

CATALOG



2019-2021

creating disciples of Christ
without creating disciples of debt

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WCBCS OFFICE

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Dallas, TX 75243

800.921.4561
www.myWC.me

Hours of Operation:
Mon-Thur - 9am-5pm

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WEST COAST BIBLE COLLEGE & SEMINARY

PRESIDENT HARRISON'S WELCOME

2017-2018

Dear potential student,

As you open the pages of this catalog you are embarking on a new educational journey with West Coast Bible College & Seminary. 2016 represented the 10 year anniversary of the start of WCBCS and in that time God has done amazing things! We have seen over 2,000 students enroll in one of our online degree programs and trained thousands more in conferences around the world. We have built churches and sacrificially supported missionaries, with the grace of God and our students. We've kept tuition costs low so our students can live out their ministry DNA without being in debt.



Now, in 2017, the board and administration of West Coast Bible College & Seminary has decided to take the next step in improving every phase of our college! The following information you are about to read is a by-product of years of hard work that has resulted in some significant changes to our programs. These changes are necessary and will certainly benefit our students! So, as you read long, know that you have the potential to be a part of something special God has done and is continuing to do in our world! I look forward to hopefully having an opportunity to personally connect with you in the near future! Stay focused and finish what God has called you to do because God is amazing!

Because people matter,

A handwritten signature in black ink that reads "Kevin Harrison".

President Kevin Harrison, DMin

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WCBCS HISTORY

WCBCS began as a dream of President Kevin Harrison in 1987 after attending Impact '87 and hearing Lloyd Zeigler speak about his passion for training students. In 1999 the dream grew as Harrison focused in on creating a Bible college that is practical and relevant to life and ministry and yet one that would NOT create disciples of debt. Together with a team of educated men and women who have a passion for God and compassion for people, we've launched WCBCS as an online college and seminary so we could minimize the costs and allow people to continue their education without having to turn their family's lives upside down.

The official launch of West Coast Bible College & Seminary was in 2006 after two years of preparations. Since then we have been privileged to serve students over 3,000 students from around the world in getting the education they need for life and ministry. We are affiliated with Casa do Oleiro Ministries in Brazil which means "Potter's House" in Portuguese. Since 2000, Casa do Olerio has been involved with launching hundreds churches in Brazil, Africa, India, Russia, and other parts of the world, as well as to start and run orphanages for those in need. The goal of CdO is to see over 1 million people accept Jesus Christ as their personal Savior over the next 10 years and to plant 500 more churches. To do this, we MUST train ministers to reach people!!!

DOCTRINAL STATEMENT (WHAT WE BELIEVE)

THE BIBLE. WCBCS believes the Word of God is 100% Divinely Inspired and holds to the total authority of Scripture for effectively living the Christian life. Furthermore, we believe the Word of God is free from error in dealing with any subject matter, including scientific, historical, moral, and theological.

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THE TRINITY. WCBCS believes in the triune, Godhead—one eternal, transcendent, omnipotent, personal God existing in three persons: Father, Son, and Holy Spirit. God the Father, the first person of the Divine Trinity, is infinite Spirit—sovereign, eternal, and unchangeable in all His attributes. He is worthy of honor, adoration, and obedience. Jesus, The Son, is the Perfect, sinless humanity and the absolute, full deity of the Lord Jesus Christ, indissolubly united in one divine-human person since His unique incarnation by miraculous conception and virgin birth. The Holy Spirit is the third person of the Godhead who convicts, regenerates, indwells, seals all believers in Christ, and fills those who yield to Him. The Holy Spirit gives spiritual gifts to all believers; however, the manifestation of any particular gift is not required as evidence of salvation.

HISTORICITY. WCBCS believes in the full historicity and accepts the clear explanation of the biblical record of primeval history. This belief includes the literal existence of Adam and Eve as the progenitors of all people, the literal fall of man into sin and resulting divine curse on the creation, the worldwide cataclysmic deluge, and the origin of nations and languages at the tower of Babel.

REDEMPTION. WCBCS believes in the substitutionary and redemptive sacrifice of Jesus Christ for the sin of the world, through His literal physical death, burial, and resurrection, followed by His bodily ascension into heaven.

SALVATION. WCBCS believes that personal salvation from the eternal penalty of sin is provided solely by the grace of God on the basis of the atoning death and resurrection of Christ. One may only receive Salvation through personal faith in the person and work of Jesus Christ.

LAST THINGS. WCBCS believes in the future, personal, bodily return of Jesus Christ to the earth to judge and purge sin, to establish His eternal Kingdom, and to consummate and fulfill His purposes in the works of Creation and redemption with eternal rewards and punishments.

BIBLICAL CREATION. WCBCS believes the world was created in a literal six days of the Creation week.

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LAST THINGS. WCBCS believes in the future, personal, bodily return of Jesus Christ to the earth to judge and purge sin, to establish His eternal Kingdom, and to consummate and fulfill His purposes in the works of Creation and redemption with eternal rewards and punishments.

(WCBCS believes in the imminent return of our Lord and Savior Jesus Christ, otherwise known as the Rapture of the Church)

SATAN. WCBCS believe sin the existence of a personal, malicious being called Satan. He acts as the tempter and accuser, for whom the place of eternal punishment was prepared, where all who die outside of Christ shall be confined in conscious torment for eternity.

BAPTISM. WCBCS believes in and practices baptism by immersion as an outward expression of the inward decision to place one's faith in Jesus Christ, as well as taking communion to remember the sacrifice and suffering of Jesus on the cross.

PERSONAL DEVOTION. WCBCS believes Christians should develop in their faith and be committed to a life of personal devotion to God. Commitment is expressed through corporate and private worship, participation in small group Bible study, meaningful service in a ministry, giving financially in a God-honoring way and intentionally introducing others to a personal relationship with God.

LEADERSHIP. WCBCS believes in divinely called and Scripturally ordained leadership ministry that serves the Church.

WCBCS MISSION STATEMENT - "Creating disciples of Christ without creating disciples of debt"

The mission of West Coast Bible College & Seminary is to honor God by educating and ministering to a diverse community of students for the purpose of developing servant-leaders who will radically impact the world where they live with the Gospel of Jesus Christ. We accomplish this through biblically based programs and services that have an appreciation of past traditions, but that utilize cutting-edge technology and the latest resources to equip our students for the future.

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PHILOSOPHY OF EDUCATION

WCBCS is an online Bible college that is wholly committed to educating and training men and women to serve in ministry, whether vocationally or voluntarily. As a Bible college, the heart of the teaching will center on the infallible and inerrant Word of God and its' relevance to all areas of life. However, we also understand there are numerous practical issues in education that must be addressed. As such, this is the WCBCS philosophy of education statement:

1. Education is focused on truth, and God is the ultimate source of Truth. He reveals Himself to us in nature; in His Son; and in the Bible, the only inerrant, authoritative, and sufficient rule for faith and practice (Psalm 8:2-4; Hebrews 1:1-3; II Timothy 3:16, 17).
2. The Lordship of Christ and the sovereignty of God are all-inclusive; therefore, all areas of life and learning are regarded as sacred (Romans 11:36).
3. Christian education is the result of all knowledge being tested against, and integrated with, a biblically based view of God and the world (Colossians 1:16, 17; John 1:3).
4. The Christian teacher/professor, empowered by the Holy Spirit, guides and nurtures students through instruction, admonition and personal example. The Christian teacher/ professor seeks to encourage the spiritual development of students since this is the foundation for their academic, social and personal growth (Colossians 1:28; Proverbs 1:7).
5. Christian education occurs as the Holy Spirit works effectively in the hearts and minds of the students. Through general revelation students learn of God and His world (Acts 14:17; Romans 1:18-20). Special revelation and regeneration are regarded as essential components of Christian education because a personal relationship with Jesus Christ provides students with the ability to view life from a Biblical perspective (I Corinthians 2:14).
6. God has created all students with unique talents as well as particular developmental growth patterns. Therefore, the learning process is enhanced as teachers develop teaching strategies and environments to help students grow (Psalm 139:13-15; Romans 12:4-8).

