

Fundraisers at the *Melody Ballroom*

Room Rental

Our room rental fees are listed below, and are required as a deposit to reserve the space. The deposit is non-refundable. Our facility is air-conditioned and wheelchair accessible. Room rental discounts are offered with catering minimums.

<i>Grand Ballroom</i>	Sun-Thurs from \$2,800	880 standing reception
	Fri-Sat from \$3,400	400 sit down reception
<i>Eastside Ballroom</i>	Sun-Thurs from \$1,800	290 standing reception
	Fri-Sat from \$2,400	170 sit down reception

Included Services

Access to the room beginning at 10 am on the day of your event

- 6 hours of event time (\$500 per extra hour)
- Room set-up & clean-up
- Service staff
- Guest tables & chairs
- White or Black line tablecloths and napkins
- Silverware, china plates & glassware
- Centerpiece options: Mirror tile, 10" and two votive candles

Décor Upgrades

- Linen napkin in color of choice- \$1 per napkin
- White chaircovers- \$2 per chair

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Catering Options

The Melody Ballroom is proud offer in-house catering services or outside catering with stipulations. Use the table below & the popular selections listed to build your desired menu. In addition to the options listed, our talented chef of over 20 years is glad to design custom menus including vegetarian, vegan, and gluten-free.

In-House Catering Packages

Buffet Starts at \$32 per person	Family Style Served on Platters to Table Starts at \$35 Per person	Plated Dinner Starts at \$38 per person
Grand Central Bakery Bread	Grand Central Bakery Bread	Grand Central Bakery Bread
Water & Coffee Station Included <i>\$3 per person for coffee served at table</i> <i>\$2 per person for unlimited soda</i>	Water & Coffee Station Included <i>\$3 per person for coffee served at table</i> <i>\$2 per person for unlimited soda</i>	Water & Coffee Station Included <i>\$3 per person for coffee served at table</i> <i>\$2 per person for unlimited soda</i>
3 Butlered Appetizers	3 Butlered Appetizers	3 Butlered Appetizers
1 Salad	1 Salad	1 Salad
1 Vegetable	1 Vegetable	1 Vegetable
1 Starch	1 Starch	1 Starch
1 Meat Entree	1 Meat Entrée	Choice of Meat or Vegetarian option
1 Vegetarian Entrée	1 Vegetarian Entrée	<i>Dessert Dash Service</i>
<i>Dessert Dash Service</i>	<i>Dessert Dash Service</i>	
<i>A service charge of 20% will be added to all Catering Services</i>		
<i>All prices subject to semi-annual increases unless guaranteed in client contract</i>		

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Bar Service

- A service charge of 20% will be added to all beverage services
- Bar set up fee for wine and beer only \$50
- Bar set up fee for wine, beer and hard alcohol \$100
- Bartender fee is \$25 per hour per bartender
- All bar service must be performed by the Melody Ballroom staff
- All donated beer and wine must be pre-arranged

Wine

At the Melody Ballroom we serve a range of west coast wines & we are able to acquire specific varieties upon request. Each case contains 12 (750ml) bottles or approx. 48 glasses.

House Red, White or Rosé	\$300 per case
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Draught Beer

We carry an array of beers including domestics, imports, local microbrews & a seasonal brew. Each keg contains 125 pints.

Domestic	\$300 per keg
Import or Microbrew	\$400 per keg

Signature Cocktails

Surpass your guests' expectations by hosting a well alcohol specialty cocktail. Each batch contains 70 cocktails based on a rocks glass. Please inquire for our current selections.

Speciality Cocktail	\$400 per batch
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