEETING CONFIRMATION: February 2, 2011 at Buffalo City Hall

**MINUTES OF THE JANUARY 5, 2011 MEETING OF THE
GREATER BUFFALO-NIAGARA REGIONAL TRANSPORTATION COUNCIL
PLANNING AND COORDINATING COMMITTEE (PCC)**

A meeting of the Greater Buffalo-Niagara Regional Transportation Council Planning and Coordinating Committee was held on January 5, 2011 at NFTA

The following GBNRTC-PCC representatives were present:

- | | |
|--------------------|-----------------------|
| 1. Matt Latko | NYSTA |
| 2. Tom DeSantis | City of Niagara Falls |
| 3. Ramsey Kahi | NYSDOT |
| 4. Peter Merlo | City of Buffalo |
| 5. Charlie Sickler | Erie County |
| 6. Seth Piccirillo | NFTA |
| 7. Rick Eakin | Niagara County |

Others present were:

- | | |
|----------------------|------------------------------|
| 1. Kim Minkel | NFTA |
| 2. Jody Clark | Seneca Nation |
| 3. Chris Fahey | Congressman Higgins Staff |
| 4. Thomas Frank | Greenway Pedal Power Project |
| 5. Kelly Dixon | GBNRTC |
| 6. Mike Davis | GBNRTC |
| 7. Hal Morse | GBNRTC |
| 8. Steve Szopinski | GBNRTC |
| 9. Timothy Trabold | GBNRTC |
| 10. Rich Guarino | GBNRTC |
| 11. Robert Wagner | GBNRTC |
| 12. Richard Beers | FHWA |
| 13. Tom Radomski | City of Niagara Falls |
| 14. Tom George | NITTEC |
| 15. Joe Buffamonte | NYSDOT |
| 16. Paul Gavin | NYSDOT |
| 17. Ron Hayes | NYSDOT |
| 18. Chris Church | NYSDOT |
| 19. Ed Stachura | TVGA and FAIR Committee |
| 20. Mike Leydecker | BNP |
| 21. Gary Witulski | COB OSP |
| 22. William B Licata | COB Council Staff |
| 23. Mark Lee | Erie County Planning |
| 24. Kelly Thompson | Bergmann Associates |
| 25. Dan Howard | Town of Amherst |
| 26. Mike Miranda | GPI |

I. PROCEEDINGS

A. Roll Call

Mr. Kahi called the meeting to order at 9:30 a.m. All members were present. Mr. Piccirillo took this opportunity to introduce Ms. Kimberly Minkel, recently appointed Executive Director of NFTA.

B. Public Participation

Mr. Thomas Frank discussed traffic issues on Main Street in the Village of Williamsville and traffic simulations. Frank also suggested potential water ferry operations at the inner harbor location in Buffalo, and the desire to extend BiNational Trails Day.

C. Approval of Meeting Agenda (1/3/2011)

All were in favor on a motion (DeSantis/Sickler) to approve the meeting agenda.

D. Approval of GBNRTC-PCC Meeting Minutes (12/1/10)

All were in favor on a motion (Merlo/DeSantis) to approve the meeting minutes as presented.

II. ACTION ITEMS

A. FFY 2010 Section 5310 Grant Program Awards: Resolution 2011- 1; Amendment #7

Mr. Trabold reported that the public comment period had concluded for this action and no comments had been received. This action was to amend the TIP to include vehicles awarded to agencies in the region through the FTA Section 5310 program.

All were in favor on a motion (Merlo/DeSantis) to approve Resolution 2011-1.

B. Industrial Heritage Trail; Tifft Street Pier/Wharf Cost Increases

Mr. Trabold explained Administrative Modification #4 would add STP Flex funds to PINs 5759.44 (Industrial Heritage Trail) and 5759.68. (Tifft street Pier/Wharf) to offset cost increases on both projects. A portion of unspent demo funds from the Southtowns Connector project (PIN 5044.01) would be used as the offset for the above increases. This action was recommended by TPS and ready for PCC action.

All were in favor on a motion (Sickler/Piccirillo) to approve Administrative Modification #4.

C. Taylor Road/Niagara River Cost Increase

Mr. Trabold explained Administrative Modification #5 would add additional Construction, CI and ROW funds to this project. Surplus HBRR funds available following completion of the Lockport Street/CSX bridge project (PIN 5754.61) were proposed as the funding offset for this cost increase. The letting date would also be postponed 3 months until June 2012. This action was recommended by TPS and ready for PCC action.

All were in favor on a motion (Sickler/Merlo) to approve Administrative Modification #5.

III. DISCUSSION ITEMS

A. Subcommittee Reports: Transportation Projects Subcommittee

Mr. Trabold reviewed the actions taken at the December 21, 2010 TPS meeting, noting many of the recommendations that had been carried forward to PCC for action today. He also reported three Administrative Modifications had been approved. The first two actions involved rescheduling PINs 5757.15 Porter Avenue Phase II and 5759.46 Hopkins Street Bridge/BPRR. The third action replaced multi-modal funds on PIN 5759.45 Seneca Street (Hayden St to Indian Church Rd) with the same surplus demo funds from the Southtowns Connector project discussed previously. The Subcommittee also authorized initiation of a public comment period for a new project utilizing surplus funds from the former "4-Lanes to Lockport" project. This last item would be on the next PCC agenda.

B. December Policy Committee Actions and Issues

Mr. Morse reviewed actions from the December 10, 2010 Policy Committee meeting in Niagara Falls. All action items had been approved. Presentations by the City of Niagara Falls on the Intermodal Transportation Center; Wilbur Smith associates on the regional freight study, and Buffalo Niagara Partnership on regional livability initiatives and the Framework for Growth highlighted the discussion items.

C. Simulation Model Demonstration

Mr. Szopinski and Mr. Davis of the GBNRTC staff presented TransModeler Microsimulation techniques as applied to the Buffalo CBD-Harbor Bridge area to illustrate utility of the product and visualization capabilities relative to traffic at the three alternative locations and implications of bridge operations. The results were being provided to consultants for ECHDC to use in the project documentation. Discussion of these advanced capabilities at GBNRTC has been noted on the software developer's website.

D. TIP Process Improvement Process/Chokepoints/FHWA Initiative

Mr. Trabold reviewed continuing work on process improvement benchmarking as well as participating in the regional Chokepoints sessions. Mr. Trabold also attended the FHWA workshop on the same issues and reported on the status of these initiatives and next steps.

E. 2011 Traffic Count Program- Mr. Szopinski announced that preparations were underway for the summer 2011 traffic counting season. There is a regular three-year cycle of count locations on the Federal Aid System that will be addressed and he also asked that any additional count needs by members be relayed to him soon.

F. Human Service Transportation Projects Schedule

Mr. Morse introduced Ms. Kelly Dixon, a new GBNRTC staff member, noting her depth of experience in public and private sector transportation management arenas. Ms. Dixon presented an overview of the JARC, New Freedom and Section 5310 programs and then described the schedule for solicitation, review and approval of human service transportation projects in 2011. In response to Mr. DeSantis' question, Ms. Dixon reported that none of the existing funded projects were currently oversubscribed. She added it was expected that a solicitation for new JARC projects will be made later in January.

G. Livability Initiative

Staff reiterated that the last round of the HUD/DOT/EPA funding did not include the Buffalo-Niagara proposal. Consistent with the regional Framework for Growth and the GBNRTC LRP, a new application is being discussed for submittal to a projected next round. A Framework meeting was scheduled for January 19th with all participants; a potential grant submittal will be discussed.

H. UPWP Second Year Scope and Budget

Hal Morse noted that GBNRTC is approaching the conclusion of the first year of the two-year work program and budget, and discussed the process to formally concur with the second year of the program. Status of existing work items was reviewed, as well as expected new work starting. Work items and overall budget would be reviewed in February and personnel specifics discussed in post nest PCC in executive session. Any new or amended work items for next year are welcome. Mr. DeSantis discussed the numerous BiNational planning initiatives underway and requested that staff time be included to participate. Mr. Morse indicated that it had been included.

I. Status of Prospective Transportation Legislation and FY Funding

Mr. Trabold reviewed status regarding federal funding extension and potential impacts of House rules changes. Mr. Piccirillo also presented some FTA perspectives on funding availability.

IV. STATUS REPORTS/INFORMATION

A. Member Agency Reports

No additional reports were necessary from member agencies.

B. Director's Report

Mr. Morse provided additional notes on staff activities during the month.

The next meeting was confirmed February 2, 2011 at the Buffalo City Hall.

The meeting was adjourned at 11:15 am.

TO: GBNRTC-PCC Members and Other Interested Parties
SUBJECT: Notice of GBNRTC-PCC Meeting

The next GBNRTC-PCC meeting has been scheduled for Wednesday, February 2, 2011 9:30AM at Buffalo City Hall.

PROPOSED AGENDA

I. PROCEEDINGS

- A) Pledge of Allegiance
- B) Roll Call
- C) Public Participation
- D) Approval of Meeting Agenda
- E) Approval of Meeting Minutes – January 5, 2011

II. ACTION ITEMS

- A) Resolution 2011-2: TIP Amendment #8 - Rt 263 and Rt 78 Roadway Improvements
- B) Regional Freight Study completion

III. DISCUSSION ITEMS

- A) Subcommittee Reports:
 - Transportation Projects Subcommittee
 - Bicycle/Pedestrian Subcommittee
- B) Second Year UPWP Scopes and Budget
- C) Traffic Signal Corridor Upgrade Status
- D) Request for New JARC PROJECTS
- E) Buffalo Corridor Study schedule and Current Activities
- F) Value Pricing-Truck VMT Phase II Proposal
- G) Reauthorization-Federal Funding Updates

IV. STATUS REPORTS/INFORMATION

- A) Member Agency Reports
- B) Director's Report

NEXT MEETING CONFIRMATION: March 2, 2011 Erie County Public Works Dept

**MINUTES OF THE FEBRUARY 2, 2011 MEETING OF THE
GREATER BUFFALO-NIAGARA REGIONAL TRANSPORTATION COUNCIL
PLANNING AND COORDINATING COMMITTEE (PCC)**

A meeting of the Greater Buffalo-Niagara Regional Transportation Council Planning and Coordinating Committee was held on February 2, 2011 at Buffalo City Hall

The following GBNRTC-PCC representatives were present:

- | | |
|--------------------|-----------------|
| 1. Doug Tokarczyk | NYSTA |
| 2. Ramsey Kahi | NYSDOT |
| 3. Peter Merlo | City of Buffalo |
| 4. Charlie Sickler | Erie County |
| 5. James Morrell | NFTA |
| 6. Kevin O'Brien | Niagara County |

Others present were:

- | | |
|--------------------|----------------------|
| 1. Paul Zakrzewski | NYSTA |
| 2. Greg Szewczyk | NYSDOT |
| 3. Brian Moore | Bergmann Associates |
| 4. Kelly Dixon | GBNRTC |
| 5. Hal Morse | GBNRTC |
| 6. Timothy Trabold | GBNRTC |
| 7. Rich Guarino | GBNRTC |
| 8. Robert Wagner | GBNRTC |
| 9. Gary Witulski | COB OSP |
| 10. Brian Meyer | Buffalo News |
| 11. Mark Lee | Erie County Planning |
| 12. Dan Howard | Town of Amherst |
| 13. Mike Miranda | GPI |

I. PROCEEDINGS

A. Roll Call

Mr. Kahi called the meeting to order at 9:30 a.m. A quorum was present.

B. Public Participation

There were no comments from the public at this point.

C. Approval of Meeting Agenda (2/2/2011)

All were in favor on a motion (O'Brien/Merlo) to approve the meeting agenda.

D. Approval of GBNRTC-PCC Meeting Minutes (1/3/11)

All were in favor on a motion (Merlo/Sickler) to approve the meeting minutes as presented.

II. ACTION ITEMS

A. Resolution 2011-2: TIP Amendment #8 - Rt 263 and Rt 78 Roadway Improvements:

Mr. Guarino explained that roadway and bridge improvements on Millersport Hwy. (Rt 263) and Transit Rd. (Rt 78) were proposed as PIN 5209.6 to expend surplus funds remaining from a previous earmark. Public review has been completed with no comments and the action was to recommend this to Policy Committee via ballots for final approval. *All were in favor on a motion (Merlo/Sickler) to recommend approval of Resolution 2011-12 to the Policy Committee.*

B. Regional Freight Study Completion

Mr. Guarino explained that at the recent Policy Committee meeting, consultants presented final summary of the Regional Freight Study. All reports are complete and status reports have been provided on interim documentation. Final copies of all reports are available at the GBNRTC.org website. Action at PCC is to accept final documentation and study completion.

All were in favor on a motion (Merlo/O'Brien) to recognize completion of the Regional Freight Study and accept final documentation.

III. DISCUSSION ITEMS

A. Subcommittee Reports: Transportation Projects Subcommittee

Mr. Zakrzewski reviewed the actions taken at the January 19, 2011 TPS meeting. He noted that the TPS approved 2011 funding for both the Bicycle Mobility Project and the GoodGoingWNY website as Administrative Modification #6. Administrative Modifications #7 and #8 were also approved which re-obligated funding for PIN 5932.09 / Lake Av, Norfolk Southern & Buffalo Southern Lines and PIN 5933.88 / Gowans Rd, RR Crossing of Norfolk Southern Main Line respectively.