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7. Service to others inside and outside the online classroom environment contributes to the development of each student's talents and abilities (1 Corinthians 12).
8. Excellence in the quality of education offered to students brings glory to God and provides a compelling witness to our neighbors (Philippians 1:9-11).
9. The goal of Christian education is to develop students who will serve God and impact their community and the world by thinking and acting biblically in all areas of life (Romans 12:2).
10. An online educational community allows for the training of anyone, anywhere, at any time and offers a relevant, contemporary means of fulfilling The Great Commission to "go and make disciples" (Matthew 28:18-20, Mark 16:15).

WCBCS INSTITUTIONAL OBJECTIVES

WCBCS is a Bible college that believes every Christian is called to be a minister, regardless of their occupation. As such, WCBCS provides an environment of academic excellence from distinctly Christian perspective. Students who enroll at WCBCS can be assured that their education will be:

- **Uncompromisingly biblical** in its approach to every subject
- **Unmistakably driven** by the Great Commission to create disciples of Christ
- **Unambiguously adhering** to the traditional Christian understanding of history
- **Unencumbered academically** to explore various denominational beliefs
- **Undeniably relevant** in both subject matter and in use of technology
- **Unabashedly practical** in course content and application
- **Unashamedly devoted** to the development of Christ-like character in students
- **Unswervingly committed** to best academic and business practices

WCBCS

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WCBCS CORE VALUES

WCBCS is a non-denominational seminary that exists to provide high-quality ministry training at the lowest cost possible to ensure that finances will not be a hindrance to the global training of leaders and the spread of the gospel of Jesus Christ.

1) Christ-Centered – Our reason for existence centers around the person of Jesus Christ and therefore all of our programs, professors, and instruction will reflect this core value.

2) People-Focused – We know that all people matter to Jesus and they matter to us, as well. Therefore, we will do everything in our power to ensure that all people are treated equally, fairly, and with respect because they are made in God’s image and likeness (Genesis 1:27).

3) Uncompromisingly Bible-based – We neither neglect, compromise, nor apologize for teaching the Word of God in every class.

4) Educationally Relevant – We are committed to using the latest resources and delivery methods for our students to experience a culturally relevant education that will enable them to be effective wherever they live.

5) Spirit-led – We believe the Holy Spirit leads all believers into fellowship with Jesus Christ and will direct the steps of those whose hearts are set on Him. We are committed to listening to the voice of the Holy Spirit in all facets of the educational process.

WCBCS PROGRAM LEARNING OUTCOMES

*Students will obtain knowledge specializing in biblical studies.

*Students will acquire knowledge specializing in effective Christian ministry.

*Students will learn and integrate broad knowledge in general education toward the development of a Christian worldview.

*Students will develop and exhibit critical thinking skills to resolve issues in contemporary culture through the ministries of the Church.

*Students will discover and enhance ministerial skills through practical application assessments.

*Students will cultivate a Christ-like attitude, biblical convictions, and learn how to positively collaborate and respond to others.

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6) Missions-oriented – We are committed to pouring 10% of all finances that come into West Coast Bible College & Seminary back into missions to build churches and to provide practical needs for those in countries outside of the U.S.

7) Theologically sound – We are committed to theologically sound education that is based upon the Word of God. While methods will certainly change throughout the ages, the principles of God’s Word are a firm foundation that must be properly discerned and taught so that our students will have a strong base of learning for life and ministry.

8) Great Commission driven – The entire reason for our existence is the Great Commission; to go into the world and preach the Gospel to everyone. Our ultimate goal is to build the Kingdom of God and not an empire for our selves!

WCBCS STUDENT CORE COMPETENCIES

WCBCS is committed to educating and training students for the globalization of the Gospel. Students who graduate from the programs at WCBCS will be:

Exegetically competent to comprehend and communicate the Word of God in any setting

Theologically competent to understand and uphold the Truth of God’s Word to any person or audience

Pastorally competent to lead and equip individuals and teams to accomplish the Great Commission, whether vocationally or voluntarily

Academically competent to know how to research any topic and possess the critical thinking skills required to reason through problems with the assistance of the Holy Spirit

Personally competent to study God’s Word from a devotional perspective to develop Christ-like character as a disciple of Jesus Christ

Communicatively competent to share their personal faith, whether orally or written, for the growth of the Kingdom of God

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WCBCS CODE OF CONDUCT

WCBCS believes in the value of personal accountability to God and others. As such, we believe that rather than having a long list of things a person should not do, our approach is to focus on how every Christ Follower is called to live. This is the official Code of conduct that directors, administrators, faculty, staff, and students must agree to abide by this code and state in writing. West Coast Bible College & Seminary affirms that:

1. Christ Followers are called to be Christ-like in attitude and actions as a testimony of what Jesus has done in their lives. (Philippians 2:5-11)
2. Christ Followers are called to glorify God by living holy lives, abstaining from even the appearance of sin. (1 Corinthians 6:19-20; 1 Peter 1:13-16).
3. Christ Followers are called to avoid even the appearance (every form) of sin. (1 Thessalonians 5:22)
4. Christ Followers are called to demonstrate a love for God and for people. (Matthew 22:37-39)

ADMISSION REQUIREMENTS

All students need to complete their courses at WCBCS are a computer, access to the internet, and some type of a word processing program to complete written assignments. (Some assignments and textbook readings can be completed on a smartphone, as well)

When a person is accepted or denied as a student of WCBCS, they will receive an email notification within 72 hours. If additional information is needed regarding an application, the student will be directly contacted and asked to give a response.

NON-DISCRIMINATION POLICY

West Coast Bible College and Seminary does not discriminate on the basis of race, color, national origin, religion, age, disability, or marital status.

TECHNOLOGY REQUIREMENTS

All students need to complete their courses at WCBCS are a computer, access to the internet, and some type of a word processing program to complete written assignments. (Some assignments and textbook readings can be completed on a smartphone, as well)

WCBCS STUDENT CATALOG

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DEGREES OFFERED

WCBCS offers three degrees, with various specializations at the Bachelor and Master levels:

- 1) Diploma of General Ministries
- 2) Associate of Ministry
- 3) Bachelor of Ministry

The six specializations for the Bachelor degrees are:

- 1) Biblical Counseling
- 2) Church Business Administration
- 3) Church Ministry
- 4) Missions
- 5) Worship Arts
- 6) Youth Ministry

WCBCS offers General Education classes that are required at the Associate and Bachelor levels. Each of these classes are being offered to provide our students with a more well-rounded education and to comply with expected educational norms throughout society. **NOTE:** These General Education courses will be taught from a biblical perspective and can be integrated into everyday life and ministry.

