

2017 Youth Convention FAQ Sheet



Cost?

The cost of convention this year is \$45 / person attending - \$60 after the deadline of November 6. This includes the registration & other possible activities. This does not include lunch on Saturday. You will be responsible for securing and paying for a hotel for your church / students. If a refund is required, all but \$15/person will be returned to the church after the event.

*Your students are encouraged to invite “unchurched” friends for FREE - NO Registration cost! “Unchurched” friends are any students who do not regularly attend church and are not saved. Please remember this does NOT include any hotel or meal expenses.

*Each church is extended a free registration to the Pastor/Spouse and the Youth Leader/Spouse for this conference. This invitation is extended only to these four persons and cannot be applied to other sponsors/adults.

Hotel?

Each church is responsible for securing their own hotel. Good rates have been guaranteed by several hotel properties nearby. These will be sent to the churches and be available on the website. You must make the reservations at these hotels before the price agreement date runs out or face an up-charge the closer you get to our event. I would suggest making reservations as early as possible.

What about food?

Lunch on Saturday will be provided by Chik-Fil-A at \$5 / person. You must register by the November 6 deadline to assure this meal will be provided for your group at the event.

Schedule

Friday, November 17

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| 7:00 pm | Registration opens |
| 7:15 | Doors Open |
| 7:30 | Games and Give-a-ways |
| 7:30 | Leaders Meeting |
| 8:00 | Session 1 Begins |
| 11:00 | Activities |

Saturday, November 18

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| 9:30 | Give-a-ways and Promotions |
| 9:30 | Leaders Meeting |
| 10 | Session 2 (STL offering) |
| 11:30 | Lunch |
| 12:30 pm | Session 3 |
| 3:00 pm | Convention ends |

August

- Secure room reservations at the Hotel of your choice
- Check church bus / van availability (think about riding with another church?)
- Determine your cost per student (including gas, food, etc.)
- Set a goal of how many students and leaders you will bring – set it high!
- Put up posters in youth room and other areas of church
- Communicate to parents by postcard, e-mail, bulletin...
- Start announcing in weekly meetings
- Start a sign-up list

CONVENTION Gameplan

September

- Assign a leader to receive all student payments
- Recruit adult leaders to attend
- Call students and invite them to attend
- Plan / Push “Take a Shot” and the STL Offering (\$100/student goal)
- Create and distribute forms (information, permission slips, details)
- Assign leaders to collect information
- Confirm Hotel rooms and arrangements (type & email room list)
- Confirm vehicles, drivers and chaperones

October

- Turn in Registration check requisition to your church office
- Register online or send in registration (postmarked by November 6th)
- Perform vehicle inspection (trailer, tires, oil, etc.)
- Plan a special prayer meeting (fast certain days or meals)
- Plan a trip meeting for parents and students (information, guidelines, Q/A)

One Week Before the Event

- Turn in additional check requisitions to your church office (petty cash, emergency funds, on-site registrations)
- Create a small schedule with room assignments
- Create a sheet of vital information to hand out
- Get checks from church office

Day of Event

- Fill up vehicles with gas and secure keys
- Meet with everyone for orientation, handouts and prayer
- Head count before trip and after each stop
- Assign responsibilities to leaders/students in each room (keys, schedule, luggage, etc.)
- Get room numbers at hotel front desk and write next to each students' name on your housing list
- Hand out keys to assigned leaders
- Send one person to register students and get their arm bands etc.. hand them out
- Attend Leader's meeting at 7:30 (Fireside B)
- Engage with the students and the services and enjoy!

After Event

- Use the round trip for spiritual challenge, testimonies, prayer, and encouragement
- Send thank you notes to students, parents, and leaders
- Share testimonies with your church