Mr. Szewczyk reviewed the January 19, 2011 Bicycle/Pedestrian Subcommittee meeting. He noted that specialized camera equipment was discussed which had been purchased to count pedestrians using the three pedestrian bridges which cross the I-90 near Rt. 33. A discussion also ensued on a report that the Riverwalk was being undermined in places by shoreline erosion. He also reported that the pilot implementation of the new signage theme for the Shoreline Trail was still on schedule for this spring.

B. Second Year UPWP Scopes and Budget

Mr. Morse explained that the currently approved UPWP covers two years; we would need a second-year confirming resolution in March for NYSDOT Main Office documentation. UPWP work status had been reviewed at previous meetings, as well as upcoming scopes. Required budget tables and resolution for action in March will be prepared. A handout reviewed:

- all scopes of work kept in second year, remaining staff focused on key deliverables
- person week estimates showing approximate magnitude of resource needed to complete scope
- new work could still be added, and as always some undefined available to accommodate emergent scopes for small support work
- budget is based on NYSDOT guidance letter and assumed full funding as authorized in SAFETEA
- if changes happen at federal level in overall transportation funding, could adjust budget by accessing available balances, deferring contractual work, or accessing other fund sources
- line item budgets for non-labor kept at approximate current approved levels
- may need some continued support on model runs for big studies, either from PL or NHS
- first year progress good, all scopes remain in second year and appear feasible to complete, budget within projected revenues, as always no local cash match involved
- will brief PCC in Executive Session post meeting regarding staffing after ERI and outlook

C. Traffic Signal Corridor Upgrade Status

Mr. Morse reviewed status of this project, noting specifics including:

- numerous initiatives are underway and funded in the TIP, recognizing value of traffic signal upgrades in traffic flow improvement, safety, and air quality benefit
- the CMAQ funded program to retime six major corridors in the area is winding down, some installations are underway already
- other TIP projects are in place to upgrade signals, synchronize, at various locations, including recent grants in places like Lackawanna

- have been working with NITTEC on a next steps approach that could include a more comprehensive approach to signal replacement, retiming, and management. Meetings have been held or scheduled with City of Buffalo and NYSDOT to discuss.
- this could afford some strategic opportunities and better organization for future grant funding, the previous TIGER application not funded but established a template for future projects

D. Request for New JARC Projects

Ms. Dixon noted that a request for new JARC projects was released for remaining FFY 2009 funds in the amount of \$337,500. Details of the process to accept and prioritize projects included:

- Call for Applications was sent out on January 14, 2011 and final submittals are due on February 28th. The application is currently available for download by interested parties on the GBNRTC website.
- In partnership with the NFTA, the MPO held two JARC grant workshops for prospective applicants last month to disseminate information on the grant program, reinforce eligibility criteria and answer questions. Multiple attendees from six organizations were in attendance at the workshops which were held in the Niagara Falls Public Library and GBNRTC offices in Buffalo.
- As for the JARC schedule over the next few months, the applications received will be distributed in early March to the Human Services Transportation Plan (HSTP) Review Team members. Members will then meet at the end of the month to formally score the applications.
- Expectation is that applications recommended by the Review Team for funding to be presented to TPS in April and then will likely be before PCC in May for approval.

E. Buffalo Corridor Study schedule and Current Activities

Mr. Morse explained that a team meeting was held in January and several agenda items progressed. Calibration of the microscopic model for the corridor is on schedule and will be presented for review soon. Corridor demographics and expected capital projects committed in the TIP were also reviewed relative to impact on the study. Prospective Measures of Effectiveness (MOEs) for the study team to consider are being compiled to evaluate corridor operations and assess prospective alternatives. The simulated corridors are being integrated into the overall regional simulation model for continued utilization.

F. Value Pricing-Truck VMT Phase II Proposal

The Phase I portion of this FHWA funded value pricing initiative has been completed and a proposed Phase II is being drafted. The final report will be distributed as available; presentations of results were made at TRB in January.

G. Reauthorization-Federal Funding Updates

Prospective legislation funding transportation was reviewed in some detail, highlights included:

- Congressional Budget Office notes that Highway Trust Fund might be unable to meet obligations in a timely manner somewhere in FY 2012, and Transit Account dry in 2013
- Transfers from General fund last year shored up HTF, none expected this year
- T&I Chair Mica cautions that transportation spending likely to shrink to levels that HTF can sustain, reports are his six year approach would be at \$250B versus the \$287B in SAFETEA-LU
- Much emphasis on PPP, tolling, bond and loan programs
- Panel of USDOT officials outlined an agenda of policy reform centered on performance measures and transparency, with the economy as a central theme
- Some other key issues included- more private involvement; changes in distribution process; more competition for funds versus formulas
- Much discussion about process improvement, mostly consistent with the work we have been doing here (Chokepoints, benchmarking, etc), may provide an opportunity for some quick wins

IV. STATUS REPORTS/INFORMATION

A. Member Agency Reports

Mr. Merlo noted the progress made on South Buffalo paving and acceleration of the porter Avenue project. Mr. Sickler discussed the Erie County Bridge washing contract issues.

B. Director's Report

Mr. Morse provided additional notes on staff activities during the month, especially the upcoming Chokepoints session, FTA on site visit, High Speed Rail scoping results and recent meetings.

The next meeting was confirmed March 2, 2011 at the Erie County Public Works.

The meeting was adjourned at 11:15 am (Merlo/Tokarczyk). A brief Executive Session was subsequently convened to review impacts of the Early Retirement Incentive and corresponding staffing issues.

TO: GBNRTC-PCC Members and Other Interested Parties
SUBJECT: Notice of GBNRTC-PCC Meeting

The next GBNRTC-PCC meeting has been scheduled for Wednesday, March 2, 2011 9:30AM at Erie County Department of Public Works

PROPOSED AGENDA

I. PROCEEDINGS

- A) Pledge of Allegiance
- B) Roll Call
- C) Public Participation
- D) Approval of Meeting Agenda
- E) Approval of Meeting Minutes – February 2, 2011

II. ACTION ITEMS

- A) Resolution 2011-4 Various Project Mergers (combining the following PINs)
 - PIN 5760.19 [Bridge Joint Replacement, Bearing Lube, Wash & Seal] & PIN 5760.20 [Bridge Deck Asphalt Overlay] – Projects Merger
 - PIN 5759.68 Industrial Heritage Trail Enhancement – Projects Merger
 - PIN 5759.60 Local Bridge Painting Erie County & PIN 5760.12 Local Bridge Painting Erie County SFY 11/12 – Projects Merger
 - PIN 5759.91 Salt Road over Beeman Creek (BIN 3326800 Erie County) & PIN 5759.92 Salt Road over Beeman Creek (BIN 3326810 Erie County) – Projects Merger
- B) Resolution 2011-3 Second Year UPWP Budget Table Confirmation

III. DISCUSSION ITEMS

- A) Subcommittee Reports:
 - Transportation Projects Subcommittee
- B) Southtowns Intercommunity Transit (SIT) proposal
- C) Planning Studies Support (Buffalo Corridor, Scajaquada, Harbor Bridge)
- D) Human Services Transportation Plan and Projects schedule
- E) Metro Transportation Plan-some early issues and observations
- F) Congestion Management Process-products to be available
- G) Regional Signal Coordination-partnership and coordination meetings
- H) TIP Projects-near term management challenges and federal proposals
- I) Chokepoints Summit Followup-intial rollout of process improvement recommendations

IV. STATUS REPORTS/INFORMATION

- A) Member Agency Reports
- B) Director's Report

NEXT MEETING CONFIRMATION: April 6, 2011 NYSDOT

**MINUTES OF THE MARCH 2, 2011 MEETING OF THE
GREATER BUFFALO-NIAGARA REGIONAL TRANSPORTATION COUNCIL
PLANNING AND COORDINATING COMMITTEE (PCC)**

A meeting of the Greater Buffalo-Niagara Regional Transportation Council Planning and Coordinating Committee was held on March 2, 2011 at Erie County DPW

The following GBNRTC-PCC representatives were present:

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|--------------------|-----------------------|
| 1. Paul Zakrzewski | NYSTA |
| 2. Tom DeSantis | City of Niagara Falls |
| 3. Ramsey Kahi | NYSDOT |
| 4. Peter Merlo | City of Buffalo |
| 5. Charlie Sickler | Erie County |
| 6. Seth Piccirillo | NFTA |
| 7. Kevin O'Brien | Niagara County |

Others present were:

- | | |
|--------------------------|-----------------------|
| 1. Hal Morse | GBNRTC |
| 2. Timothy Trabold | GBNRTC |
| 3. Rich Guarino | GBNRTC |
| 4. Robert Wagner | GBNRTC |
| 5. Amy Weymouth | GBNRTC |
| 6. Kelly Dixon | GBNRTC |
| 7. Tom Radomski | City of Niagara Falls |
| 8. Tom George | NITTEC |
| 9. Paul Gavin | NYSDOT |
| 10. Gary Witulski | COB OSP |
| 11. Kelly Thompson | Bergmann Assoc. |
| 12. Dave McCoy | ABATE Assoc. |
| 13. Mike Miranda | GPI |
| 14. Gladys Gifford | CRTC |
| 15. Lenard Pero | Town of Brant |
| 16. Jennifer Michniewicz | CPL |
| 17. Paul Pfleuger | Watts |
| 18. Sheila Ransbottom | Fisher |
| 19. Len Kowalski | TYLI |
| 20. Dan Howard | Town of Amherst |
| 21. Mark Lee | EC Planning |
| 22. Thomas Frank | Resident |

PROCEEDINGS

A. Roll Call

Mr. Kahi called the meeting to order at 9:30 a.m. A quorum was present.

B. Public Participation

Thomas Frank discussed various topics related to transportation in the region.

C. Approval of Meeting Agenda (3/2/11)

All were in favor on a motion (O'Brien/DeSantis) to approve the meeting agenda.

D. Approval of GBNRTC-PCC Meeting Minutes (2/2/11)

All were in favor on a motion (DeSantis/Sickler) to approve the meeting minutes as presented.

II. ACTION ITEMS

A. Resolution 2011-4 TIP Amendment # 9 Various Project Mergers

Mr. Trabold explained that the purpose of the resolution was to merge four (4) pairs of existing projects so as to save on construction administration, streamline contractor bidding and potentially save on overall project costs. In essence the entire work scope of eight projects will be advanced as four projects. He indicated the current change controls will be reviewed to see if this type of project management can be accommodated easier.

All were in favor of the motion (O'Brien/DeSantis) to approve Resolution 2011-4 merging these projects.

B. Resolution 2011-3 UPWP Budget Table Confirmation

Mr. Morse explained GBNRTC runs on a two year work program which has previously been approved. This is a confirmation of the second year work program. Programming of federal funds to accomplish the work requires a confirmatory resolution prior to the start of the fiscal year. Scopes and budget had been reviewed in detail at previous meetings.

All were in favor of the motion (O'Brien/DeSantis) to recommend approval of Resolution 2011-3 to policy Committee.

III. DISCUSSION ITEMS

A) Subcommittee Reports:

1) Transportation Projects Subcommittee

Mr. Zakrzewski reviewed the actions taken at the February 16, 2011 TPS meeting. He noted two administrative modifications had been approved at that meeting. Administrative modification #9 involved a minor cost increase to PIN 5756.80 Amherst Street Signal Replacement and administrative modification #10 was a cost increase to PIN 5757.13 Lincoln Ave; Beattie Ave - Akron Rd. Appropriate offsets had been identified for each to maintain fiscal constraint.

B) Southtowns Intercommunity Transit (SIT)

Transportation needs in the Southtowns Communities were discussed based on a study produced by consultants for communities in the Southtowns. Supervisor Pero reviewed the needs and discussed an upcoming community survey they would be conducting a planning need was evident to determine travel patterns by residents in that area, which could possibly be established from previous GBNRTC travel surveys. This could require up to four weeks of GBNRTC staff time, available for local assistance in the UPWP. No objections were noted by PC in producing this information.

C) Planning Studies Support (Buffalo Corridor, Scajaquada, Harbor Bridge)

Mr. Morse reviewed the status and upcoming activities for these studies. These include major deployment of the dynamic simulation capabilities being developed for the region's transportation models and will provide information for use in these studies. It was asked whether PCC could review simulations in the Buffalo Corridor when available, it was indicated that was definitely possible.

D) Human Services Transportation Plan and Projects

Ms. Dixon reviewed the current schedule for JARC and 5310. She also mentioned an upcoming workshop for possible grant applicants.

E) Metro Transportation Plan

Mr. Trabold reviewed potential approaches for preparing the next long range transportation plan noting it would likely involve a top-to-bottom review of all assumptions. Early public outreach would be key component of that work to raise issues that will influence future scenarios. Mr. DeSantis indicated his support that concept and suggested outside assistance be considered.