Core Classes: The core classes for your degree at WCBCS are determined by your specialization. They will have the preceding prefix as follows:

Biblical Counseling = COUN

Church Business Administration = BUSI

Church Ministries - MIN (Also the same for Diploma and Associate programs)

Missions = MISS

Worship Arts = WORS

Youth Ministry = YMIN

All programs have the same seven program learning outcomes:

*Students will obtain knowledge specializing in biblical studies.

*Students will acquire knowledge specializing in effective Christian ministry.

*Students will learn and integrate broad knowledge in general education toward the development of a Christian worldview.

*Students will develop and exhibit critical thinking skills to resolve issues in contemporary culture through the ministries of the Church.

*Students will discover and enhance ministerial skills through practical application assessments.

*Students will cultivate a Christ-like attitude, biblical convictions, and learn how to positively collaborate and respond to others.

degrees

Diploma of General Ministries

Church Ministry Specialization (30 Hours)

BIBL 101	Biblical Interpretation
BIBL 201	Old Testament Survey
BIBL 202	New Testament Survey
BUSI 101	Foundations of Business
COMM 101	Speech
COUN 101	Biblical Counseling
MIN 101	The Life of the Minister
MIN 102	Prayer
THEO 301	Theology 1

MAIN OFFICE

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degrees

Associate of Ministry Degree

Church Ministry Specialization (60 Hours)

BIBL 101	Biblical Interpretation
BIBL 102	The Life of Christ
BIBL 201	Old Testament Survey
BIBL 202	New Testament Survey
BUSI 101	Foundations of Business
COMM 101	Speech
COMM 201	Social Media
COUN 101	Biblical Counseling
ENGL 101	Reading
ENGL 201	Writing
HIST 201	Modern Civilization
PSY 101	Psychology
SOC 201	Sociology
MATH 201	Statistics
MIN 101	The Life of the Minister
MIN 102	Prayer
MIN 201	Leadership
MIN 202	Evangelism and Outreach
PHIL 101	Ethics
PHSC 201	Physical Science

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degrees

Bachelor of Ministry Degree

Biblical Counseling Specialization (120 Hours)

BIBL 101	Biblical Interpretation	MIN 101	The Life of the Minister
BIBL 102	The Life of Christ	MIN 102	Prayer
BIBL 201	Old Testament Survey	MIN 201	Leadership
BIBL 202	New Testament Survey	MIN 202	Evangelism and Outreach
BIBL 301	Deuteronomy	PHIL 101	Ethics
BIBL 302	Acts	PHIL 301	Critical Thinking
BIBL 401	Prison Epistles	PHIL 401	Apologetics
BUSI 101	Foundations of Business	PHSC 201	Physical Science
BUSI 302	Accounting	HTH 301	Health Education Science
COMM 101	Speech	TECH 301	Digital Technology
COMM 201	Social Media	THEO 301	Theology 1
COMM 301	Sermon Preparation	THEO 401	Theology 2
ENGL 101	Reading	COUN 101	Biblical Crisis Counseling
ENGL 201	Writing	COUN 102	Ethics in Counseling
HIST 101	Ancient Civilization	COUN 201	Marriage Counseling
HIST 201	Modern Civilization	COUN 202	Family Counseling
HIST 301	Church History	COUN 301	Counseling Life Issues
MATH 201	Statistics	COUN 302	Grief and Trauma Counseling
PSY 101	Psychology	COUN 401	Conflict Resolution
SOC 201	Sociology	COUN 402	Counseling Victims of Abuse

This degree is not designed for state licensure, but rather for pastoral counseling; most often in church ministry. Upon completion, a student may become ordained and ordained ministers, in most states, are allowed to function as Christian counselors and even open up their own Christian counseling practices. Please check local state regulations if you are interested in opening your own practice."

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degrees

Bachelor of Ministry Degree

Church Business Administration Specialization (120 Hours)

BIBL 101	Biblical Interpretation	MIN 101	The Life of the Minister
BIBL 102	The Life of Christ	MIN 102	Prayer
BIBL 201	Old Testament Survey	MIN 201	Leadership
BIBL 202	New Testament Survey	MIN 202	Evangelism and Outreach
BIBL 301	Deuteronomy	PHIL 101	Ethics
BIBL 302	Acts	PHIL 301	Critical Thinking
BIBL 401	Prison Epistles	PHIL 401	Apologetics
COMM 101	Speech	PHSC 201	Physical Science
COMM 201	Social Media	HTH 301	Health Education Science
COMM 301	Sermon Preparation	TECH 301	Digital Technology
COUN 101	Biblical Counseling	THEO 301	Theology 1
COUN 401	Conflict Resolution	THEO 401	Theology 2
ENGL 101	Reading	BUSI 101	Foundations of Business
ENGL 201	Writing	BUSI 102	Business Ethics
HIST 101	Ancient Civilization	BUSI 201	Marketing
HIST 201	Modern Civilization	BUSI 202	Business Communication
HIST 301	Church History	BUSI 301	Practical Church Business Admin
MATH 201	Statistics	BUSI 302	Accounting
PSY 101	Psychology	BUSI 401	Strategic Ministry
SOC 201	Sociology	BUSI 402	Business Management

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degrees

Bachelor of Ministry Degree

Church Ministry Specialization (120 Hours)

BIBL 101	Biblical Interpretation	HIST 301	Church History
BIBL 102	The Life of Christ	MATH 201	Statistics
BIBL 201	Old Testament Survey	PHIL 101	Ethics
BIBL 202	New Testament Survey	PHIL 301	Critical Thinking
BIBL 301	Deuteronomy	PHIL 401	Apologetics
BIBL 302	Acts	PHSC 201	Physical Science
BIBL 401	Prison Epistles	HTH 301	Health Education Science
BUSI 101	Foundations of Business	PSY 101	Psychology
BUSI 201	Marketing	SOC 201	Sociology
BUSI 302	Accounting	TECH 301	Digital Technology
COMM 101	Speech	THEO 301	Theology 1
COMM 201	Social Media	THEO 401	Theology 2
COMM 301	Sermon Preparation	MIN 101	The Life of the Minister
COUN 101	Biblical Counseling	MIN 102	Prayer
COUN 301	Counseling Life Issues	MIN 201	Leadership
COUN 401	Conflict Resolution	MIN 202	Evangelism and Outreach
ENGL 101	Reading	MIN 301	Missions
ENGL 201	Writing	MIN 302	Group Dynamics
HIST 101	Ancient Civilization	MIN 401	Discipleship
HIST 201	Modern Civilization	MIN 402	Worship

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degrees

Bachelor of Ministry Degree

Missions Specialization (120 Hours)

