

We are looking for a HR Talent Advisor who recruits not the perfect *fit*, but the perfect *add* for PHYSEE.

Full time - Delft

PHYSEE

At PHYSEE we have a thorough belief in sustainable innovation without compromise. Innovation which brings added value for our customers, without compromising on aesthetics, technology or costs. Holding on to this belief has led us to design and produce the world's first fully transparent, energy and data generating windows; PowerWindow and SmartWindow.

Since we focus on building a better future we are determined to expand our young and ambitious team, following the principles of our company culture. Which is described as 'a *place where free-spirits can flourish*' by one of our valued PHYSEEnairs.

The job

PHYSEE is growing fast, this means we will double the number of our people in the next 2 years. A perfect timing to hire a professional with experience in **recruitment, talent management** and **human resources**. You will be responsible to **build the HR-department**. This means you will take the lead in **recruiting new talents**, draft and review **HR policies and procedures**, and make sure the **onboarding** of new team members goes smoothly.

We are looking for someone with excellent **communication** and **relationship building skills**, who is passionate about people and HR. Do you have an entrepreneurial mind-set and a passion for recruitment and HR management? Are you a real team-player filled with positive energy? Then reach out to us, and check if our mission can be your mission!

Your mission

- You will partner with the CEO to develop and roll out the HR strategy.
- You will coordinate and facilitate all HR processes such as onboarding, performance management & development, visas, compensation and leave.
- You will manage end-to-end recruiting process and create a world class candidate experience.
- You will be responsible for administrative processing of new hires, extensions, changes and leavers/terminations of contracts
- You will write job descriptions and develop posting and interview strategies for maximum exposure.

Apply for this job if you want to:

- Make a difference and want to change the perspective of both the real estate and energy industry
- Be part of the 30 most promising tech pioneers worldwide and most promising start-ups in the Netherlands (according to the World Economic Forum)
- Join a young, ambitious team full of fun and creativity
- Enjoy a free daily lunch and a free weekly bootcamp workout with the entire team
- Work in the coolest building of Delft with our own rooftop terrace and glass pavilion

Requirements

- A Bachelor's or Master's degree in Human Resources Management / Administration or similar disciplines.
- 2 – 4 years required working experience in the areas of recruitment and talent management.
- A pro-active approach and an eye for detail.
- Excellent spoken and written Dutch and English.

Are you capable for the job and are you the perfect team member? Let us know and send an email to Noortje at jobs@physee.eu.

Looking forward seeing you!