F) Congestion Management Process

Timeframes for presentation of data regarding CMP was discussed. April meeting of PC would see some national ranking of Buffalo-Niagara in terms of congestion, followed by increasingly localized additional products being presented at approximate two month intervals.

G) Regional Signal Coordination

Possible next steps in the signal upgrade coordination initiative were discussed. Tom George reviewed the meetings held with City of Buffalo and NYSDOT regarding further collaboration through NITTEC and in partnership with GBNRTC.

H) TIP Projects

Mr. Trabold reported that while there still was no federal transportation reauthorization legislation in place, a continuing resolution was being proposed to extend federal funding through September 30, 2011 at FFY 2010 funding level. Projects were still progressing as if that funding would be in place and local project meetings were scheduled in the coming weeks to insure optimum project delivery.

D) Chokepoints Summit Follow

Mr. Morse reported on the progress and possible release of some recommendations coming from these sessions. A follow on SUMMIT II was being suggested, topics would be noted in April.

IV. STATUS REPORTS/INFORMATION

A. Member Agency Reports

Agencies reported the gearing up for the new construction season.

B. Director's Report

Mr. Morse provided additional notes on staff activities during the month.

The next meeting was confirmed for April 6, 2011 at NYSDOT.

Mr. Merlo made a motion to adjourn the meeting at 11:00 am, seconded by Mr. Sickler, and all were in favor.

TO: GBNRTC-PCC Members and Other Interested Parties
SUBJECT: Notice of GBNRTC-PCC Meeting

The next GBNRTC-PCC meeting has been scheduled for Wednesday, April 6, 2011 9:30AM at New York State Department of Transportation 100 Seneca Street, Buffalo, NY.

PROPOSED AGENDA

I. PROCEEDINGS

- A) Pledge of Allegiance
- B) Roll Call
- C) Public Participation
- D) Approval of Meeting Agenda
- E) Approval of Meeting Minutes – March 2, 2011

II. ACTION ITEMS

- A) Transportation Projects Change Control Modification Procedure

III. DISCUSSION ITEMS

- A) Subcommittee Reports:
 - Transportation Projects Subcommittee; Bicycle Pedestrian Subcommittee
- B) Areawide Average Daily Traffic 2010 Data Report
- C) Congestion Management Process
 - review of Buffalo-Niagara rankings in a national context
 - localized review of intersection level-of-service and opportunities
- D) Niagara-Greater Toronto Area Study Status
- E) High Speed Rail – EIS meeting
- F) Bicycle Route Guide Distribution and path to electronic availability
- G) Traffic Safety – funding availability and GTSB
- H) Project Process Improvement – Upcoming Chokepoints Summit
- I) Freight Initiatives – Post-Study activities
- J) UPWP – Work Alignments for FY2011-2012 Startup

IV. STATUS REPORTS/INFORMATION

- A) Member Agency Reports
- B) Director's Report

NEXT MEETING CONFIRMATION: May 4, 2011 at City of Niagara Falls

**MINUTES OF THE APRIL 6, 2011 MEETING OF THE
GREATER BUFFALO-NIAGARA REGIONAL TRANSPORTATION COUNCIL
PLANNING AND COORDINATING COMMITTEE (PCC)**

A meeting of the Greater Buffalo-Niagara Regional Transportation Council Planning and Coordinating Committee was held on April 6, 2011 at NYS Department of Transportation.

The following GBNRTC-PCC representatives were present:

- | | |
|--------------------|-----------------------|
| 1. Doug Tokarczyk | NYSTA |
| 2. Tom DeSantis | City of Niagara Falls |
| 3. Ramsey Kahi | NYSDOT |
| 4. Charlie Sickler | Erie County |
| 5. Seth Piccirillo | NFTA |
| 6. Kevin O'Brien | Niagara County |

Others present were:

- | | |
|------------------------|----------------------|
| 1. Hal Morse | GBNRTC |
| 2. Timothy Trabold | GBNRTC |
| 3. Rich Guarino | GBNRTC |
| 4. Kim Smith | GBNRTC |
| 5. Hector Boggio | GBNRTC |
| 6. Kelly Dixon | GBNRTC |
| 7. Tom Kipler | GBNRTC |
| 8. Richard Beers | FHWA |
| 9. Jody Clark | SNI |
| 10. Gary Bennet | NFTA |
| 11. Greg Szewczyk | NYSDOT |
| 12. Paul Gavin | NYSDOT |
| 13. Christopher Church | NYSDOT |
| 14. Frank Cirillo | NYSDOT |
| 15. Paul Zakrzewski | NYSTA |
| 16. Brian Andrzejewski | GPI |
| 17. Mike Miranda | GPI |
| 18. Lenard Pero | Town of Brant |
| 19. Paul Pfleuger | Watts |
| 20. Sheila Ransbottom | Fisher |
| 21. Len Kowalski | TYLI |
| 22. Gary Gottlieb | Resident |
| 23. Bill Licata | Common Council Staff |
| 24. Dan Howard | Town of Amherst |
| 25. Mark Lee | EC Planning |
| 26. Thomas Frank | Resident |

PROCEEDINGS

A. Roll Call

Mr. Kahi called the meeting to order at 9:30 a.m. A quorum was present.

B. Public Participation

Thomas Frank discussed various topics related to transportation in the region.

C. Approval of Meeting Agenda (3/2/11)

All were in favor on a motion (Piccirillo/Tokarczyk) to approve the meeting agenda.

D. Approval of GBNRTC-PCC Meeting Minutes (2/2/11)

All were in favor on a motion (O'Brien/DeSantis) to approve the meeting minutes as presented.

II. ACTION ITEMS

A. Transportation Projects Change Control Modification Procedure

Mr. Trabold explained that current change controls for merging the work scopes of two existing projects lead to a Policy-level action because one of the projects was “deleted” in the program. A new change control was being proposed that would permit approvals by TPS of existing project mergers or separations provided there was no change to their original project work scopes, conformity classifications, fiscal constraint or scheduling.

All were in favor of the motion (Sickler/O'Brien) to approve the new change control.

III. DISCUSSION ITEMS

A) Subcommittee Reports:

1) Transportation Projects Subcommittee

Mr. Zakrzewski reviewed the actions taken at the March 16, 2011 TPS meeting. He noted TSP had approved a \$31,000 increase to PIN 5811.69 WNY Southtowns Scenic Byways for additional sign installations along state routes and authorized the public comment period to begin for the projects recommended for funding under the FTA 5317 New Freedom FFY 2009 program.

Mr. Szewczyk reviewed the last Bicycle Pedestrian Subcommittee, noting staff is working to get the Bicycle Route Guide online. He also discussed the bicycle mobility project in the City of Buffalo, a campus to campus ride promoting the intercampus bikeway at UB, and the status of a study looking at the pedestrian bridges over the Route 33 ramps at the I-90 interchange.

B) Areawide Average Daily Traffic 2010 Data Report

A summation of traffic data collected throughout the region in 2010 had been assembled, annualized and mapped. Hard copy of the map was distributed to members, and background on the data and trends discussed. Detailed traffic count information is available, along with ownership, road score, classification and more at the GBNRTC website.

C) Congestion Management Process

Mr. Boggio reviewed the Buffalo-Niagara rankings in the national context, based on nationwide data collection and analysis. This demonstrates inclusion of additional data sources (INRIX), which coupled with locally derived information from manually collected data and TRANSMIT helps to further profile congestion in the region.

D) Niagara Greater Toronto Area Study Status

The most recent phase of the N-GTA Study has been made available for public review. Staff presented highlights of the proposed actions and study status, with focus on BiNational implications and improvements timetables in the Niagara region.

E) High Speed Rail

Mr. Morse gave an update on the actions at the recent High Speed Rail Corridor EIS project advisory committee. Presentation details from the most recent stakeholders meeting in Albany were not ready for release yet, and will be distributed as soon as available.

F) Bicycle Route Guide Distribution and path to electronic availability

Ms. Smith discussed the steps toward making the guide available electronically for users. The scheduling would allow Bicycle Subcommittee members to provide advice and feedback at critical stages in project development.

G) Traffic Safety – funding availability and GTSB

Mr. Boggio reviewed grant opportunities made available for safety initiatives by local governments. Schedule for proposal development was also reviewed, and the path to submit applications discussed.

H) Project Process Improvement

Mr. Trabold reported the program development process would be revisited shortly to assess current project schedules and funding completeness. Forecasts for future revenue allocations are still clouded as Congress struggles with reauthorizing legislation and identifying new revenue streams critical to a new transportation bill.

I) Freight Initiatives

Upon completion of the freight study Mr. Guarino reviewed efforts and next steps to bring capital projects forward. Recommended capital projects are being organized for further consideration, prioritization and matching to fund sources. On the issue of development of a regional logistics complex, several meetings had been conducted and a number of public and private entities engaged to move the concept forward.

J) UPWP – Work Alignments for FY2011-2012 Startup

Mr. Morse reviewed the start up of numerous activities in the second year of the current two year work program. Several initiatives are scheduled to complete soon, with others starting up immediately. Members were asked to be sure all needed work is identified and scheduled as needed.

IV. STATUS REPORTS/INFORMATION

A. Member Agency Reports

Agencies reported significant preparations are underway for the upcoming construction season, highlighting some key projects in several jurisdictions.

B. Director's Report

Mr. Morse provided additional notes on staff activities during the month, as well as perspectives on continuing legislative challenges in terms of transportation legislation.

The next meeting was confirmed for May 4, 2011 at City of Niagara Falls.

Mr. Tokarczyk made a motion to adjourn the meeting at 11:30 am, seconded by Mr. Sickler, and all were in favor.

TO: GBNRTC-PCC Members and Other Interested Parties
SUBJECT: Notice of GBNRTC-PCC Meeting

The next GBNRTC-PCC meeting has been scheduled for Wednesday, May 4, 2011 9:30AM at Carnegie Bldg, 1022 Main St., Niagara Falls, New York 14301

PROPOSED AGENDA

I. PROCEEDINGS

- A) Pledge of Allegiance
- B) Roll Call
- C) Public Participation
- D) Approval of Meeting Agenda
- E) Approval of Meeting Minutes – April 6, 2011

II. ACTION ITEMS

- A) FTA §5316 Job Access Reverse Commute Program FFY 2009 –
Recommendations for public review
- Approval cycle for JARC and New Freedom projects

III. DISCUSSION ITEMS

- A) Subcommittee Reports:
 - Transportation Projects Subcommittee
- B) TIP and LRP-upper level development schedule
- C) Upcoming Construction Season – project lineup
- D) Recent Chokepoints Session and follow through
- E) Demand Management – summary of statewide study progress
- F) Human Services Transportation Plan update progress
- G) Section 5310 Bus Applications from the area
- H) Traffic Signals Coordination Project – recent meeting and next steps
- I) June Policy Committee – proposed dates and actions
- J) Potential Livability grant opportunity

IV. STATUS REPORTS/INFORMATION

- A) Member Agency Reports
- B) Director's Report

NEXT MEETING CONFIRMATION: June 1, 2011 at NFTA Board Room

**MINUTES OF THE MAY 4, 2011 MEETING OF THE
GREATER BUFFALO-NIAGARA REGIONAL TRANSPORTATION COUNCIL
PLANNING AND COORDINATING COMMITTEE (PCC)**

A meeting of the Greater Buffalo-Niagara Regional Transportation Council Planning and Coordinating Committee was held on May 4, 2011 at City of Niagara Falls.

The following GBNRTC-PCC representatives were present:

- | | |
|--------------------|-----------------------|
| 1. Doug Tokarczyk | NYSTA |
| 2. Tom DeSantis | City of Niagara Falls |
| 3. Ramsey Kahi | NYSDOT |
| 4. Seth Piccirillo | NFTA |
| 5. Kevin O'Brien | Niagara County |
| 6. Seyed Ghasemi | City of Buffalo |

Others present were:

- | | |
|-----------------------|-------------------|
| 1. Hal Morse | GBNRTC |
| 2. Timothy Trabold | GBNRTC |
| 3. Kelly Dixon | GBNRTC |
| 4. Jody Clark | SNI |
| 5. Michael Leydecker | BNP |
| 6. Gary Bennet | NFTA |
| 7. Greg Szewczyk | NYSDOT |
| 8. Paul Gavin | NYSDOT |
| 9. Daniel Howard | Town of Amherst |
| 10. Sheila Ransbottom | Fisher Assoc. |
| 11. Michael Ban | BNMC |
| 12. Susan Soldmon | VMC Group |
| 13. Creighton Randall | Buffalo CarShare |
| 14. Mark Lee | Erie County EP |
| 15. Brian Moore | Bergmann Assoc. |
| 16. Andrew Graham | Voice Buffalo |
| 17. Bill Smith | BNMC |
| 18. Mike Miranda | Greenman-Petersen |
| 19. David Szuba | NYS Parks |
| 20. Chris Austin | UB |

PROCEEDINGS

A. Roll Call

Mr. Kahi called the meeting to order at 9:30 a.m. A quorum was present.