BIBL 101	Biblical Interpretation	MIN 102	Prayer
BIBL 102	The Life of Christ	MIN 201	Leadership
BIBL 201	Old Testament Survey	MIN 202	Evangelism and Outreach
BIBL 202	New Testament Survey	PHIL 101	Ethics
BIBL 301	Deuteronomy	PHIL 401	Apologetics
BIBL 302	Acts	PHSC 201	Physical Science
BIBL 401	Prison Epistles	HTH 301	Health Education Science
BUSI 101	Foundations of Business	PSY 101	Psychology
BUSI 302	Accounting	SOC 201	Sociology
COMM 101	Speech	TECH 301	Digital Technology
COMM 301	Sermon Preparation	THEO 301	Theology 1
COUN 101	Biblical Counseling	THEO 401	Theology 2
COUN 401	Conflict Resolution	MISS 101	Practical Issues in Missions 1
ENGL 101	Reading	MISS 102	Practical Issues in Missions 2
ENGL 201	Writing	MISS 201	Missions in the Book of Acts 1
HIST 101	Ancient Civilization	MISS 202	Missions in the Book of Acts 2
HIST 201	Modern Civilization	MISS 301	World Perspectives
HIST 301	Church History	MISS 302	Cross Cultural Principles
MATH 201	Statistics	MISS 401	Missions Anthropology
MIN 101	The Life of the Minister	MISS 402	Short-Term Trips

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Bachelor of Ministry Degree

Worship Arts Specialization (120 Hours)

BIBL 101	Biblical Interpretation	MIN 102	Prayer
BIBL 102	The Life of Christ	MIN 201	Leadership
BIBL 201	Old Testament Survey	MIN 202	Evangelism and Outreach
BIBL 202	New Testament Survey	PHIL 101	Ethics
BIBL 301	Deuteronomy	PHIL 401	Apologetics
BIBL 302	Acts	PHSC 201	Physical Science
BIBL 401	Prison Epistles	HTH 301	Health Education Science
BUSI 101	Foundations of Business	PSY 101	Psychology
BUSI 302	Accounting	SOC 201	Sociology
COMM 101	Speech	TECH 301	Digital Technology
COMM 301	Sermon Preparation	THEO 301	Theology 1
COUN 101	Biblical Counseling	THEO 401	Theology 2
COUN 401	Conflict Resolution	WORS 101	Worship Basics
ENGL 101	Reading	WORS 102	Building a Worship Team
ENGL 201	Writing	WORS 201	Creating Flow in Worship
HIST 101	Ancient Civilization	WORS 202	Basic Music Theory
HIST 201	Modern Civilization	WORS 301	Songwriting
HIST 301	Church History	WORS 302	Worship Survey
MATH 201	Statistics	WORS 401	Creative Technology
MIN 101	The Life of the Minister	WORS 402	Effective Vocals in Worship

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Bachelor of Ministry Degree

Youth Ministry Specialization (120 Hours)

BIBL 101	Biblical Interpretation	MIN 102	Prayer
BIBL 102	The Life of Christ	MIN 201	Leadership
BIBL 201	Old Testament Survey	MIN 202	Evangelism and Outreach
BIBL 202	New Testament Survey	PHIL 101	Ethics
BIBL 301	Deuteronomy	PHIL 301	Critical Thinking
BIBL 302	Acts	PHIL 401	Apologetics
BIBL 401	Prison Epistles	PHSC 201	Physical Science
BUSI 101	Foundations of Business	HTH 301	Health Education Science
BUSI 302	Accounting	PSY 101	Psychology
COMM 101	Speech	SOC 201	Sociology
COMM 301	Sermon Preparation	TECH 301	Digital Technology
COUN 101	Biblical Counseling	THEO 301	Theology 1
COUN 401	Conflict Resolution	THEO 401	Theology 2
ENGL 101	Reading	YMIN 101	Youth Ministry Foundations
ENGL 201	Writing	YMIN 102	Speaking to Students
HIST 101	Ancient Civilization	YMIN 201	Youth Culture
HIST 201	Modern Civilization	YMIN 202	Youth Ministry Management
HIST 301	Church History	YMIN 301	Leadership Development
MATH 201	Statistics	YMIN 302	Youth Worship
MIN 101	The Life of the Minister	YMIN 401	Counseling Students in Crisis

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WCBCS STUDENT CATALOG

BACHELOR COURSE DESCRIPTIONS - 3 HOURS

BIBLE

BIBL 101 - Biblical Interpretation - This course explores the principles and practices of interpretation. Attention will be given to the various literary forms of the biblical books. Students will learn how to clarify the meaning of the text and how to apply that meaning to ministry contexts.

BIBL 102 - Life of Christ - This course explores the life of Christ described in the four gospels. Studying both chronological events and important themes, students will be able to recount the major aspects of Jesus' life and ministry. The course will stress the redemptive work of Christ.

BIBL 201 - Old Testament Survey - This course covers the 39 books of the Hebrew Bible. Issues like authorship, history, and theological significance will be treated. Students will learn how to interpret the Old Testament with a view toward the preparation of sermons and teaching materials.

BIBL 202 - New Testament Survey - Students will analyze the background, structure, and thought of the 27 books that make up the New Testament. Opportunities will be given for students to express in sermons and other forms of communication what they learn from the New Testament.

BIBL 301 - Deuteronomy - In this book, Moses recounts the experiences of the Jews. These experiences include in their deliverance from slavery, reception of the Law, and wanderings in the wilderness. Students will learn about the significance of these events for the life of Israel.

BIBL 302 - Acts - The history and theology of the early church will be covered. Attention will be given to the themes and issues highlighted by the author Luke.

BIBL 401 - Prison Epistles - Students will learn the background to these letters in light of Paul's confinement by the Roman government. The doctrines and practical teachings of each letter will be analyzed with a view toward their application in the contemporary church.

WCBCS STUDENT CATALOG

BACHELOR COURSE DESCRIPTIONS - 3 HOURS

BUSINESS (A church ministry perspective is taken in each business class)

BUSI 101 - Foundations of Business - This course will present basic material about the functioning of businesses and economies. Students will learn stewardship of resources of value to churches and ministries, such as equipment, buildings, and real estate. Students will also study biblical principles of investing, giving, and growing money.

BUSI 102 Business Ethics - This course will cover the biblical responsibilities of those in church business to relate from a standpoint of integrity and accountability, biblical stewardship, being “above reproach” in all matters of money, dealing honestly and transparently with everyone, tax matters, copyright laws, and the use of money in ministry.

BUSI 201 - Marketing - Students will learn the basic elements of informing and persuading people. The course material is geared toward churches making use of various social media to promote the ministry of the gospel.

BUSI 202 Business Communication- This course will study the practical side of communication (Written, Verbal, and Non-Verbal), oral presentations, writing assignments, composition, planning, team involvement, and skills essential to success in church ministry.

BUSI 301 Practical Church Business Administration - This course will study the practical responsibilities of those engaged in ministry including staff meetings, financial reporting, accountability, board meetings, business meetings, documentation of paper work, insurance policies, maintenance of facilities, and a variety of other practical materials that must be addressed regularly in ministry.

BUSI 302 - Accounting - This course outlines the essential aspects of financial record-keeping, tracking, budgeting, and reporting, particularly as applied to churches and ministries.

WCBCS STUDENT CATALOG

BACHELOR COURSE DESCRIPTIONS - 3 HOURS

BUSINESS, cont.

BUSI 401 Strategic Ministry – This course will study intentional ministry strategies that will help your church reach its target audience and continue to effectively carry out the overall mission and purpose of the church.

BUSI 402 Business Management – This course will give you the practical tools you need to manage a church or ministry including personnel and facilities management, roles in the organization, decision-making skills, and coordinating volunteers to do the work of the ministry.

