

DAUPHIN COUNTY PLANNING COMMISSION

Minutes of the Meeting

June 5, 2017

The regular monthly meeting of the Dauphin County Planning Commission was held Monday, June 5, 2017 in the Second Floor Conference Room of the Dauphin County Veteran's Memorial Office Building, Harrisburg, PA. Chairman Bill Specht called the meeting to order at 4:00 p.m.

ROLL CALL

Those members present were: Mr. Chris Abruzzo, Mr. Josh First, Ms. Mary Gaiski, Mr. John Kerschner, Mr. Gary Lenker, Mr. Keith Oellig, Mr. Bob Spandler, Mr. Bill Specht, and Mr. Dan Tunnell. Also present were Mr. Tim Reardon, Mr. Steve Deck and Mr. Jerry Duke of the staff. Present as a guest was Phillip Burrell from the Hospital and Healthsystem Association of America.

MINUTES APPROVAL

On a motion by Mr. First, seconded by Ms. Gaiski, the Commission approved 9-0, the minutes of the May 1, 2017 meeting.

TREASURER'S REPORT

On a motion by Mr. Kerschner, seconded by Mr. Lenker, the Commission approved 9-0 to transfer to TCRPC the Subdivision and Sewage Module review fees in the amount of \$2,135.00 for May, 2017. The Treasurer's Reports in the form of Financial Statements for the month ending May 31, 2017 were accepted for filing and audit.

REPORTS

- a. Report of Officers
- b. Communications & Staff Reports
- c. Program Progress Report: May, 2017 (see attached)

Mr. Reardon provided an overview of the major staff activities. Mr. Reardon indicated there is a Harrisburg Area Regional Transportation Study (HATS) Regional Freight Summit scheduled for June 29 at the Best Western Conference Center 800 East Park Drive, Harrisburg.

- d. LPA Report: May, 2017 (see attached)

Mr. Reardon indicated staff is talking with staff of Shippensburg University and Susquehanna Township about the possible use of drones for calculating the size of local parking areas. Any information would be used to evaluate parking calculations used in zoning codes, thereby helping the Municipality better manage available building space.

e. Committees

NEW BUSINESS

a. Subdivision/Land Development Matters

1. Review/Comment

On a motion by Mr. First, seconded by Mr. Spandler, the Commission voted 9-0, to ratify staff reviews of the ten (10) applications.

b. Sewer Module

1. Gratz Borough – Melvin S, Zook Development
2. Conewago Township – Black Subdivision Plan
3. Lower Paxton Township – Wynchase at Byron and Queen Avenues
4. Lower Paxton Township – Running Pump Farm

On a motion by Mr. Lenker, seconded by Ms. Gaiski, the Commission voted 9-0, to ratify the staff comments on the four sewer modules.

c. Intergovernmental Reviews

1. Londonderry Township – Sunset Trails Park - DCNR Grant Application

On a motion by Mr. Abruzzo, seconded by Mr. Spandler, the Commission voted 9-0 to send a letter of concurrence which also indicates COMMISSION endorsement for the grant application.

d. Dauphin County Comprehensive Plan Update

Mr. Duke provided an update on the progress towards completion of the Dauphin County Comprehensive Plan. Per the requirements of the Municipalities Planning Code, the Plan has been provided to all Dauphin County municipalities and school districts, all adjoining municipalities and school districts and the Center for Local Government Services. There is a required 45-day public review period to receive comments. A copy of the received comments and the responses were provided to the Planning Commission Members. No comments were received suggesting major modifications to the plan, and most comments discussed sustainability. The comments were reviewed with the Comprehensive Plan Steering Committee. The Committee at their review meeting held on May 30, 2017 gave its support for the Planning Commission and the Commissioner's adoption of the plan.

Mr. Duke noted the next step in the Comprehensive Plan adoption is for the Planning Commission to provide a recommendation the County Commissioners. After the Planning Commission provides the recommendation, the Commissioner must hold a Public Hearing prior to their adoption.

Mr. Duke requested the Planning Commission provide a recommendation of approval of the Comprehensive Plan to be sent to the Commissioners.

Mr. Lenker shared an e-mail received from a colleague from the Home Builders Association, Dave Sheppard. Mr. Sheppard serves on the Steering Committee and he indicated his support for the work completed on the plan. Mr. Tunnell recommended the persons or organizations that made comments on the plan be provided a copy of the responses.

On a motion by Mr. Lenker, seconded by Mr. Tunnell, the Commission voted 9-0 to recommend to the Dauphin County Board of Commissioners approval of the Dauphin County Comprehensive Plan.

- e. MPC Section 304 Notification Procedures - Municipality notification requirements to the County Planning Commission Prior to their action

Mr. Reardon indicated he has requested an opinion from the County's Solicitor on the question on what would constitute a municipality's notification to the County for review under the MPC Section 304 (Notification Procedures). The question was discussed at the previous month's meeting. The question raised was if a municipality submits a plan which includes either a street vacation, facility abandonment or sale of public structure, etc., does that constitute a proper notification under Section 304. Mr. Reardon had not yet obtained a response. Once one is received Mr. Reardon indicated he will share the information with the Commission.

OTHER BUSINESS

No other business was brought before the Commission

ADJOURNMENT

There being no further business, on a motion by Mr. Lenker, seconded by Mr. First, the meeting was adjourned at 4:37 p.m. The next meeting of the Commission is scheduled for **4:00 p.m. on Monday, July 10, 2017** in the Dauphin County Veteran's Memorial Office Building's Second Floor Conference Room.

Respectfully submitted,

Josh First

Josh First
Secretary