B. Public Participation

Thomas Frank discussed various topics related to transportation in the region.

C. Approval of Meeting Agenda (5/4/11)

All were in favor on a motion (O'Brien/DeSantis) to approve the meeting agenda.

D. Approval of GBNRTC-PCC Meeting Minutes (4/6/11)

All were in favor on a motion (Piccirillo/Tokarczyk) to approve the meeting minutes as presented.

II. ACTION ITEMS

A. FTA §5316 Job Access Reverse Commute Program FFY 2009 – Recommendations for Public Review

Ms. Dixon presented the HSTP review team recommendations for the FFY09 JARC Program list of projects and requested approval to initiate public review.

All were in favor of the motion (Piccirillo/Ghasemi) to begin public review process.

III. DISCUSSION ITEMS

A) Subcommittee Reports:

1) Transportation Projects Subcommittee

Mr. Trabold reported the subcommittee met on April 20 and had approved a request to initiate a public comment period for a new project addition to the NFTA's 2011 §5307 program in anticipation of the final federal appropriations for 2011. The group also discussed the impact of Congress's plan to rescind unspent earmarks, Chokepoint Summit II results and potential funding resources for replacing or repairing the American Falls Bridge to Goat Island. The next meeting was scheduled for May 18th.

B) TIP and LRP – upper level development schedule

Mr. Trabold discussed a timeline to complete both the next TIP update and the LRP, noting the one-year turn-around for the next TIP would start by assessing system needs in order to begin identifying potential candidates. The multi-year LRP development would likely include updated performance measures and asset management strategies that will influence future TIP preparations. It was further noted the next transportation program should be flexible so it can easily adjust to changing funding allocations.

C) Upcoming Construction Season – project lineup

Mr. Trabold distributed a draft handout of TIP projects already under construction or anticipated to begin in 2011. He asked that any corrections be forwarded to the staff as it would be presented at the June Policy Committee meeting.

D) Recent Chokepoints Session and follow through

Mr. Morse reviewed activities at a recent Chokepoints Summit II sponsored by FAIR and the Coalition for Community Building. A large turnout, including about one dozen elected representatives and staffs indicated the widespread concern and several spoke regarding a desire for action. Specifics and path forward are being assembled and further subcommittee meetings will organize the responses.

E) Demand Management – summary of statewide study progress

Mr. Morse summarized study describing efforts to increase and integrate demand management activities across the state. This initiative, sponsored by NYSDOT, included regional meetings of active demand management program representatives and interested parties, followed by a statewide webinar discussing results. In the Buffalo Niagara area, it was noted that several positive efforts are already in place and opportunity exists to strengthen the overall impact by greater coordination.

F) Human Services Transportation Plan – update on progress

Ms. Dixon reviewed progress on a revised HSTP that is on track for approval in November. Several meetings have already been conducted in the community to help determine program needs, and a concise schedule to achieve timely completion was reviewed.

G) Section 5310 Bus Applications

Ms. Dixon presented a listing of the applicants from the region. Local staff reviews and assurances of coordination with the HSTP were included. The list is then sent for consideration in the statewide program development and selection of awardees.

H) Traffic Signals Coordination Project

Mr. Morse noted the signalization retiming project is near complete and the possibilities for further activity in the region were discussed. Timing plans had been installed in the Elmwood and Clinton corridors by the City of Buffalo, and their Main Street portion would be installed soon. NYSDOT installations on Sheridan Drive, Niagara Falls Boulevard, and Main Street were committed for completion June 30, 2011 allowing for completion of this project and closeout of the FTA grant.

I) June Policy Committee

Proposed agenda and actions items for the next policy committee meeting were discussed. Available dates were discussed, June 13 appears most available.

J) Potential Livability grant opportunity

Mr. Morse noted a likely upcoming funding opportunity and possible applications were discussed. More information potentially available at the next meeting.

IV. STATUS REPORTS/INFORMATION

A. Member Agency Reports

Agencies reported significant preparations are underway for the upcoming construction season, highlighting some key projects in several jurisdictions.

B. Director's Report

Mr. Morse provided additional notes on staff activities during the month, as well as perspectives on continuing legislative challenges in terms of transportation legislation.

The next meeting was confirmed for June 1, 2011 at NFTA.

Mr. O'Brien made a motion to adjourn the meeting at 11:00 am, seconded by Mr. Piccirillo, and all were in favor.

TO: GBNRTC-PCC Members and Other Interested Parties
SUBJECT: Notice of GBNRTC-PCC Meeting

The next GBNRTC-PCC meeting has been scheduled for Wednesday, June 1, 2011 9:30AM at NFTA Board Room, 181 Ellicott Street, Buffalo, New York

PROPOSED AGENDA

I. PROCEEDINGS

- A) Pledge of Allegiance
- B) Roll Call
- C) Welcome FTA Representatives
- D) Public Participation
- E) Approval of Meeting Agenda
- F) Approval of Meeting Minutes – May 4, 2011

II. ACTION ITEMS

- A) Resolution 2011-5: Recommend Approval of FY09 JARC, FY09 New Freedom projects and FY11 §5307 Program Realignment
- B) Resolution 2011-6: Recommend Approval of I-90 Exit 49@Route 78: Park-n-Ride Improvements
- C) Resolution 2011-7: Approve Project Termini Change - PIN 5512.44 Rt 33 [Rt 198 to Dick Rd]
- D) Administrative Modification #11: Funding Transfer from 5755.80 to 5758.17 Buffalo Harbor Bridge and Transportation Infrastructure Imprv, Inner Harbor
- E) Resolution 2011-8: GBNRTC Planning Self-Certification Report – recommendation for approval
- F) June 13 Policy Committee Agenda

III. DISCUSSION ITEMS

- A) Subcommittee Reports:
 - Transportation Projects Subcommittee
 - Bicycle-Pedestrian Subcommittee
- B) Development approach and Schedule – TIP and Metro Transportation Plan
- C) Communication Approaches for Improved MPO Outreach
- D) Regional Alternatives Analysis – LRP Project Development
- E) Human Services Transportation Plan (HSTP) - Preparation Status
- F) Results of Recent Logistics Project stakeholders session
- G) The Regional Bike Guide – electronic opportunities
- I) Bicycle – Pedestrian grant possibilities
- J) 2011 HUD/DOT Livability Program
- K) UPWP Status of Work Items

IV. STATUS REPORTS/INFORMATION

- A) Member Agency Reports
- B) Director's Report

NEXT MEETING CONFIRMATION: July 6, 2011 at Niagara County Public Safety Building

**MINUTES OF THE JUNE 1, 2011 MEETING OF THE
GREATER BUFFALO-NIAGARA REGIONAL TRANSPORTATION COUNCIL
PLANNING AND COORDINATING COMMITTEE (PCC)**

A meeting of the Greater Buffalo-Niagara Regional Transportation Council Planning and Coordinating Committee was held on June 1, 2011 at the NFTA Board Room.

The following GBNRTC-PCC representatives were present:

- | | |
|--------------------|-----------------------|
| 1. Doug Tokarczyk | NYSTA |
| 2. Tom DeSantis | City of Niagara Falls |
| 3. Ramsey Kahi | NYSDOT |
| 4. Seth Piccirillo | NFTA |
| 5. Kevin O'Brien | Niagara County |
| 6. Peter Merlo | City of Buffalo |
| 7. Charlie Sickler | Erie County |

Others present were:

- | | |
|-----------------------|---------------------------|
| 1. Hal Morse | GBNRTC |
| 2. Timothy Trabold | GBNRTC |
| 3. Kelly Dixon | GBNRTC |
| 4. Rich Guarino | GBNRTC |
| 5. Kim Smith | GBNRTC |
| 6. Amy Weymouth | GBNRTC |
| 7. Richard Beers | FHWA |
| 8. Paul Zakrzewski | NYSTA |
| 9. Joe Buffamonte | NYSDOT |
| 10. Ron Hayes | NYSDOT |
| 11. Tom Romano | NYSDOT |
| 12. Gary Bennett | NFTA |
| 13. Mike Miranda | Greenman-Pedersen |
| 14. Leonard Kowalski | TYLI |
| 15. David Szuba | NYS Parks |
| 16. Bill Yuhnke | Liberty Cab |
| 17. Troy Illig | Parsons Brinkerhoff |
| 18. Mark Lee | EC Environmental Planning |
| 19. Sheila Ransbottom | Fisher Assoc. |
| 20. Creighton Randall | Buffalo CarShare |
| 21. Bill Smith | BNMC |
| 22. Joelle Guy | Town of Amherst |
| 23. James Bender | Hearts & Hands |
| 24. Bill Licata | Buff Common Council |
| 25. Rachael Homewood | Sen. Kennedy |
| 26. Thomas Frank | Resident |
| 27. Ryan Rzepecki | Social Bicycles |

PROCEEDINGS

A. Roll Call

Mr. Kahi called the meeting to order at 9:30 a.m. All members were present.

B. Public Participation

Thomas Frank discussed various topics related to transportation in the region. Creighton Randall introduced Ryan Rzepecki from Social Bicycles. Ryan discussed their group's intention to establish a different form of public bicycle sharing within the region and a demonstration of their GPS-equipped bicycle would be available following the meeting.

C. Approval of Meeting Agenda (6/1/11)

All were in favor on a motion (O'Brien/DeSantis) to approve the meeting agenda.

D. Approval of GBNRTC-PCC Meeting Minutes (5/4/11)

All were in favor on a motion (Tokarczyk/DeSantis) to approve the meeting minutes as presented.

II. ACTION ITEMS

A. Resolution 2011-5 Recommend Approval of FY09 JARC, FY09 New Freedom projects and FY11 5307 Program Realignment

Mr. Trabold explained that purpose of this resolution was to add three new projects to FFY 2009 §5317 New Freedom Program, one new project to the FFY 2011 §5307 Urbanized Area Formula Program and three new projects to the FFY 2009 §5316 Job Access Reverse Commute (JARC). The JARC and New Freedom projects had been recommended by the Human Services Transportation Plan Review Team for funding. Mr. Trabold stated no comments had been received during the public review period and all were ready to be recommended for approval to the Policy Committee.

All were in favor of the motion (DeSantis/Merlo) to recommend Resolution 2011-5 to Policy Committee for approval.

B. Resolution 2011-6 Recommend Approval of I-90 Exit 49 Park n Ride

Mr. Trabold reviewed the proposed improvements to the park-and-ride lot at Exit 49. Surplus funding from a TEA-21 earmark would fund two-thirds of this project proposal and an immediate obligation of this surplus was critical to preserving the funding. Though the public comment period was still open, it was suggested that a Policy Committee approval recommendation be made prior to the public comment period ending. Once the comment period ended, staff would advise members if any adverse comments were received when the matter was addressed at the Policy Committee meeting.

All were in favor of the motion (O'Brien/DeSantis) to recommend Resolution 2011-6 to Policy Committee for approval.

C. Resolution 2011-7 Approve Termini Change PIN 5512.44 Rt 33(Rt 198 – Dick Rd)

Mr. Trabold explained that this action involved a significant scope change to an existing project. NYSDOT would like to change the project limits on the Kensington Expressway Rt

33 project from *Rt 198 to Dick Rd*; to *Elm/Oak to Rt 240 Harlem Rd*. There would be no change in the work performed or project cost.

All were in favor of the motion (Piccirillo/Sickler) to approve Resolution 2011-7 and the associated project termini change to PIN 5512.44.

D. Administrative Modification # 11 Funding Transfer from PIN 5755.80 to 5758.17 Buffalo Harbor Bridge and Transportation Infrastructure Improvements, Inner Harbor

Mr. Trabold explained this was another earmark at risk of being rescinded if at least 10% was not obligated by September 2011. The action would transfer \$5.0M from PIN 5755.80 (Inner Harbor Trans. Infrastructure Fac.) to PIN 5758.17 (Buffalo Harbor Bridge) and revise the latter's title to "Buffalo Harbor Bridge and Transportation Infrastructure Improvements, Inner Harbor". The funding would be used to advance the design of the transportation infrastructure improvements needed at the Inner Harbor to allow the future construction of the Buffalo Harbor Bridge

All were in favor of the motion (Sickler/DeSantis) to approve Administrative Modification #11 and the associated funding transfer from PIN 5755.80 to PIN 5758.17.

E. Resolution 2011-8 GBNRTC Planning Self-Certification Report

Mr. Morse reviewed the resolution and cited work completed since the last on site certification review. Based on previously required actions and good practice a self certification report was prepared documenting GBNRTC's full compliance with planning requirements in SAFETEA-LU.

All were in favor of the motion (Merlo/Sickler) to recommend Resolution 2011-8 to Policy Committee for approval.

F. June 13 Policy Committee Agenda

Mr. Morse reviewed the agenda for the upcoming Policy Committee meeting. No additional items were suggested at this time.

All were in favor of the motion (O'Brien/Sickler) to adopt the agenda for the June 13th meeting.