COMMUNICATION

COMM 101 - Speech - This class will concentrate on oral communication as it pertains to church and ministry contexts. Special emphasis will be given to digital and online mediums. Students will learn how to preach sermons, create podcasts, and record videos.

COMM 201 - Social Media - This course will review the different forms of social media, including Twitter, Facebook, texting, email, and YouTube. Students will be taught how to make use of these forums for the purposes of reaching people for Christ.

COMM 301 - Sermon Preparation - Preaching sermons is one of the major responsibilities that ministers have. This course will help students plan out sermons, choose topics and Scriptures, and put together ideas. Students will deliver their messages for review and improvement.

COUNSELING

COUN 101 - Biblical Counseling - Students will learn the need for counseling as a ministry within the church. They will be introduced to a scriptural model of counseling which helps the minister guide suffering people from pain to redemption.

WCBCS STUDENT CATALOG

BACHELOR COURSE DESCRIPTIONS - 3 HOURS

COUNSELING, cont.

COUN 102 Introduction to Ethics in Counseling – This course will study various responsibilities of the minister in regard to confidentiality, legal issues, drawing healthy boundaries, moral responsibilities, and ethical dilemmas that the biblical counselor will encounter.

COUN 201 Marriage Counseling – This course will study the principles and techniques needed to provide counsel and healing for marriages. Topics that will be discussed include fair fighting, communication, and practical issues that face every couple. Additional helps will be given for pre-marital counseling to help couples avoid pitfalls in advance.

COUN 202 Family Counseling – This course will study the most common problems facing the family including, conflict, communication, love languages/styles, forgiveness, divorce and remarriage, blended families, relocation and moving, depression, and abuse (verbal, emotional, physical, and sexual).

COUN 301 - Counseling Life Issues - This course covers several of the most common issues dealt with in church counseling settings. These include pre-marital ministry; marriage, divorce, and parenting matters; and financial problems.

COUN 302 Grief and Trauma Counseling – This course will address responses of people in life issues such as death, addictions, rape/sexual abuse, suicide prevention, domestic violence, and other real-life traumas that will be encountered in ministry.

COUN 401 - Conflict Resolution - Students will learn how to mediate disputes and reconcile people. They will have the opportunity to practice the principles they learn in the course.

COUN 402 Counseling Victims of Abuse – This course will study the proper ways to minister to those who have gone through abuse; whether it is sexual, verbal, emotional, or physical. The counselor will be given information to better understand the abused and given techniques to help bring the person to a place of spiritual, emotional, and physical wholeness.

WCBCS STUDENT CATALOG

BACHELOR COURSE DESCRIPTIONS - 3 HOURS

ENGLISH

ENGL 101 - Reading - This course will strengthen basic skills pertaining to vocabulary and grammar, reading comprehension, literary genres, listening and note-taking.

ENG 201 - Writing - Students will study the structure and creation of various forms of written communication. The focus will be on those types that have particular relevance for ministry, including tweets, blog posts, book reviews, sermon outlines, emails, and journal articles, as well as writing an academic paper.

HISTORY

HIST 101 - Ancient Civilization - Students will examine the establishment and development of human society from the beginning of creation through the Renaissance. The course will study Asian, African, Middle Eastern, and European civilizations. This will include cultural, religious, economic, and political dynamics.

HIST 201 - Modern Civilization - This course outlines the development of society from the time of the Enlightenment up to the present. The civilizations to be covered include Asian, African, Middle Eastern, European, and American societies. How the church can engage these cultures in the contemporary context will be covered.

HIST 301 - Church History - Church history is a survey of the development of the Church from the close of the New Testament to this modern church. Special attention will be given to the issues faced by church leaders during this time span, how they dealt with those problems, and how those issues in history form the basis for many of the same issues faced in the Church today. While the people and dates are significant, this course will delve into their responses to the challenges presented by their cultures primarily.

WCBCS STUDENT CATALOG

BACHELOR COURSE DESCRIPTIONS - 3 HOURS

HUMAN SCIENCE

PSY 101 - Psychology - This course will present the key ideas of a sound biblical understanding of the human soul. Students will be introduced to the various schools of thought that deal with positive and negative issues. The course will highlight the nature of human growth and development, particularly as it relates to ministry matters.

SOC 201 - Sociology - Students will study social and relational psychological theories. Both pathologies and correctives will be discussed. The course will stress the role of the church as a mediator of God's redemptive grace in Christ.

MINISTRY

MIN 101 - The Life of the Minister - This course will teach students the value of developing their character and growing as disciples of Jesus. Topics to be discussed include devotions, family relationships, recreation, and time management. Students will also learn how to conduct weddings, funerals, and baptisms. They will be taught how to serve communion, minister to the sick, and engage in hospital and home visitations.

MIN 102 - Prayer - Students will study the biblical doctrine of prayer as communication with God. Different types of prayer will be explored and students will create and maintain a prayer journal.

MIN 201 - Leadership - This course presents a biblical theology of the calling, role, and impact of leaders. Students will discover and apply leadership principles described in God's Word and supremely exemplified by Jesus Christ.

MIN 202 - Evangelism and Outreach - This course deals with the basic principles of sharing the gospel of Jesus Christ. Students will be introduced to methods of personal and corporate evangelism. They will also learn how to serve non-Christians so as to create opportunities to demonstrate God's love.

WCBCS STUDENT CATALOG

BACHELOR COURSE DESCRIPTIONS - 3 HOURS

MINISTRY, cont.

MIN 301 - Missions - Students will explore the history of cross-cultural missions from the call of Abraham to contemporary missionary work. Attention will be given to ways of interacting with people from different cultures.

MIN 302 - Group Dynamics - This course examines the structure of small groups. Students will learn how to start groups, develop meeting formats, handle relationship issues, and raise up new leaders and groups.

MIN 401 - Discipleship - This course will look at what it means to follow Jesus and learn from Him. Students will study biblical teachings as well as the writings of key leaders who've contributed to the theology and practice of spiritual formation and Christian education.

MIN 402 - Worship - This course examines the theology and experience of worship as described in the Bible. Students will also study worship ministries and practices from church-historical and contemporary perspectives.

MATH

MATH 201 - Statistics - This course will introduce key principles of the methods and practices of statistics. Students will learn how to analyze data in fields like economics, sociology, and popular culture. They will use this knowledge to formulate appropriate ministries.

MISSIONS

MISS 101 Practical Issues in Missions 1 - This course will help the student learn about the real-life issues that will be faced by a missionary including calling, relationships, culture shock, homesickness, "hitting the wall", and more.

WCBCS STUDENT CATALOG

BACHELOR COURSE DESCRIPTIONS - 3 HOURS

MISSIONS, cont.

MISS 102 Practical Issues in Missions 2 - This course will go one step further for the person called to missions in dealing the practical issues faced while on the mission field.

MISS 201 Missions in the Book of Acts 1 - This course will survey the first half of the Book of Acts and view how mission ministry is seen as the heart of God from the inception of the church.

MISS 202 Missions in the Book of Acts 2 - This course will survey the second half of the Book of Acts and view how mission ministry is seen as the heart of God from the inception of the church.

MISS 301 World Perspectives - This course will address the biblical basis for community development and the Christian's involvement in Majority World development on the personal and systemic levels.

