



**IF INJURY OR ILLNESS IS  
LIFE THREATENING AND/OR  
REQUIRES URGENT  
MEDICAL ATTENTION, CALL  
911 IMMEDIATELY.**

## HWCIT CLAIM REPORTING PROTOCOLS FOR MEMBERS

**For injuries occurring WITHIN the State of Louisiana at a licensed racetrack or training facility:**

Immediately report the injury to the nearest designated LAHBPA Field Office listed below.

**For injuries occurring within the State of Louisiana at a place OTHER THAN a licensed racetrack or training facility (i.e., farms):**

- Refer or take injured employee for medical treatment at a recommended network medical facility.
- Contact the medical facility to request a drug screen of the injured employee at initial visit.
- Immediately report the injury to BROADSPIRE (TPA) at **(504) 680-2100**, ask for the Louisiana Horsemen (HWCIT) Adjuster.
- Immediately report the injury to the nearest LAHBPA Field Rep listed below.

**For injuries occurring OUTSIDE the State of Louisiana at a licensed racetrack or training facility:**

- Refer or take injured employee for medical treatment to nearest medical facility
- Contact the medical facility to request a drug screen of the injured employee at initial visit.
- Immediately report the injury to a LAHBPA Field Rep listed below.
- Immediately report the injury to LAHBPA main office at **(504) 945-1555**, ask for Michael Fenasci.

### Designated LAHBPA Field Offices:

Facility	Address	Phones
Evangeline Downs	2235 Creswell Lane Ext Opelousas, LA 70757	(337) 381-5085 (337) 284-3085 Fax
Evangeline Training Center	2235 Creswell Lane Ext Opelousas, LA 70757	(337) 565-0830 (337) 284-3589 Fax
Delta Downs	2717 Delta Downs Rd. Vinton, LA 70668	(337) 409-0056 (337) 419-0501 Fax
Fair Grounds	1751 Gentilly Blvd. New Orleans, LA 70119	(504) 943-0772 (504) 910-5044 Fax
Louisiana Downs	8000 East Texas Street Bossier City, LA 71111	(318) 746-1149 (318) 549-1627 Fax
Main Office	1535 Gentilly Blvd. New Orleans, LA 70119	(504) 945-1555 (504) 371-5037

## ADDITIONAL INSTRUCTIONS

### DRUG and ALCOHOL TESTING INSTRUCTIONS:

Test employee for ALL Drugs and Alcohol. This is NON-DOT.  
It is imperative that the Proper Chain of Custody be maintained.

#### **Mail test results to:**

Louisiana Horseman's Benevolent & Protective Association  
Main Office  
1535 Gentilly Blvd.  
New Orleans, LA 70119

#### **e-Mail test results to:**

[Alva\\_Duvall@choosebroadspire.com](mailto:Alva_Duvall@choosebroadspire.com)  
[mfenasci@lahbpa.org](mailto:mfenasci@lahbpa.org)  
[vlory@lahbpa.org](mailto:vlory@lahbpa.org)

### RETURN TO WORK PROGRAM:

HWCIT has a very aggressive Return to Work Program, and offers modified duty whenever medically feasible.

**First Contact:** Broadspire  
2450 Severn Avenue, Suite 500  
Metairie, LA 70001  
Lost Time Adjuster: Alva DuVall (985) 888-6252

Please send all Medical Bills and Medical Information for processing to:

Broadspire  
P.O. Box 14346,  
Lexington KY, 40512  
And/or via e-Mail to: [Alva\\_Duvall@choosebroadspire.com](mailto:Alva_Duvall@choosebroadspire.com)

## Recommended Emergency Facilities

<b>EVANGELINE DOWNS</b>	<b>ADDRESS</b>	<b>PHONES</b>
Opelousas General Main Campus	539 E. Prudhomme St. Opelousas, LA 70571	337-948-3011 337-948-5107 ER Fax
Lafayette General Medical Center	1214 Coolidge Street Lafayette, La 70503	(337) 289-7991 (337) 289-7187 ER fax
Opelousas General health Systems [South Campus]	3883 I-49 South Service Road Opelousas, LA 70570	(337) 948-2100 (337) 943-1740 ER Fax
The Family clinic	3921 I-49 South Service Road Opelousas, LA 70570	(337) 942-5706 (337) 942-2644 fax
Our Lady of Lourdes	611 St. Landry Street Lafayette, LA 70506	(337) 289-2000 (337) 289-2695 ER Fax
AHS Walk in Clinic	1602 Pinhook Road, Ste. 100 Lafayette, LA 70508	(337) 234-9925 (337) 237-5211 fax
University Medical Center [UMC]	2390 West Congress Lafayette, LA 70506	(337) 261-6000 (337) 261-6376 ER Fax

<b>DELTA DOWNS</b>	<b>ADDRESS</b>	<b>PHONES</b>
CalCam Hospital Emergency Room	701 Cypress Street Sulphur, LA 70663	(337) 527-7034 (337) 527-4288 ER fax
Calcasieu Urgent Care	1429 Beglis Pkwy. Sulphur, LA 70663	(337) 528-8000 (337) 528-4933 fax
Pro Med Jobcare	950 Beglis Pkwy. Sulphur, LA 70663	(337) 310-7233 (337) 310-9675 fax