III. DISCUSSION ITEMS

A) Subcommittee Reports:

1) Transportation Projects Subcommittee

Mr. Zakrzewski reviewed the May 18th TPS meeting. He reported that the subcommittee had approved Administrative Modification #12 which merged several ITS PINs into one for ease of project management and cost savings. In addition, the subcommittee approved commencement of the public comment period for two new Recreational Trail Program projects selected by the NYS Parks Department.

2) Bicycle Pedestrian Subcommittee

Mr. Trabold reported the B-P Subcommittee met the evening of May 18th in the Town of Wheatfield's Community Senior Center. The primary discussion was the progress of staff efforts to develop an online version of the Bicycle Route Guide this year.

B) Development approach and schedule – TIP and Metro Transportation Plan

Mr. Trabold updated members on an approach to ensure delivery of a new 2013-2017 TIP by May of 2012 and how it related to the multi-year development of a new Metropolitan Transportation /Long Range Plan.

C) Communication Approach and Schedule – TIP and MTP

Ms. Weymouth presented members with a targeted communications approach for the 2050 Long Range Transportation Plan. The presentation covered specific purposes for communicating with stakeholders, identified key audiences and the types of messages to communicate and appropriate communication channels.

D) Regional Alternatives Analysis – LRP Project Development

Mr. Morse explained the rationale and specifics of the FTA Alternatives Analysis program. This is intended to provide a process for issues identification in major corridors leading to development of possible alternatives for further analysis and inclusion in transportation plans. Issues in the Buffalo CBD – UB North Campus were discussed including UB2020, BNMC growth, regional traffic patterns, and others that would suggest application for AA funding as appropriate at this time.

E) Human Services Transportation Plan (HSTP) – Preparation Status

Ms. Dixon reviewed the status of the plan preparations and along with a schedule of future activities.

F) Results of Recent Logistics Project Stakeholders session

Mr. Guarino reported on a recent major stakeholder session. An approach to implementation of the logistics opportunity identified in the regional freight study was presented.

G) The Regional Bike Guide – electronic opportunities

Ms. Smith presented the progress being made on the electronic bicycle guide, including visual graphics of various pages and technical details on project development and access.

H) Bicycle Pedestrian Grant Opportunities

Mr. Trabold explained the availability of potential funding for bicycle and pedestrian projects from four grant programs: Environmental Protection Fund; Transportation, Community, and System Preservation Program; 2011 Transportation Enhancements Program and Congestion Mitigation Air Quality.

I) 2011 HUD/DOT Livability Program

Last year the MPO sponsored a grant application in the Livability Program to further regional cooperation through the Framework for Growth, and to develop more specific performance measures and monitoring. Regional partners are assembling another submission for an expected next round, possibly under the umbrella of the emerging ESD Regional Council.

J) UPWP Status of Work Items

Mr. Morse presented a detailed summation of all major activities in the current UPWP, indicating status and results of completed work.

IV. STATUS REPORTS/INFORMATION

A. Member Agency Reports

Agencies reported the construction season is underway and provided updates on projects in their jurisdictions.

B. Director's Report

Mr. Morse provided additional notes on staff activities during the month, as well as perspectives on continuing legislative challenges in terms of transportation legislation.

The next meeting was confirmed for July 6, 2011 at Niagara County.

Mr. O'Brien made a motion to adjourn the meeting at 11:15 am, seconded by Mr. Piccirillo, and all were in favor.

TO: GBNRTC-PCC Members and Other Interested Parties
SUBJECT: Notice of GBNRTC-PCC Meeting

The next GBNRTC-PCC meeting has been scheduled for Wednesday, July 6, 2011 9:30AM at the Niagara County Public Safety Building*, 5574 Niagara Street Extension, Lockport, New York

PROPOSED AGENDA

I. PROCEEDINGS

- A) Pledge of Allegiance
- B) Roll Call
- C) Public Participation
- D) Approval of Meeting Agenda
- E) Approval of Meeting Minutes – June 1, 2011

II. ACTION ITEMS

- A) Administrative Modification #14: PIN 5460.28: Rt. 384 [Veterans Dr to I-190] – Const/CI Cost Increase
- B) TIP Amendment #16: PIN 5512.51: Rt 33 [Rt. 240 (Harlem) to Rt. 952A (Genesee St)] – New Project: Initiate Public Review
- C) Administrative Modification #18: PIN 5105.38: RT. 39 Over Catt. Creek Branch & Otis Creek Bridge Replacement - Scope Change (Add Bridge) & Cost Increase
- D) Administrative Modification #20: PIN 5T14.41: Pavement Block- New CMAQ Project Creation
TIP Amendments #17 and #18; Resolution 2011-10:
- E) PIN 5758.31: Ewings Rd Bridge/18 Mile Creek (North) – Cost Inc. & Add DD Phase
- F) PIN 5758.57: Feigle Rd Pav. Rehab [Campbell to Bear Ridge] – Add ROW Phases

III. DISCUSSION ITEMS

- A) Subcommittee Reports:
 - Transportation Projects Subcommittee
- B) Project Process Improvements – “Chokepoints” update
- C) Mohawk-Erie Corridor Study – recent regional meeting
- D) TIP Allocations and Regional Implications

IV. STATUS REPORTS/INFORMATION

- A) Member Agency Reports
- B) Director’s Report

NEXT MEETING CONFIRMATION: August 3, 2011

* I-990 North to North French Rd. Left (west) on North French Rd. Right (north) on Route 270, Campbell Blvd. Right (east) on Route 31 to Route 93 west, Upper Mountain Rd. Left (west) on Route 93, then right onto Sunset Dr. across from Delphi Hq., then left at the bottom of the hill onto Niagara Street Extension.

LOOK FOR THE RED SIGN AND ENTER THAT DRIVEWAY TO THE BUILDING

**MINUTES OF THE JULY 6, 2011 MEETING OF THE
GREATER BUFFALO-NIAGARA REGIONAL TRANSPORTATION COUNCIL
PLANNING AND COORDINATING COMMITTEE (PCC)**

A meeting of the Greater Buffalo-Niagara Regional Transportation Council Planning and Coordinating Committee was held on July 6, 2011 at the Niagara County Public Safety Building.

The following GBNRTC-PCC representatives were present:

- | | |
|--------------------|-----------------------|
| 1. Doug Tokarczyk | NYSTA |
| 2. Tom DeSantis | City of Niagara Falls |
| 3. Joe Buffamonte | NYSDOT |
| 4. Seth Piccirillo | NFTA |
| 5. Richard Eakin | Niagara County |
| 6. Peter Merlo | City of Buffalo |
| 7. Charlie Sickler | Erie County |

Others present were:

- | | |
|-----------------------|-----------------------------|
| 1. Hal Morse | GBNRTC |
| 2. Timothy Trabold | GBNRTC |
| 3. Rich Guarino | GBNRTC |
| 4. Dave McCoy | ABATE Associates |
| 5. Bill Ross | Niagara County Legislature |
| 6. Paul Zakrzewski | NYSTA |
| 7. David Kinyon | Western Erie Canal Alliance |
| 8. Richard Beers | FHWA |
| 9. Paul Zakrzewski | NYSTA |
| 10. Sheila Ransbottom | Fisher Assoc. |
| 11. Mike Miranda | Greenman Petersen Inc |
| 12. Daniel Howard | Town of Amherst |
| 13. Ed Stachura | TVGA and FAIR Committee |

I. PROCEEDINGS

A. Roll Call

Mr. Tokarczyk called the meeting to order at 9:35 a.m. All members were present.

B. Public Participation

Dave Kinyon spoke about closing the gaps in the Canalway trail system, including a \$5 million portion in the town of Amherst. He also noted an upcoming bicycle ride, and that bicyclists bring \$150-\$300 each per day to the local economy. Funding sources were discussed and Mr. DeSantis cited several, including Environmental Protection Fund.

C. Approval of Meeting Agenda (7/6/11)

All were in favor on a motion (Merlo/Sickler) to approve the meeting agenda.

D. Approval of GBNRTC-PCC Meeting Minutes (6/1/11)

All were in favor on a motion (Piccirillo/DeSantis) to approve the meeting minutes as presented.

II. ACTION ITEMS

Mr. Trabold reviewed several TIP actions proposed for disposition at the meeting, including:

A) Administrative Modification #14: PIN 5460.28: Rt. 384 [Veterans Dr to I-190] – Const/CI Cost Increase. This proposed increase in project cost was recommended by TPS for approval at PCC, contingent upon additional CBI (Corridors and Borders Infrastructure) funds becoming available. At this time, the additional CBI funds had not become available. *All were in favor of a motion (Buffamonte/Eakin) to table Administrative Modification #14.*

B) TIP Amendment #16: PIN 5512.51: Rt 33 [Rt. 240 (Harlem) to Rt. 952A (Genesee St)] – This PCC action would initiate public review on a proposed TIP amendment to add a new pavement rehab project on Rt 33. *All were in favor on a motion (DeSantis/Sickler) to approve the start of a public comment period for TIP Amendment #16.*

C) Administrative Modification #18: PIN 5105.38: RT. 39 Over Catt. Creek Branch & Otis Creek Bridge Replacement - This proposed Scope Change (Add Bridge) & Cost Increase was ready for approval. *All were in favor on a motion (DeSantis/Piccirillo) to approve Administrative Modification #18's scope change and cost increase.*

D) Administrative Modification #20: PIN 5T14.41: Pavement Block- New CMAQ Project Creation. This action would distribute pavement block projects in the current TIP. *All were in favor of a motion (Merlo/Piccirillo) to approve the Administrative Modification #20, contingent on determination of CMAQ eligibility.*

E) TIP Amendments #17 and #18; Resolution 2011-10: This action would add a phase to two existing projects. These included:

PIN 5758.31: Ewings Rd Bridge/18 Mile Creek (North) – Cost Inc. & Add DD Phase

PIN 5758.57: Feigle Rd Pav. Rehab [Campbell to Bear Ridge] – Add ROW Phases

This action is eligible for completion at PCC. *All were in favor of a motion (Eakin/Merlo) to approve the Resolution 2011-10.*

III. DISCUSSION ITEMS

A) Subcommittee Reports: Transportation Projects Subcommittee - Mr. Zakrzewski reviewed the June 15th TPS meeting. He reported that Administrative Modifications #15 (Elmwood Av scheduling), #16 (Bridge painting block projects), #17 (Rt 33 rehab scheduling) and #19 (Rt 400/Rt 16 bridge deck rehab scheduling) were all approved by TPS.

B) Project Process Improvements - Several activities have occurred since the successful "Summit II". A follow on subcommittee meeting held in June developed some continuing actions to help streamline project delivery and development. Maria Lehman had reported on a NASHTO session (Peer Exchange on Project delivery) in June regarding issue nationwide, and FHWA EDC. Substantial commonality existed in states represented, with discussion on the need for some risk based approach to moving projects. The group also discussed state level initiatives, including wetlands regulations and interpretation, plus some action on statewide consistency. The group will keep information flowing, perform some research, and provide status updates to the

legislative delegation. Regarding the issue of local specifications versus state specs in revised project manual still has some issues, may require meeting again to discuss.

C) Mohawk – Erie Corridor Study – A regional project advisory council meeting was conducted in June in Buffalo. The project team reviewed a corridor update on the need, stakeholders, etc. Also discussed was the corridor vision and process framework. The vision was focused on economy and quality of life but not really specific or transformative. There was good depth of current research on economy and infrastructure conditions. Economic drivers were identified, but only through stakeholder process. Potential projects would be garnered from existing plans, and then rated against corridor criteria. Staff will continue to engage and comment.

D) TIP Allocations and Regional Implications – Progress continues toward development of the next TIP for the region. Staff attended a meeting in Albany recently with the NYSDOT Commissioner and some NYSDOT senior staff. It appears that the TIP/STIP/Program Update is on tentative hold, more discussions to come. Primary reason is lack of federal funding numbers, and especially lack of state numbers, rendering unable to determine allocations to regions. Mr. Morse suggested GBNRTC proceed on our current schedule, as the preliminary work still valuable in the overall process. This would be discussed extensively at the next TPS.

IV. STATUS REPORTS/INFORMATION

A. Member Agency Reports

Mr. Sickler discussed the contract extension for Wehrle Drive work, as well as the startup of bridge work on Pavement and Cemetery Roads. Mr. Eakin noted that the Cedar Street bridge would be open in a week. Mr. Piccirillo briefed the group on the FTA Alternatives Analysis process and pending regional application.

B. Director's Report

Mr. Morse provided additional notes on several issues including:

- TIGER Grant availability
- Livability/Alternatives Analysis grant prospects
- Enhancements funding is now on hold
- Freight/logistics activities progress, including a briefing for State Senator Kennedy staff, and regional initiative underway by other agencies
- Lockport area study is in the startup phase
- I-90 and I290 microsimulation calibration was viewed, is looking better
- GBNRTC is hosting a FHWA Analysis Tools workshop July 21

The next meeting was confirmed for August 4, 2011 at NYSTA.

Mr. Piccirillo made a motion to adjourn the meeting at 10:50 am, seconded by Mr. Sickler, and all were in favor.