MISS 302 Cross Cultural Principles- This course focuses on how to make disciples and plant churches as missionaries ministering in various multicultural and cross-cultural settings: urban, rural, and tribal. Students will learn principles and strategies for successful evangelism and church planting efforts in difficult religious contexts.

MISS 401 Missions Anthropology - This course will deal with the fundamentals of culture, social structure, group organization, and social change studied as a basis for intercultural understanding and communication. Attention given to issues which constitute challenges and opportunities for cross-cultural workers.

MISS 402 Short-Term Trips - This course will give the student the basic tool and resources that are essential for planning a short-term mission trip with regard to finances, planning, working with a missionary, understanding, the culture, and staying focused on the real mission at hand.

WCBCS STUDENT CATALOG

BACHELOR COURSE DESCRIPTIONS - 3 HOURS

PHILOSOPHY

PHIL 101 - Ethics - This course outlines the basic moral issues that ministers deal with. These include matters like financial integrity, relational holiness, and truthfulness.

PHIL 301 - Critical Thinking - With the rise of the internet, people are exposed to more information than at any other time in human history. This class will help students learn how to process information, opinions, and arguments. They will gain skills in identifying logical structures and exposing fallacies.

PHIL 401 - Apologetics - Students will learn how to defend the truths of the Christian faith and respond to challenges. Students will be taught principles and methods of upholding biblical teaching.

SCIENCE

PHSC 201 - Physical Science - In this class, students will look at scientific methods and their application in the physical sciences. Digital technology, including computers, mobile devices, and the internet, will also be explored. Special attention will be given to making use of these resources for the ministries of the church.

HLTH 301 - Health Education Science - Studies indicate that ministry can be stressful. This course teaches students how to maintain their health so that they can fulfill their calling.

TECHNOLOGY

TECH 301 - Digital Technology - Students will learn about the various forms of technology and media in order to facilitate ministry. The course will go over practical issues related to hardware, software, and online resources. An emphasis will be on making such technology economically accessible for churches.

WCBCS STUDENT CATALOG

BACHELOR COURSE DESCRIPTIONS - 3 HOURS

THEOLOGY

THEO 301 - Systematic Theology 1 - This course provides a definition of theology and a rationale for its subject matter. Students will learn the doctrines of the Bible, God, Christ, the Spirit, and creation.

THEO 401 - Systematic Theology 2 - This course treats biblical teachings about salvation, the church, and the future.

WORSHIP

WORS 101 Worship Basics – This course will study the biblical importance of worship, the authentic worshipper, and engaging your audience in worship.

WORS 102 Building A Worship Team – This course will give the practical “nut and bolts” behind putting together a worship team that will honor God, lead others to a place of biblical worship, and form a ministry support team from which to live out life.

WORS 201 Creating Flow in a Worship Gathering – This course will teach students the practical aspects of building a worship “set” list, creating elements that will engage everyone in worship, interweaving creativity in the worship gathering, intentionality in planning, giving direction in worship, all while remaining genuine and authentic.

WORS 202 Basic Music Theory – This course will teach basic music theory including scales, chords, transposing, inversions, bass and treble staves, reading music, and the key matrix, as well as development of the musician’s ear.

WORS 301 Songwriting – This course will study the basics of songwriting including song structure, the hook, melody and harmonies, “God songs”, style, rhymes, and the message.

WCBCS STUDENT CATALOG

BACHELOR COURSE DESCRIPTIONS - 3 HOURS

WORSHIP, cont.

WORS 302 Worship Survey – This course will study the origin of worship and its relationship to the church throughout history, the evolution of worship music to the 21st century, and the role of various styles of music in worship.

WORS 401 Creative Technology - This course will study the various uses of technology in a worship gathering. Considerations will be given for the placement and aesthetics of the various genres to be employed in worship, building sets that reflect the message being conveyed, and practical elements of sound and lighting in worship.

WORS 402 Effective Vocals in Worship - This course will study the two sides of vocals in worship: 1) Practice; and 2) Performance. The various styles of music and harmonies will be examined, as will how to run a good vocal practice, choosing the proper harmonies to “fit” the song, singing and worship in a worship gathering, blend, and “matching” what’s being played with what’s being sung.

YOUTH MINISTRY

YMIN 101 Youth Ministry Foundations - This course will help the student to discover the essentials of youth ministry including personal mission, working under authority, dealing with difficult people, understanding your role/job, and the students to whom you’ve been called to minister.

YMIN 102 Speaking To Students - This course will provide the foundations for how to effectively communicate with students in a practical, relevant, and theologically sound manner. Numerous insights will be given as to creativity and depth.

WCBCS STUDENT CATALOG

BACHELOR COURSE DESCRIPTIONS - 3 HOURS

YOUTH MINISTRY, cont.

YMIN 201 Youth Culture - This course will study what's currently going on in an ever-changing youth culture and how youth ministries need to adapt to effectively reach students where they live.

YMIN 202 Youth Ministry Management - This course will help the student better learn how to effectively manage the youth ministry; everything from time management, communication, planning, documenting, safety requirements, and people systems will be addressed.

YMIN 301 Leadership Development - This course is designed to help leaders make leaders under their ministry. Practical tips will be given with regard to finding and choosing potential leaders, qualities to look for in a potential leader, and how to help the student reach their full potential in serving God and leading others.

YMIN 302 Youth Worship - This course will discuss the various components necessary for building a solid youth ministry worship team including recruiting, having a heart for worship, developing creativity in others, and building a true team mentality among the various band members.

YMIN 401 Counseling Students in Crisis - This course will look at and address specific crises which targets students and the practical ways in which the youth minister can help them through the crisis.

WCBCS STUDENT CATALOG

ADMINISTRATION & GOVERNING BOARD

ADMINISTRATION

Kevin Harrison, President

Luther Rice Seminary, DMIN

Trinity Theological Seminary, MRE

Southwestern Assemblies of God University, BS

(double major in Christian Education and Pastoral
Ministries)

Additional Studies: Texas Tech University

Robert Condly - Vice President of Academics

Marquette University, PhD

Fuller Theological Seminary, MA

Oral Roberts University, BA

Yvette Garcia - Vice President of Advancement

Baylor University, PhD Studies in Church History

(ABD)

Gordon Conwell Seminary, DMin

Abilene Christian University, MDiv

Abilene Christian University, MS

Texas Christian University, BS

Rebecca Harrison - Vice President of Student

Services

Southwestern Assemblies of God University, MEd

Mississippi State University, BS



Carl Dorvil, Chairman of the Board

Rev. Ramiro Pena, Board VP

Everette Posey, Treasurer

Derrek Sullivan, Secretary

Rev. Lloyd Zeigler

WCBCS is a DBA of
Victorious Life Ministries in Waco, TX.

WCBCS STUDENT CATALOG

DOCTORAL LEVEL PROFESSORS

Steven Brooks - Worship Program Coordinator

Robert E. Webber Institute for Worship Studies, DWS

Azusa Pacific University, MA

Azusa Pacific University, BA

Robert Condly - Bible Program Coordinator

Marquette University, PhD

Fuller Theological Seminary, MA

Oral Roberts University, BA

Steven J. Condly

University of Southern California, PhD

University of California at Los Angeles, M.Ed.