<b>FAIR GROUNDS</b>	<b>ADDRESS</b>	<b>PHONES</b>
Concentra Medical Center	318 Baronne St. New Orleans, LA 70112	(504) 561-1051 (504)586-8958 fax
Ochsner Clinic	1514 Jefferson Highway New Orleans, LA 70121	(504) 842-3000 (504) 842-3468 ER fax
Tulane University Hospital and Clinic	1450 Tulane Ave. New Orleans, LA 70118	(504) 988-5100 (504) 988-1892 Admit fax (504) 988-5711 ER (504) 988-7429 ER fax
St. Tammany Hospital	1202 South Tyler Street Covington, LA 70443	(985) 898-4000 (985) 871-5766 ER fax
University Medical Center New Orleans	2001 Tulane Ave. New Orleans, LA 70112	(504) 702-3000 (504) 702-2138 ER Fax
Urgent Care M.D.	826 Harrison Ave. New Orleans, LA 70124	(504) 309-7108 (504) 309-7115 ER fax

<b>LOUISIANA DOWNS</b>	<b>ADDRESS</b>	<b>PHONES</b>
Willis Knighton Work Kare ( <i>Mon-Fri</i> ) (8:00 to 4:30)	2300 Hospital Drive, Ste. 360 Bossier City, LA 71111	(318) 212-7750
Willis Knighton Quick Kare ( <i>7am to 7pm</i> )	2300 Hospital Drive, Ste. 180 Bossier City, LA 71111	(318) 212-7520
Willis Knighton Hospital Emergency Room	2400 Hospital Drive Bossier City, LA 71111	(318) 212-7000
University Health (formerly LSU)	1541 Kings Hwy. Shreveport, LA 71103	(318) 675-5000

**HORSEMEN'S WORKER'S COMPENSTION INSURANCE TRUST**

**Changes in your Employee Work List**

<i>Add additional sheets as needed.</i>	<i>Worker's Compensation Classification &amp; Code (Stables &amp; Drivers Code # 8279).</i>
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*Drop off at any FIELD OFFICE Location in Louisiana*

<b>Applicant Name:</b> <i>Type or Print Name</i>	
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<b>EMPLOYEE NAME</b>	<b>LSRC #</b>	<b>DOB</b>	<b>FULL or PART TIME</b>	<b>POSITION</b>	<b>DATE HIRED</b>	<b>DATE TERMINATED</b>

<b>Applicant Signature:</b>		<b>Date</b>
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Racetrack: \_\_\_\_\_

### Safety and Work List Inspections

Address: \_\_\_\_\_

Barn # \_\_\_\_\_ Trainer Name: \_\_\_\_\_

Stall Numbers: \_\_\_\_\_

Inspection Area	Date Inspected	Inspected By	Description of Deficiencies	Trainer Initials	Description of Corrective Action Taken	Date Corrected	Follow-up Inspected By	Trainer Initials
Work List								
Stalls								
Shed Row								
Feed Room and Wash Rack								
Tack Room								
Living Quarters								
Walking Wheels								

Attorney-Client Privileged  
Confidential Information

LAHBPA

Checklist on reverse

## Barn Safety Inspection Checklist

<input checked="" type="checkbox"/> Section 1 Outdoor areas	<input checked="" type="checkbox"/> Section 2 Tack and Feed Rooms	<input checked="" type="checkbox"/> Section 3 Work Practices and Tools	<input checked="" type="checkbox"/> Section 4 Tack & Gear
1.1 Floors & horse walking areas	2.1 Tack and storage rooms	3.1 Work Practices- Trainer & Staff	4.1 Tack and Gear
Floors even and in good condition	Ease of accessing gear or other items	Accident reporting procedure known ( <i>signed off on WC application</i> )	Personal protective equipment correctly used, i.e. vest, helmets, safety irons and proper foot wear [ <i>riding boots or rubber riders; no rubber boots</i> ]
No Slips, trips, fall hazards or open drains	Lightest objects stored above shoulder and below hip height	Correct use and storage of equipment	Regularly inspected for wear and tear and replaced; saddles, bridles, head collars, bits and leads
Clear of stock materials	Heaviest objects between shoulder and hip height	Clear aisle access	No sharp edges on tack or gear
	No sharp edges to cupboards		No damaged gear is used
	Floor checked; free of objects		
	Appropriate step ladder available		
	Adequate lighting		
1.2 Boxes, Yards and paddocks, shed row/horse path	2.2 Feed Room	3.2 Use and storage of tools & equipment	4.2 Chemicals and other Fire Hazards ( <i>including veterinary products</i> )
Feed bins free of sharp edges	Floor checked; free of objects	Tools placed securely	Correct labeling
Doors and gates operate without force	Lifting practices are known and used when emptying feed into bins	No sharp edges	Stored correctly
Shed row/horse path free of obstacles, hazards	Lightest objects stored above shoulder and below hip height		Hazards made aware to employees
No machinery or tools lying in walk area	Heaviest objects stored between shoulder and hip height		No open flames
	Clear and uncluttered		
	Ease of accessing objects		
Inspection Date:	Inspected by:	Trainer Signature:	