TO: GBNRTC-PCC Members and Other Interested Parties
SUBJECT: Notice of GBNRTC-PCC Meeting

The next GBNRTC-PCC meeting has been scheduled for Wednesday, August 3, 2011 9:30AM at the NYS Thruway Authority, 455 Cayuga Road, Suite 800, Cheektowaga, New York

PROPOSED AGENDA

I. PROCEEDINGS

- A) Pledge of Allegiance
- B) Roll Call
- C) Public Participation
- D) Approval of Meeting Agenda
- E) Approval of Meeting Minutes – July 6, 2011

II. ACTION ITEMS

- A) Resolution 2011-11/TIP Amendment #16: PIN 5512.51: Rt 33 [Rt. 240 (Harlem Rd) to Rt. 952A (Genesee St)] – New Project Addition
- B) Administrative Modification #21: FFY 2011 Section 5309 - Program Realignment
- C) Administrative Modification #22: PIN 5757.84 Rt 5 Gateway - New ROW Phases

III. DISCUSSION ITEMS

- A) Subcommittee Reports:
 - Transportation Projects Subcommittee; Bicycle Pedestrian Subcommittee
- B) Safety screening results data availability pertaining to NYS and local highways and intersections in Erie and Niagara Counties
- C) TIP Issues: Update sequence and revised allocations
- D) Long Range Plan: Near Term Look Ahead for planning activities
- E) Freight Studies: recent activities including FHWA visit, regional stakeholders
- F) HSTP Planning Status
- G) BiNational Planning: Some cross border agenda issues
- H) Grant Status: TEP; TIGER; HUD Livability; FTA Alternatives Analysis
- I) FHWA Analytical Tools for Operations-Buffalo Workshop
- J) CMAQ Statewide report

IV. STATUS REPORTS/INFORMATION

- A) Member Agency Reports
- B) Director's Report

NEXT MEETING CONFIRMATION: September 7, 2011 Buffalo City Hall

**MINUTES OF THE AUGUST 3, 2011 MEETING OF THE
GREATER BUFFALO-NIAGARA REGIONAL TRANSPORTATION COUNCIL
PLANNING AND COORDINATING COMMITTEE (PCC)**

A meeting of the Greater Buffalo-Niagara Regional Transportation Council Planning and Coordinating Committee was held on August 3, 2011 at the New York State Thruway Authority.

The following GBNRTC-PCC representatives were present:

- | | |
|--------------------|-----------------|
| 1. Doug Tokarczyk | NYSTA |
| 2. Ramsey Kahi | NYSDOT |
| 3. Seth Piccirillo | NFTA |
| 4. Kevin O'Brien | Niagara County |
| 5. Peter Merlo | City of Buffalo |
| 6. Charlie Sickler | Erie County |

Others present were:

- | | |
|--------------------------|-------------------------|
| 1. Hal Morse | GBNRTC |
| 2. Timothy Trabold | GBNRTC |
| 3. Kelly Dixon | GBNRTC |
| 4. Hector Boggio | GBNRTC |
| 5. Richard Beers | FHWA |
| 6. Paul Zakrzewski | NYSTA |
| 7. Joe Buffamonte | NYSDOT |
| 8. Dave McCoy | ABATE Assoc. |
| 9. Donny Kolb | E & E |
| 10. Bill Smith | BNMC |
| 11. Mark Lee | EC Environment Planning |
| 12. Darren Kempner | EC |
| 13. Jennifer Michniewicz | Clark Patterson |
| 14. Douglas Funke | CRTC |
| 15. Sheila Ransbottom | Fisher Associates |
| 16. BK Lockwood | Rep. Higgins |
| 17. Cletus Ezenwa | Prudent Eng. |
| 18. Brian Andrzejewski | Prudent Eng. |
| 19. Rachael Homewood | Sen. Kennedy |
| 20. Thomas Frank | Resident |

I. PROCEEDINGS

A. Roll Call

Mr. Tokarczyk called the meeting to order at 9:45 a.m. A quorum was present.

B. Public Participation

Thomas Frank discussed various topics related to transportation in the region.

C. Approval of Meeting Agenda (8/3/11)

All were in favor on a motion (O'Brien/Merlo) to approve the meeting agenda.

D. Approval of GBNRTC-PCC Meeting Minutes (7/6/11)

All were in favor on a motion (Piccirillo/Tokarczyk) to approve the meeting minutes as presented.

II. ACTION ITEMS

Mr. Trabold reviewed several TIP actions proposed for disposition at the meeting including:

A) Resolution 2011-11/TIP Amendment #16: PIN 5512.51: Rt 33 [Rt240 (Harlem Rd) to Rt952A (Genesee Street)] – New Project Addition - This resolution would add a new project to the 2011-2015 TIP to rehabilitate the Kensington Expressway from Harlem Rd to Genesee St. A public comment had concluded and no comments had been received. A PCC recommendation to the Policy Committee for approval was the next step. *All were in favor of a motion (Merlo/Piccirillo) to recommend this Resolution to Policy Committee for approval.*

B) Administrative Modification #21 FFY 2011 Section 5309 Program Realignment – This action would reconcile the estimated funding in FFY2011 Section 5309 program with the actual Congressional appropriation. The action was recommended for approval by the TPS. *All were in favor on a motion (O'Brien/Sickler) to approve the FFY2011 §5309 program modifications as presented.*

C) Administrative Modification #22: PIN 5757.84 Rt 5 Gateway New ROW Phases – This was a minor scope change to a local earmark project that would enable a small amount of ROW to be acquired. Existing funding was being reallocated within the project to create ROW incidental and acquisition phases. *All were in favor on a motion (Piccirillo/Sickler) to approve Administrative Modification #22.*

III. DISCUSSION ITEMS

A) Subcommittee Reports: Transportation Projects Subcommittee - Mr. Zakrzewski reviewed the July 27th TPS meeting. He reported that the TPS approved two additional Administrative Modifications (#23 and #24) that respectively changed the scheduled letting dates for PIN 5936.52 Active Warning Device Upgrade and PIN 5755.42 Niagara Falls Signals.

Mr. Trabold reviewed the Bicycle and Pedestrian Subcommittee meeting on July 27th. A report was made to the group on a June 16th meeting in Syracuse of statewide B-P staff and the topics included a discussion of local activities occurring around the state, appropriate

communication channels to the new NYSDOT Commissioner, efforts to develop a statewide trails map, ADA transition planning, and a safe-routes-to-school guide book.

B) Safety Screening Results – Mr. Boggio reported on the result and data availability pertaining to NYS and local highways and intersections in Erie and Niagara Counties.

C) TIP Issues – Mr. Trabold noted that a full TIP update was looking increasingly unlikely given the lack of progress on reauthorization legislation and the possibility of reduced funding levels in all proposed resolutions extending SAFETEA-LU. An extended discussion was planned for the next TPS meeting to talk about advancing a major TIP amendment rather than a new TIP.

D) Long Range Plan – Mr. Trabold stated the staff was actively engaged in preparation activities for the bottoms-up development of a new metropolitan transportation plan. Additional details would become available in the coming months.

E) Freight Studies – Mr. Morse reviewed several recent activities including FHWA walk down of the freight studies and initiatives, as well as emerging opportunities to build stakeholder involvement. Private sector interest increases and the BNP Logistics Council is incorporating this interest in further actions.

F) HSTP Planning Status- Ms. Dixon reported work continues on the development of a new Human Services Transportation Plan. Meetings with various stakeholders continued and work is on track for delivery of a new plan this fall.

G) BiNational Planning – Interest has been expressed in convening partners in the BiNational planning process to review current projects and initiatives. Proposed topics were discussed. A cooperative session is planned in late August to discuss progress on both sides of the border and seek a path forward to possibly update the BiNational strategy.

H) Grant Status – Several grants are in the preparation process or will be soon by a number of agencies or coalitions. A review of the initiatives and GBNRTC involvement/impact was discussed.

I) FHWA Analytical Tools for Operations – Buffalo Workshop – A workshop recently held in Buffalo was reviewed. The day-long session presented an extensive background on appropriate tools for use in transportation operations planning. Several members had attended. Presentation materials are available if others are interested.

J) CMAQ Statewide report – The statewide report for CMAQ activities for last year was reviewed. This report detailed cumulative CMAQ projects delivered statewide and by region, providing a good indication of types of projects and spending approaches.

IV. STATUS REPORTS/INFORMATION

A. Member Agency Reports

Updates were given on this year's construction season and upcoming initiatives.

B. Director's Report

Mr. Morse provided additional notes on several key issues.

The next meeting was confirmed for September 7, 2011 at City of Buffalo.

Mr. O'Brien made a motion to adjourn the meeting at 11:15 am, seconded by Mr. Sickler, and all were in favor.

TO: GBNRTC-PCC Members and Other Interested Parties
SUBJECT: Notice of GBNRTC-PCC Meeting

The next GBNRTC-PCC meeting has been scheduled for Wednesday, September 7, 2011 9:30AM at the Buffalo City Hall Room 1417

PROPOSED AGENDA

I. PROCEEDINGS

- A) Pledge of Allegiance
- B) Roll Call
- C) Public Participation
- D) Approval of Meeting Agenda
- E) Approval of Meeting Minutes – August 3, 2011

II. ACTION ITEMS

- A) Rt 384; Veterans Drive to I-190 Cost Change (status of previously tabled action)
- B) Current Fiscal Year UPWP Budget Revision

III. DISCUSSION ITEMS

- A) Subcommittee Reports:
 - Transportation Projects Subcommittee
- B) TIP Issues:
 - 1) Near Term Program Revision – revised funding availability
 - 2) Project status and Milestones Work group discussions
- C) Metropolitan Transportation Plan: preview of website and outreach
- D) BiNational Planning: August Coordinating Committee activities
- E) Grant Opportunities: TIGER; HUD Livability; FTA Alternatives Analysis
- F) Transit Survey Initiation
- G) On Line Bicycle Route Guide: Draft Demo
- H) Policy Committee Agenda Items and Potential Dates
- I) Lockport Area Study Schedule and initiation

IV. STATUS REPORTS/INFORMATION

- A) Member Agency Reports
- B) Director's Report

NEXT MEETING CONFIRMATION: October 5, 2011 NYS Thruway Authority

**MINUTES OF THE SEPTEMBER 7, 2011 MEETING OF THE
GREATER BUFFALO-NIAGARA REGIONAL TRANSPORTATION COUNCIL
PLANNING AND COORDINATING COMMITTEE (PCC)**

A meeting of the Greater Buffalo-Niagara Regional Transportation Council Planning and Coordinating Committee was held on September 7, 2011 at Buffalo City Hall,

The following GBNRTC-PCC representatives were present:

- | | |
|--------------------|-----------------------|
| 1. Doug Tokarczyk | NYSTA |
| 2. Ramsey Kahi | NYSDOT |
| 3. Seth Piccirillo | NFTA |
| 4. Kevin O'Brien | Niagara County |
| 5. Peter Merlo | City of Buffalo |
| 6. Charlie Sickler | Erie County |
| 7. Tom DeSantis | City of Niagara Falls |

Others present were:

- | | |
|--------------------------|---------------------------|
| 1. Hal Morse | GBNRTC |
| 2. Timothy Trabold | GBNRTC |
| 3. Kim Smith | GBNRTC |
| 4. Amy Weymouth | GBNRTC |
| 5. Matt Grabau | GBNRTC |
| 6. Volney Powell | GBNRTC |
| 7. Paul Zakrzewski | NYSTA |
| 8. Tom Romano | NYSDOT |
| 9. Sheila Ransbottom | Fisher Assoc. |
| 10. Jennifer Michniewicz | Clark Patterson |
| 11. Brian Andrzejewski | Prudent Eng. |
| 12. David Kinyon | Town of Lockport |
| 13. Michael Ball | BNMC |
| 14. Bill Licata | Buff Common Council Staff |
| 15. Mark Lee | Erie County Planning |
| 16. Dave McCoy | ABATE Assoc. |
| 17. Dan Howard | Town of Amherst |
| 18. Joseph Pillitter | Catt. County |
| 19. Rachael Homewood | Sen. Kennedy |

I. PROCEEDINGS

A. Roll Call

Mr. Kahi called the meeting to order at 9:45 a.m. All members were present.

B. Public Participation

No items were brought forth from the public at this time.

C. Approval of Meeting Agenda (9/7/11)

All were in favor on a motion (DeSantis/Merlo) to approve the meeting agenda.

D. Approval of GBNRTC-PCC Meeting Minutes (8/3/11)

All were in favor on a motion (Piccirillo/Sickler) to approve the meeting minutes as presented.

II. ACTION ITEMS

A) Rt 384; Veterans Drive to I-190 – no action taken, the item remains tabled pending determination of CBI funds for the project.

B) Current Fiscal Year UPWP Budget Revision –

The revision is administrative in nature, redistributing labor costs to reflect work completed and work items remaining; and also redistributing 5K in funds due to statewide request.

All were in favor on a motion (O'Brien/Sickler) to approve the budget revision.