Oral Roberts University, BA

Nika Davis

Houston Graduate School of Theology, DMin

Southwestern Theological Seminary, MDiv

Texas A&M University, BS

Additional Studies: Tarleton State University & Sam Houston University

Yvette Garcia - Ministry Studies Department Head

Baylor University, PhD Studies in Church History (DMin)

Gordon Conwell Seminary, DMin

Abilene Christian University, MDiv

Abilene Christian University, MS

Texas Christian University, BS

WCBCS STUDENT CATALOG

DOCTORAL LEVEL PROFESSORS

Kevin Harrison - President

Luther Rice Seminary, DMIN

Trinity Theological Seminary, MRE

Southwestern Assemblies of God University, BS

(double major in Christian Education and Pastoral Ministries)

Additional Studies: Texas Tech University

Al Sarno - Counseling Program Coordinator

Capella University, PhD

Pillsbury College & Seminary, DHum

Nova Southeastern University, MS

Palm Beach Atlantic University, BS

Additional Studies: Southern Baptist Theological Seminary

Lynn Waller

Texas Tech University, PhD

Eastern New Mexico University, MA

Oral Roberts University, BA

Panhandle State University, BA

Jimmy White - Ministries Program Coordinator

Oral Roberts University, DMin

Oral Roberts University, MDiv

Southwestern Assemblies of God University, BA

WCBCS STUDENT CATALOG

MASTER LEVEL PROFESSORS

Carl Dorvil, MBA (Business Program Coordinator)

Southern Methodist University, Cox School of Business, MBA

Southern Methodist University, BS

(triple major in Economics, Public Policy, and Psychology Cum Laude with Distinction,

Phi Beta Kappa from Southern Methodist University)

Rebecca Harrison, M.Ed. (General Education Program Coordinator)

Southwestern Assemblies of God University, MEd

Mississippi State University, BS

Shaun Miles, MDiv (Missions Program Coordinator)

Luther Rice Seminary, (DMin in progress)

Liberty University, MDiv

Grand Canyon University, MCS

Baptist College of Florida, BA

WCBCS STUDENT CATALOG

ACADEMIC INFORMATION

GRADING SCALE

100 - 90 - A

89 - 80 - B

79 - 70 - C

69 - 60 - D

59 & below - F

HONORS

3.95 - 4.00 Summa Cum Laude

3.75 - 3.94 Magna Cum Laude

3.50 - 3.74 Cum Laude

No honors will appear on the degrees earned by student.

GRADE APPEALS PROCESS

If a student feels that there is an error on his grade report, he must begin the appeal process within thirty days of receiving the grade report by contacting the WCBCS offices at info@westcoastbible.org. After thirty days the grade is considered final and is not subject to appeal by the student or any third party.

WCBCS is not responsible for lost tests, projects, etc. Please be sure to make a copy of all material prior to submitting material to WCBCS for grading or evaluation.

STUDENT CHEATING POLICY

If a student is caught cheating, the following steps will be taken:

- 1) The student will be contacted and made aware of the situation and given an opportunity to respond.
- 2) The student will be placed on Academic probation if it is deemed there was a violation.
- 3) The first time will result in a "0" on the assignment.
- 4) The second time will result in a 6 month expulsion.
- 5) The third time will result in a final expulsion. A student may appeal the decision to the WCBCS President who then, in conjunction with the WCBCS board, will render the final decision.
- 6) When a student is expelled for cheating, there will be NO REFUNDS GIVEN.

COURSE REPEATING POLICY

Students desiring to repeat a course for the purpose of having the first grade removed from the cumulative grade point average must follow these procedures:

- 1) A course may be repeated once if the student receives a grade of less than "C".

WCBCS STUDENT CATALOG

ACADEMIC INFORMATION

COURSE REPEATING POLICY, cont.

2) A course may be repeated one time for an additional charge if the student receives a "C" or higher.

3) The second grade, in all circumstances, replaces the first grade for the purpose of calculating the cumulative grade point average.

Any student receiving an "F" or "I" must contact the Grade Department for further instructions. No student will be allowed to graduate with an "F" or "I" in a required course. Any undergraduate student receiving three "Fs" will be placed on academic probation. Any graduate student receiving two "Fs" will be placed on academic probation.

COURSE COMPLETION POLICY

Students 2 months to complete each course in accordance with the course syllabus. Students are, therefore, encouraged to be diligent in completing assignments daily. Exceptions will only be made in the case of a medical emergency or death of an immediate family member. In case of such a circumstance, please email the VP of Student Services, Rebecca Harrison, at becky@myWC.me to request permission in advance. Actual proof may be required if requested.

ENTRANCE REQUIREMENTS

Students who would like to enroll must: 1) Have a personal relationship with Jesus Christ; 2) Have graduated from high school or completed a GED; and 3) Send copies of the "official transcripts" from all of the schools you have attended to the WCBCS address. (Official transcripts are sent directly from the previous schools to WCBCS. Faxed or email copies are not deemed to be official. If a student is sending a transcript from another college, it will not be necessary to request a high school transcript to be sent. Students may not complete a class before their "official transcript" is on file.

TRANSFER STUDENTS

WCBCS does accept transfer students, transferring in a maximum of 90 hours from regionally and nationally accredited institutions, as well as non-accredited on a case-by-case basis. Students transferring in hours will receive an assessment completed to determine which classes must be taken for graduation and therefore must have an official copy of a transcript from your previous school(s). Students may not complete a class before their "official transcript" is on file. Also, no transcript will be assessed until a student has applied to WCBCS.

CHANGING MAJORS

Students may change their major at WCBCS by going to the Payments section of the website, pay the \$50 fee and fill out the Wufoo form.

WCBCS STUDENT CATALOG

ACADEMIC INFORMATION

CHANGING MAJORS, cont.

website, paying for the form, and filling it out. Upon payment, a member of the WCBCS team will assess your current classes and develop a new degree plan for the student.

GRADUATION POLICY

The Office of the Registrar must approve all candidates applying for graduation. Contact us at info@westcoastbible.org if you have any questions. All students must complete all courses listed on their degree plan to graduate.

GRADUATION

There will be an annual graduation ceremony held ONLINE in May on a date to be announced, but it typically the third Friday night at 7pm. Graduates do not need to participate in order to receive their degree. However, this option is available to honor and recognize our students' accomplishments by their friends and families.

TUITION & FEES

Why is the cost of tuition so low at WCBCS as compared with other colleges? Our Internet-only campus allows us to focus on educating you without having to pay for expensive buildings. With professors who believe in the mission, we're able to keep the costs low without sacrificing quality. The best thing: You are able to pay as you

go or make a one-time payment so you're not in debt for life! Please go online for the latest tuition and fee prices at:
<http://www.westcoastbible.org/payments>.

Library: All students are required to purchase a subscription to Questia.com of to use the other library resources listed in the Library page, The current cost of this subscription is \$99 annually.

NO REFUND POLICY

Since our tuition costs are so low, once a student has paid for a course or has registered we DO NOT offer ANY financial refunds. Immediately upon your payment, our professors get paid, as do our office staff for their contributions to your education. When you click to make a payment below, you are acknowledging that you have read this statement and are in full agreement. We put this statement here to make sure there are no miscommunications. ALL payments are made via PayPal, so we never have any financial information on any of our students.

