



EMPLOYMENT VERIFICATION

TO: _____ **FAX:** _____
TEL: _____

FROM: _____ **DATE:** _____

I, _____, have applied for an apartment. I hereby authorize you to release the following information to the respective entity:

Signature **Date**

Dear Human Resource Manager/ Employer:

The following employee of your Company has applied for Apt # _____ at Webster Tower & Terrace. We would appreciate it if you could supply the following information to aid us in the approval process.

Here you will find his/her authorization for release of this information. Thank you in advance for your cooperation. **Please fax this form back to us at (415) 931-7156.**

EMPLOYEE NAME: _____

SSN: ____ - ____ - _____

POSITION: _____

LENGTH OF EMPLOYMENT WITH COMPANY: _____

PERMANENT EMPLOYEE YES NO

ANNUAL INCOME: \$ _____

IF CONTACTED, CAN YOU VERIFY THIS INFORMATION? YES NO

COMPLETED BY:

NAME: _____ SIGNATURE: _____ DATE: _____

TITLE: _____ PHONE/EMAIL: () _____

1489 Webster Street
San Francisco CA 94115
Tel: 415-931-6300