III. DISCUSSION ITEMS

A) Subcommittee Reports: Transportation Projects Subcommittee - Mr. Zakrzewski reviewed the August 17th TPS meeting. Two action requests had been tabled and are being worked. Discussion centered primarily on the NYSDOT Program Update due in October and the GBNRTC Major TIP amendment planned for December Policy Committee to realign the TIP with revised, lower funding expectations.

B) TIP Issues

Near term Program Revision – revised funding availability

Mr. Trabold provided current status of the TIP realignment effort, presenting a graphic depicting former allocations, a flat funding profile, and a reduced profile consistent with current NYSDOT Albany funding forecasts. Local project meetings continue with all members reviewing project status in preparation for an adjusted schedule for delivery of TIP projects. Substantial uncertainty exists as no federal authorizing legislation of budget is in place to provide realistic guidance for multiyear TIP development.

Project Status and Milestones Work Group

Mr. Morse reported on the workgroups proposed initiatives. NYSDOT Albany has assembled a group of internal staff and MPO Directors to examine impediments to TIP project delivery, especially among local governments. Several initial findings and recommendations were reviewed with the PCC, and interface with the recent Chokepoints initiative discussed. Additional meetings were planned; further discussions will be reviewed with PCC members.

C) Metropolitan Transportation Plan – Ms. Weymouth reviewed the progress of the outreach efforts intended to develop a comprehensive understanding of the Plan and involvement in development in the regional community. A wide range of contemporary techniques are being deployed to deepen the outreach and allow quicker engagement of citizens through the Plan website, social media and other approaches.

D) BiNational Planning – Mr. Morse reviewed August BiNational planning activities. A meeting of MTO, NYSDOT, Regional Niagara, GBNRTC and the bridge operators was conducted at Fort Erie. Participant's presentations will be made available at the GBNRTC website. Outcome was to status the projects and initiatives in the current BiNational transportation strategy and seek continued approaches to cooperation.

E) Grant Opportunities – Mr. Morse reviewed status of major regional grant proposals, indicating those to be submitted from regional entities that would involve GBNRTC, as well as potential opportunities for members to submit projects.

F) Transit Survey Initiation- Mr. Grabau noted this initiative is in its very early stages. He reviewed the intended timeline. A RFP had been issued and proposals are due in October 3 for ranking, members were welcome to participate in rating proposals. Subsequent to contract negotiations, expected start of on board transit surveys would be in early 2012.

G) Online Bicycle Route Guide – Ms. Smith presented the online version of the bicycle route guide, still in draft form. Comments were welcome, final revisions would be completed and the guide made available electronically.

H) Policy Committee – Mr. Morse provided a proposed list of agenda items and potential dates. Noting we will have a Policy Committee Meeting sometime in December, members were asked to check schedules and advise regarding a preferred date.

I) Lockport Area Study – Mr. Grabau reviewed work scope and schedule for this study. An initial team meeting would be conducted later in the month, next steps to be reviewed at the October PCC meeting.

IV. STATUS REPORTS/INFORMATION

A. Member Agency Reports

Members reviewed current status of projects in their jurisdictions and look ahead to any issues of concern.

B. Director's Report

Mr. Morse provided additional notes on several key issues. A new Work Program for staff activities would be developed soon; members were advised regarding sequence for budget development and work program assembly.

The next meeting was confirmed for October 5, 2011 at the New York State Thruway Authority.

Mr. Piccirillo made a motion to adjourn the meeting at 10:45 am, seconded by Mr. Merlo, and all were in favor.

TO: GBNRTC-PCC Members and Other Interested Parties
SUBJECT: Notice of GBNRTC-PCC Meeting

The next GBNRTC-PCC meeting has been scheduled for Wednesday, October 5, 2011 9:30AM at the NYS Thruway Authority, 455 Cayuga Rd Suite 800, Cheektowaga, NY

PROPOSED AGENDA

I. PROCEEDINGS

- A) Pledge of Allegiance
- B) Roll Call
- C) Public Participation
- D) Approval of Meeting Agenda
- E) Approval of Meeting Minutes – September 7, 2011

II. ACTION ITEMS

- A) Rt 384; Veterans Drive to I-190 Cost Change (status of previously tabled action)
- B) Public Involvement Program – public review of proposed revisions

III. DISCUSSION ITEMS

- A) Subcommittee Reports:
 - Transportation Projects Subcommittee
- B) TIP Issues: NYSDOT Program Update and TIP Major Amendment Process
- C) Metropolitan Transportation Plan: upcoming work items and outreach
- D) Lockport area Studies
- E) GBNRTC Simulation Model status
- F) Legislative Issues for Possible Statement
- G) Policy Committee Agenda Items and Date
- H) Some Local Assistance Requests
- I) Next UPWP – schedule and some early issues

IV. STATUS REPORTS/INFORMATION

- A) Member Agency Reports
- B) Director's Report

NEXT MEETING CONFIRMATION: November 2, 2011 at Erie County Public Works Dept

**MINUTES OF THE OCTOBER 5, 2011 MEETING OF THE
GREATER BUFFALO-NIAGARA REGIONAL TRANSPORTATION COUNCIL
PLANNING AND COORDINATING COMMITTEE (PCC)**

A meeting of the Greater Buffalo-Niagara Regional Transportation Council Planning and Coordinating Committee was held on October 5, 2011 at New York State Thruway Authority.

The following GBNRTC-PCC representatives were present:

- | | |
|--------------------|-----------------------|
| 1. Paul Zakrzewski | NYSTA |
| 2. Ramsey Kahi | NYSDOT |
| 3. Gary Bennett | NFTA |
| 4. Kevin O'Brien | Niagara County |
| 5. Peter Merlo | City of Buffalo |
| 6. Charlie Sickler | Erie County |
| 7. Tom DeSantis | City of Niagara Falls |

Others present were:

- | | |
|------------------------|------------------------|
| 1. Hal Morse | GBNRTC |
| 2. Timothy Trabold | GBNRTC |
| 3. Amy Weymouth | GBNRTC |
| 4. Matt Grabau | GBNRTC |
| 5. Volney Powell | GBNRTC |
| 6. Jody Clark | SNI |
| 7. Mike Miranda | Greenman –Petersen |
| 8. Ed Stachura | TVGA/FAIR |
| 9. Dan Howard | Town of Amherst |
| 10. Ken Wojtkowski | Fisher Assoc. |
| 11. Kelly Thompson | Bergmann Assoc. |
| 12. Athena Hutchins | NITTEC |
| 13. Tom Romano | NYSDOT |
| 14. Brian Andrzejewski | Prudent |
| 15. Mark Lee | EC Environment/Plng |
| 16. Lumon Ross | Black Chamber Commerce |
| 17. Rachael Homewood | Sen Tim Kennedy |
| 18. Bill Smith | BNMC |
| 19. Thomas Frank | Resident |

I. PROCEEDINGS

A. Roll Call

Mr. Kahi called the meeting to order at 9:45 a.m. All members were present.

B. Public Participation

Thomas Frank discussed various topics related to transportation in the region.

C. Approval of Meeting Agenda (10/5/11)

All were in favor on a motion (O'Brien/DeSantis) to approve the meeting agenda.

D. Approval of GBNRTC-PCC Meeting Minutes (9/7/11)

All were in favor on a motion (Zakrzewski/DeSantis) to approve the meeting minutes as presented.

II. ACTION ITEMS

A) Rt 384; Veterans Drive to I-190 – no action taken, the item remains tabled pending determination in Albany of CBI funds for the project.

B) Public Involvement Program –

Ms. Weymouth reviewed the proposed changes to the public involvement plan to reflect programmatic changes and expanded outreach approaches. Action is to begin the 45-day public review period and subsequent adoption.

All were in favor on a motion to begin public review period. (O'Brien/Sickler)

III. DISCUSSION ITEMS

A) Subcommittee Reports: Transportation Projects Subcommittee - Mr. Zakrzewski reviewed the September 21st TPS meeting. Discussion centered primarily on the NYSDOT Program Update due in October and the GBNRTC Major TIP amendment planned for December Policy Committee to realign the TIP with revised, lower funding expectations. Administrative Modification #27 was approved transferring rail funds from PIN 5934.40 and PIN 5936.40 and Administrative Modification # 28 reauthorizing PIN 5TR3.05 to facilitate payment of final billings.

B) TIP Issues: NYSDOT Program Update and TIP Major Amendment Process

Mr. Trabold provided current status of the TIP realignment effort and discussed a draft of the current 2011-2015 program. He indicated the schedule was to enact these changes by the end of the year and proceed directly into development of a 2013-2017 TIP. Members felt an additional meeting would be useful before the next TPS meeting. Staff agreed to contact all to determine availability for such as meeting.

C) Metropolitan Transportation Plan – Ms. Weymouth reviewed the progress of the plan. GBNRTC is continuing a wide range of contemporary techniques to deepen the outreach and allow quicker engagement of citizens through the Plan website, social media and other approaches.

D) Lockport Area Studies – Mr. Grabau reviewed the initial Lockport team meeting. A detailed working schedule to complete the study was reviewed. The team would meet again in later October and outline plan for stakeholder meetings, issues development, and review initial data assembled.

E) GBNRTC Simulation Model status – Mr. Morse reviewed status of the models in the major corridors. Calibration of Microsimulation models in the I-290/I-90 corridors is nearing completion, these will be used in the Buffalo Corridor Study and separate I-290 initiatives.

F) Legislative Issues for Possible Statement- Mr. Morse reviewed some possible issues that could be included in a statement to be prepared for policy committee. Any additional would be included, a draft statement regarding the issues would be available for review at the next meeting.

G) Policy Committee Agenda Items and Date – Mr. Morse noted the policy meeting will be December 12th in Niagara Falls he reviewed agenda and discussion items. Mr. DeSantis asked if the work the Empire State Development Corp is doing could be incorporated in the policy meeting.

H) Some local assistance requests – Mr. Morse reviewed work items completed by staff and items still working as well as some additional requests for this year.

I) Next UPWP – Mr. Morse reviewed some early work program items and he asked members to think about any initiatives or work items they would like programmed. A path to new UPWP was discussed, including early budget reviews and work item development in anticipation of approval in the February/March timeframe.

IV. STATUS REPORTS/INFORMATION

A. Member Agency Reports

NYSDOT reported further on the new program update.

B. Director's Report

Mr. Morse provided additional notes on several key issues

The next meeting was confirmed for November 2, 2011 at Erie County.

Mr. O'Brien made a motion to adjourn the meeting at 11:00 am, seconded by Mr. DeSantis, and all were in favor.

TO: GBNRTC-PCC Members and Other Interested Parties
SUBJECT: Notice of GBNRTC-PCC Meeting

The next GBNRTC-PCC meeting has been scheduled for Wednesday, November 2, 2011 9:30AM at the Erie County Public Works Department, 95 Franklin Street, Buffalo, NY

PROPOSED AGENDA

I. PROCEEDINGS

- A) Pledge of Allegiance
- B) Roll Call
- C) Public Participation
- D) Approval of Meeting Agenda
- E) Approval of Meeting Minutes – October 5, 2011

II. ACTION ITEMS

- A) Rt 384; Veterans Drive to I-190 Cost Change (status of previously tabled action)
- B) Major TIP Amendment: Initiate Public review
 - Ohio Street Project inclusion by ECHDC
 - Niagara Street Corridor – Bus Livability Project
 - Alternatives Analysis Project
- C) Human Services Transportation Plan: Initiate Public Review

III. DISCUSSION ITEMS

- A) Subcommittee Reports:
 - Transportation Projects Subcommittee
 - Bicycle and Pedestrian Subcommittee
- B) TIP Issues: NYSDOT Program Update and Next TIP Development Process
- C) Federal Legislation Update
- D) Metropolitan Transportation Plan: Recent Work Activities
- E) Policy Committee Agenda and Date
- F) Draft Statement on Legislation Issues
- G) MOU Agreement – Reaffirmation at December Policy Committee

IV. STATUS REPORTS/INFORMATION

- A) Member Agency Reports
- B) Director's Report

NEXT MEETING CONFIRMATION: December 7, 2011 at NYS Department of Transportation, 100 Seneca Street, Buffalo, NY.

**MINUTES OF THE NOVEMBER 2, 2011 MEETING OF THE
GREATER BUFFALO-NIAGARA REGIONAL TRANSPORTATION COUNCIL
PLANNING AND COORDINATING COMMITTEE (PCC)**

A meeting of the Greater Buffalo-Niagara Regional Transportation Council Planning and Coordinating Committee was held on November 2, 2011 at Erie County Public Works Dept.

