

MEETING NOTES

PROJECT:	WestConnect Coalition PEL
PURPOSE:	Technical Working Group Meeting
DATE HELD:	April 22, 2016
LOCATION:	Jefferson County – Lookout Mountain Room
ATTENDING:	Alex Ariniello; Bill Ray; Bob Manwaring; Dan Hartman; Dave Baskett; Derek Schuler; George Gerstle; Jana Spiker; Jonathan Bartsch; Kevin Standbridge; Michael Sweeney; Steve Durian; Jordan Rudel; David Singer; Neil Ogden, Melinda Urban, Joe Hart, Leah Langerman, Stacy Tschuor
COPIES:	TWG Members

Agenda items included general updates, study overview, schedule and agency coordination, public involvement, data collection and meeting scheduling. Outlined below is a summary of the TWG discussion and next steps.

1. General Updates

- JPPHA hired Michael Baker to provide travel forecasting for Jefferson Parkway (JP). The modeling is scheduled to be completed in 90 days; the collected data will be inputs into the PEL Study.
 - The PEL travel forecasting will investigate scenarios with and without JP.
- Jon Chesser has left CDOT. David Singer and Lindsay Edgar will join the group to represent CDOT Environmental and support the PEL process.
- C-470 Segment 1 construction was awarded to Flatirons/AECOM. Their proposal added an eastbound lane from Wadsworth to the Platte River as an Additional Request Element (ARE).

2. Study Overview

- An Objectives and Key Elements document was distributed and reviewed. This document is intended to provide a summary of the project intent and process to be used for public information. Comments were included in a revised draft of the Objectives and Key Elements document.
- The Working Group discussed how the PEL and the Jefferson Parkway process interact. It was highlighted, again, that these processes are to remain separate, while also acknowledging their relationship to each other. It is important to highlight, TWG members noted, that the PEL is not using “public dollars” on the JP and that the data collection approach and methodology for the JPPHA’s 1601 traffic analysis will be consistent and able to be folded into the PEL analysis. Examination of the traffic impacts both “with and without” the JP is important.
- An in-progress Project Directory was distributed for edits/additions to TWG and Steering Committee member contact information.

3. Schedule and Coordination

The PEL study schedule and agency coordination meeting topics were reviewed (see handout as part of the schedule). Attendees agreed the schedule can be posted to the project web page.

- Involvement of elected officials was discussed. Elected officials are represented on the Steering Committee and they will be responsible for keeping their organization and constituencies informed, outside the planned public involvement activities.
- Steering Committee materials should be developed to be easily distributed as a briefing packet to entire Councils and County Commissioners.
- Consider semi-regular legislative briefings to maintain broader support, particularly once alternatives are developed and screened.
- Steering Committee meetings are planned to occur prior to public meetings and telephone town halls, to keep agency officials informed prior to public information release.

4. **Public Involvement**

- TWG meeting dates and summaries will be posted on the project web page. The public may attend TWG meetings for observation purposes, but the meeting agendas will not include a public comment period or participation in the TWG discussion. Rather the public will be provided an opportunity to comment at the Steering Committee meetings.
- Public meetings, telephone town halls, and online public meetings will be used as the primary public outreach tools.
 - The format of public meetings (open house versus presentation/discussion) will be determined closer to the meeting.
 - DEA will respond to comments directly related to the PEL study, as appropriate. Agency staff should respond to messages directed to them, and Leah should be copied on the responses for comment tracking and mailing list formation.
 - Public mailing lists were requested from recent studies and projects. To provide a balance and widen the outreach, these lists will be supplemented by coordination with agency PIO's for information distribution to established agency distribution lists and social media outlets.
 - A brief summary of public comment received each month will be provided at each TWG meeting.
- **Website.** A draft of the Coalition website was presented. The website is for the Coalition, and the PEL study is a sub-page found on the Project page.
 - A video will be created for the Coalition page to provide an overview of the Coalition's purpose, corridor sections, and explain that the Coalition will respect existing local agency plans. The video will explain that the PEL Study is the first project the Coalition is embarking on together
 - Jefferson County plans to remove the "WestConnect Beltway" study effort from their website, to reduce confusion about these two efforts; although a link to the WestConnect Coalition website will be made. The Coalition website will reiterate that the travel analysis will be done both 'with' and 'without' the Jefferson Parkway.

5. **Data Request List/Data Collection Plans**

The data request list was reviewed and discussed.

- The initial data collection plan reserves some budget for data collection later in the study.

- Peak hour travel time data collection is planned. CDOT's INRIX data will be obtained and utilized.
- DEA is currently looking at CDOT hourly data to assess specific peak hours to obtain field data.
- Concern was mentioned that peak hour travel time won't capture seasonal or weekend travel patterns, or weather related changes to travel patterns.
- Obtaining bicycle tube counts in June was suggested.
- In Golden, recent data from the US 6/19th Study will be used to preserve data collection budget, since the data is still relevant.
 - Golden has been monitoring ADT's and volumes haven't changed significantly since work has begun on the US 6/19th project.
 - If any new field data collection occurs, single lane closure days should be avoided, and counts should be taken prior to mid-June when US 6 traffic will be shifted to the new ramp alignments.

6. Coordination

- Coordination with Jefferson Parkway consultant will occur in the near future.
- Coordination with CDOT and FHWA regarding modeling methodology will occur in early May.

7. Upcoming Meetings

- Attendees agreed to hold standing TWG meetings the third Thursdays of each month, 8:30 – 10:30 AM.
- Steering Committee members will be invited to meet in May through a Doodle poll. Broomfield was suggested as the meeting location.