The following GBNRTC-PCC representatives were present:

- | | |
|--------------------|-----------------------|
| 1. Paul Zakrzewski | NYSTA |
| 2. Ramsey Kahi | NYSDOT |
| 3. Seth Piccirillo | NFTA |
| 4. Kevin O'Brien | Niagara County |
| 5. Peter Merlo | City of Buffalo |
| 6. Charlie Sickler | Erie County |
| 7. Tom DeSantis | City of Niagara Falls |

Others present were:

- | | |
|------------------------|-------------------------|
| 1. Hal Morse | GBNRTC |
| 2. Timothy Trabold | GBNRTC |
| 3. Kelly Dixon | GBNRTC |
| 4. Andrew Graham | TRAC/Voice Buffalo |
| 5. Paul Pfleuger | Watts A/E |
| 6. Philip Galbo | Watts A/E |
| 7. Brian Andrzejewski | Prudent |
| 8. Mike Miranda | Greenman-Petersen |
| 9. Sheila Ransbottom | Fisher Associates |
| 10. Nyisha Thompson | Daemen College |
| 11. Aliesa Adelman | Wendell Companies |
| 12. Mark Lee | EC Environment/Planning |
| 13. Brian Andrzejewski | Prudent |
| 14. Mark Lee | EC Environment/Plng |
| 15. Thomas Frank | Resident |

I. PROCEEDINGS

A. Roll Call

Mr. Kahi called the meeting to order at 9:35 a.m.

B. Public Participation

Thomas Frank discussed various topics related to transportation in the region.

C. Approval of Meeting Agenda (11/2/11)

All were in favor on a motion (DeSantis/O'Brien) to approve the meeting agenda.

D. Approval of GBNRTC-PCC Meeting Minutes (10/5/11)

All were in favor on a motion (O'Brien/Piccirillo) to approve the meeting minutes as presented.

II. ACTION ITEMS

A) **Rt. 384; Veterans Drive to I-190** – Mr. Trabold reported the project has been fully funded now with the recent release of CBI monies from Albany. Action was to approve Administrative Modification #14 which had been repeatedly tabled pending the release of that funding. *All were in favor of motion to approve AdMod #14 (DeSantis/O'Brien)*

B) **Major TIP Amendment #19:** Initiate Public Review - Mr. Trabold explained the purpose of this amendment was to realign the current 2011-2015 TIP through a series of changes to project delivery schedules, work scopes and costs in response to new funding targets reducing anticipated federal highway allocations statewide. In addition, the region had been awarded three new federally-funded projects which would also be part of this TIP amendment. The action was to authorize initiation of the public outreach procedures relevant to this type of TIP modification. *All were in favor on a motion to begin public review period. (Sickler/Piccirillo)*

C) **Human Service Transportation Plan:** Initiate Public Review - Ms. Dixon detailed the features of the revised plan and reviewed prior outreach efforts conducted in preparation of the draft plan. The action was also to authorize initiation of the public review process. *All were in favor on a motion to begin a public review period. (Sickler/Piccirillo)*

III. DISCUSSION ITEMS

A) Subcommittee Reports:

Transportation Projects Subcommittee – Mr. Zakrzewski reviewed the October 19th TPS meeting. Discussion centered primarily on the NYSDOT Program Update due in October and the GBNRTC Major TIP amendment planned for December Policy Committee to realign the TIP with revised, lower funding expectations. TPS approvals of both Administrative Modifications 29 and 30 were also discussed.

Bicycle-Pedestrian Subcommittee – Mr. Trabold reviewed the October 6th evening meeting of the Bicycle-Pedestrian Subcommittee at the Central Library. Topics included the new complete streets bill; a demonstration of the online Bicycle Route Guide and an update on the Shoreline Trail Signage project.

B) TIP Issues: NYSDOT Program Update and Next TIP Development Process

Mr. Trabold noted that Region 5 had delivered their revised program to Albany and that had guided the TIP adjustments previously discussed under Action Item B) Major TIP Amendment #19. Consistency of the plans was a difficult but necessary course of action. He then reviewed the advantages and disadvantages of immediately pursuing preparation of new TIP, or of waiting a year. It was expected this would be fully debated at the next TPS meeting.

C) Federal Legislation Update – Mr. Morse reviewed the latest news on federal legislation. Some action at the federal level is evident, no near term expectations for approval however.

D) Metropolitan Transportation Plan – Mr. Morse reviewed the progress of the plan. A host of near term activities are underway to identify trends in demographics and economy, as well as some potential impacting issues. Financial information, including forecast revenues and alternative sources is also being developed. An extensive and contemporary outreach program is in process, an informational vide will be available for viewing at Policy Committee.

E) Policy Committee Agenda and Date – Mr. Morse noted the policy meeting will be December 12th in Niagara Falls he reviewed agenda and discussion items. Any additions to the agenda still welcome.

F) Draft Statement on Legislation Issues – Mr. Morse reviewed a draft statement regarding issues of importance for consideration in new federal legislation. No comments were forthcoming; pending any revisions the statement would be included with a resolution for December meetings.

G) MOU Agreement – Mr. Morse noted annually members agree to work together as the MPO and sign an agreement to that effect. No changes are expected in the agreement to be signed at the policy meeting in December.

IV. STATUS REPORTS/INFORMATION

A. Member Agency Reports

NYSDOT reported further on the new program update.

B. Director's Report

Mr. Morse provided additional notes on several key issues

The next meeting was confirmed for December 7, 2011 at NYSDOT.

Mr. Sickler made a motion to adjourn the meeting at 11:00 am, seconded by Mr. O'Brien, and all were in favor.

The next GBNRTC-PCC meeting has been scheduled for Wednesday, December 7, 2011 9:30AM at the New York State Department of Transportation, 100 Seneca Street, Buffalo, NY

PROPOSED AGENDA

I. PROCEEDINGS

- A) Pledge of Allegiance
- B) Roll Call
- C) Public Participation
- D) Approval of Meeting Agenda
- E) Approval of Meeting Minutes – November 2, 2011

II. ACTION ITEMS

- A) Recommend Approval TIP Amendment – Resolution 2011-12
- B) Recommend Approval New Human Services Transportation Plan – Resolution 2011-13
- C) Recommend Approval Revised Public Participation Plan – Resolution 2011-14
- D) Recommend Approval Reaffirming MOU – Resolution 2011-15
- E) Recommend Approval UPWP Amendment on Funding Change and Alternatives Analysis workscope addition Resolution 2011-16
- F) Recommend Approval Resolution on Transportation Legislation and Finance- 2011-17
- G) FFY 2010 Section 5310 Grant Program Awards: Authorization to Initiate Public Comment
- H) Approval of December 12, 2011 Policy Committee Agenda
- I) Approval of 2012 PCC Meeting Dates and Locations
- J) Election of PCC Chair for 2012

III. DISCUSSION ITEMS

- A) Subcommittee Reports:
 - Transportation Projects Subcommittee
- B) TIP Issues: NYSDOT Program Update and Next TIP Development Process
- C) Federal Legislation and Funding Outlook
- D) Next UPWP Development

IV. STATUS REPORTS/INFORMATION

- A) Member Agency Reports
- B) Director's Report

NEXT MEETING CONFIRMATION: January 4, 2012 at Niagara Frontier Transportation Authority, 181 Ellicott Street, Buffalo, NY.

**MINUTES OF THE DECEMBER 7, 2011 MEETING OF THE
GREATER BUFFALO-NIAGARA REGIONAL TRANSPORTATION COUNCIL
PLANNING AND COORDINATING COMMITTEE (PCC)**

A meeting of the Greater Buffalo-Niagara Regional Transportation Council Planning and Coordinating Committee was held on December 7, 2011 at NYS Dept. of Transportation.

The following GBNRTC-PCC representatives were present:

- | | |
|--------------------|-----------------------|
| 1. Paul Zakrzewski | NYSTA |
| 2. Tom Romono | NYSDOT |
| 3. Seth Piccirillo | NFTA |
| 4. Kevin O'Brien | Niagara County |
| 5. Peter Merlo | City of Buffalo |
| 6. Charlie Sickler | Erie County |
| 7. Tom DeSantis | City of Niagara Falls |

Others present were:

- | | |
|-----------------------|-------------------|
| 1. Hal Morse | GBNRTC |
| 2. Rich Guarino | GBNRTC |
| 3. Kelly Dixon | GBNRTC |
| 4. Athena Hutchins | NITTEC |
| 5. Brian Andrzejewski | Prudent |
| 6. Sheila Ransbottom | Fisher Associates |
| 7. Betty Cheteny | Roswell |
| 8. Dan Howard | Town of Amherst |
| 9. Fred Frank | Wendel |
| 10. Heather Langdon | NYSDOT |
| 11. Chris Renn | NYSDOT |
| 12. Chris Fahey | Rep. Higgins |
| 13. Kathleen Lafto | NYSDOT |
| 14. Frank Cirillo | NYSDOT |
| 15. Brian Moore | Bergmann Assoc. |
| 16. Thomas Frank | Resident |

I. PROCEEDINGS

A. Roll Call

Mr. Piccirillo called the meeting to order at 9:30 a.m. with all members in attendance.

B. Public Participation

Thomas Frank discussed various topics related to transportation in the region.

C. Approval of Meeting Agenda (12/7/11)

All were in favor on a motion (O'Brien/DeSantis) to approve the meeting agenda.

D. Approval of GBNRTC-PCC Meeting Minutes (10/5/11)

All were in favor on a motion (O'Brien/DeSantis) to approve the meeting minutes as presented.

II. ACTION ITEMS

A) TIP Amendment # 19 – Mr. Guarino explained this resolution has been through TPS review and also public information cycle. The amendment will reschedule projects in the current TIP to reflect lower, revised funding profiles and add four new projects with separate funding. *Original motion to approve was withdrawn; Approved motion (Merlo/O'Brien) to amend resolution 2011-12 removing the all of the TIP changes. Calling it amendment # 21 Resolution 2011-12 to include only 4 new federally funded projects, all were in favor of recommending the 4 new federally funded projects (amendment # 21 Resolution 2011-12) to Policy Committee for approval.*

B) Resolution 2011-13 Human Services Transportation Plan: Ms. Dixon reported an extension outreach program has been completed to update the HSTP. The public review period is also complete. The action is to recommend approval to the Policy Committee. *All were in favor on a motion to recommend approval to Policy Committee. (DeSantis/Sickler)*

C) Resolution 2011-14 Public Participation Plan The public participation plan has been revised and the public comment portion has been completed. *All were in favor on a motion to recommend approval to the Policy Committee. (DeSantis/Merlo)*

D) Resolution 2011-15 Memorandum of Understanding: The memorandum under which GBNRTC operates is subject to annual endorsement. The current version requires no further update and has been distributed for review. *All were in favor of recommending approval to the Policy Committee. (Merlo/DeSantis)*

E) Resolution 2011-16 UPWP Amendment on Funding Change and Alternative Analysis: Mr. Morse reviewed the necessary UPWP amendment of \$1255. Also reported the Alternatives Analysis scope work for the region has recently been approved through FTA and is included in the resolution as well. *All were in favor recommending approval to the Policy Committee. (Merlo/DeSantis)*

F) Resolution 2011-17 Transportation Legislation and Finance: Issues of importance to the region have been discussed in recent months. This resolution is a compilation of those discussions and will be submitted for consideration in evolving federal legislation. *NYSDOT moved to table second by NYSTA, motion failed. Approved motion (O'Brien/DeSantis) to recommend to Policy Committee NYSDOT abstained (5 aye, 1 nay, 1 abstention)*

G) FFY 2010 Section 5310 Grant Program Awards – Initiate Public Comment Period
Ms. Dixon explained section 5310 provides small buses through a statewide competition. NYSDOT Albany has selected agencies to receive vehicles under this program. *All we in favor of initiating public review period. (Merlo/DeSantis)*

H) Policy Committee Agenda: Mr. Morse reviewed the agenda and no additional items were suggested. *All were in favor(Sickler/Merlo)of agenda for Policy Committee*

I) Approval of 2012 Meeting Dates/Locations: Meeting dates and locations were reviewed. *(O'Brien/DeSantis) Made a motion to amend changing the July meeting date to 7/11/12 all were in favor.*

J) Election of PCC Chair for 2012: PCC chairperson is on a rotating schedule next agency up to chair the committee is NFTA Seth Piccirillo. *(DeSantis/Sickler) Nominated Seth Piccirillo and all were in favor.*

III. DISCUSSION ITEMS

A) Subcommittee Reports:

Transportation Projects Subcommittee – Mr. Zakrzewski reviewed the November 16th TPS meeting. Discussion centered primarily on the NYSDOT Program Update due in October and the GBNRTC Major TIP amendment planned for December Policy Committee to realign the TIP with revised, lower funding expectations.

B) TIP Issues: NYSDOT Program Update and Next TIP Development Process

Mr. Guarino discussed the next TIP development process and implications for projects presented, also adding the new performance measures into the development process.

C) Federal Legislation Update – Mr. Morse reviewed the latest news on federal legislation. Some action at the federal level is evident, no near term expectations for approval however. Potentially significant programmatic and funding impacts are discussed relative to metropolitan transportation planning and projects.

D) Next UPWP Development – Mr. Morse reviewed some of the major scope items and approach to the next UPWP. A schedule to deliver a work program and budget was discussed.

IV. STATUS REPORTS/INFORMATION

A. Member Agency Reports

Members reviewed current status of projects within their jurisdictions.

B. Director's Report

Mr. Morse provided additional notes on several key issues

The next meeting was confirmed for January 4th at NFTA.

Mr. Merlo made a motion to adjourn the meeting at 11:15 am, seconded by Mr. Zakrzewski, and all were in favor.