FINANCIAL AID

WCBCS does not currently offer financial aid due to the low cost of tuition.

WCBCS STUDENT CATALOG

ACADEMIC INFORMATION & ACCREDITATION

CONCURRENT ENROLLMENT

High school students may, with the permission of the appropriate high school official, concurrently enroll in high school and college courses. A maximum of nine (9) semester hours will be allowed. College students may concurrently enroll in courses at WCBCS.

AUTHORIZATION

Tax-Exempt Status & Authorization To Operate

WCBCS has obtained Tax Exempt Status in South Africa. WCBCS is registered CIPRO, the Companies and Intellectual Properties Registration Office.

WCBCS is a DBA of Victorious Life Ministries (Victorious Life Church) in Waco, TX. WCBCS has received a letter of authorization to operate in the state of Texas and to offer degrees in religious studies. Additionally, WCBCS has obtained authorization from the Texas Workforce Commission to operate in the state of Texas. Also, on October 3, 2011, WCBCS obtained a letter of exemption from the Texas Workforce Commission as granted under Texas Education Code, Section 132.002(a)(2). View the IRS letter, letter from the Texas Higher Education Coordinating Board, and the Texas Workforce Commission on the WCBCS website.

ACCREDITATION

Accredited by the Accreditation Service for International Colleges (ASIC) - Premier Status

"West Coast Bible College & Seminary is accredited by Accreditation Service for International Schools, Colleges and Universities (ASIC). The college has earned Premier status with ASIC for its commendable areas of operation. ASIC accreditation helps students and parents make a more informed choice and will also help a school, college, university, training provider or distance education provider, demonstrate to the international student body that they are a high quality institution.

ASIC is recognized by UKVI in UK, is a member of the CHEA International Quality Group (CIQG) in USA and is listed in their International Directory, is a member of the BQF (British Quality Foundation), are affiliates of ENQA (European Network for Quality Assurance) and are institutional members of EDEN (European Distance and E-Learning Network)".

To view a copy of the ASIC accreditation certificate, please go to our website.

WCBCS STUDENT CATALOG

ACCREDITATION AND AFFILIATIONS

Accredited by the Health and Welfare Sector Education and Training Authority in South Africa (HWSETA)

Accreditation by the Health and Welfare Sector Education and Training Authority in South Africa (HWSETA) covers the first-year diploma degree to prepare students for ministry in Africa. This governmental recognition provides an even deeper level of credibility and acceptance globally.

ADDITIONAL INFORMATION

We will post more information as we move forward in applying for additional accreditations, as we are allowed to do so. PLEASE DO NOT CALL THE OFFICE TO ASK ABOUT OUR US ACCREDITATION. WE WILL POST SOMETHING IMMEDIATELY WHEN WE HAVE INFORMATION AND WILL SEND OUT A MASS EMAIL TO OUR STUDENT BODY. Typically the accreditation process to take anywhere from 2 to 5 years. Even after having made application we cannot guarantee we will receive it. We remain committed regardless to continue to improve the quality and content of our programs!

WCBCS RECEIVES QISAN MEMBERSHIP

WCBCS is a member of the Quality International Study Abroad Network, QISAN. The Quality International Study Abroad Network mission is to enable the highest standards of working practice for Educational Institutions and the Agents who serve both them and a vast range of International Students

CREDIBILITY

We've been asked the question, "Does a degree from West Coast Bible College & Seminary have credibility?" In assessing the credibility of any institution, we suggest that you review the experience and education members of the organization. A ministry degree from WCBCS has been recognized by many churches and ministries and we are constantly seeing new ways to gain relationships, memberships, and affiliations which will only enhance our credibility.

Additionally, we would suggest that you check out the qualifications of our professors. Their personal, professional, and academic experience speaks for itself.

WCBCS STUDENT CATALOG

ADDITIONAL POLICIES

SATISFACTORY ACADEMIC PROGRESS POLICY

Credit Hours: In order for a student to maintain satisfactory academic progress, they must: 1) Pass a minimum of 75% of all classes with a “C” average; and 2) Maintain a cumulative GPA of 2.0 on a 4.0 scale. **Academic Warning:** If any student fails to satisfy either of these conditions, the first time they will be given an academic warning via email informing them they must meet the minimum standards. If their performance does not improve, the student will be placed on Academic Probation. **Academic Probation & Appeal:** Being placed on Academic Probation required a student to maintain a 2.0 GPA moving forward or they may be administratively withdrawn from their program. In this case, the student will receive an email and phone call from the WCBCS offices. Students have five (5) days to appeal this decision in writing. After five (5) it may not be appealed.

Letters grades will be assigned the following numeric point values:

- A = 4.0
- B = 3.0
- C = 2.0
- D = 1.0
- F = 0.0

COMPLAINT/GRIEVANCE POLICY

It is the aim of WCBCS to resolve all complaints, including but not limited to, grade disputes, alleged sexual harassment or any other form of complaints in a manner that is fair and just too all persons involved. For this end, it has been established the Grievance Committee, composed of representatives from faculty and administration.

The VP of Student Services serves as the chair of the Grievance Committee. All complaints against a faculty member or staff of WCBCS, grade disputes, or disciplinary action taken against the student must be submitted via Student Forms on Wufoo. When preparing a formal appeal to the Grievance Committee, following information should be documented and submitted to the chair of the committee. (a) Nature of the Complaint or dispute; (b) Date the alleged dispute or problem occurred; (c) Names of the individuals involved; and (d) Copies of all relevant documents.

The President’s office for purpose of this procedure assumes a neutral role and is available to discuss the problem with the employee or student.

All grievances will be dealt with from a Matthew 18 perspective.

WCBCS STUDENT CATALOG

ADDITIONAL POLICIES & STUDENT SERVICES

STUDENT VERIFICATION POLICY

In order to protect the security of our assignments and the integrity of the testing process, students will be required to submit their Student Portal Username, Student Portal Password, IP Address, name and email in order to take an assessment. Students are encouraged NOT to share this vital information with anyone else or allow anyone else access to take an assessment on your behalf.

Failure to adhere to this standard of integrity may result in immediate expulsion from West Coast Bible College & Seminary. Never forget: Your integrity is more important than a grade!

STUDENT SERVICES

Change of Contact Information

Students may change their contact in their student portal at any time or they may request the assistance of WCBCS Student Services by calling 800-921-4561 or emailing info@westcoastbible.org.

Student ID Cards

WCBCS does not issue student ID cards at this time.

New Student Orientation

All students are given access to the New Student Orientation upon payment for the application.

Alumni Services

WCBCS is committed to helping our students, even after graduation. If you need our assistance, you may always call 800-921-4561 or email info@westcoastbible.org.

Additionally, all graduates may continue to have access to the courses included in their degree program for continuing education purposes.

Career Services/Placement

Although WCBCS does not have a specific Career Services office, we do maintain a Job Openings board at:

<http://www.westcoastbible.org/jobopenings>. We also provide letters and academic verification services.

Alumni Counseling Services

WCBCS offers personal and professional counseling for all alumni via email and phone. We want to be a continued resource for you, your family, and ministry throughout your life!

WCBCS STUDENT CATALOG

CONFIDENTIALITY AND PRIVACY POLICIES

In compliance with Public Law 93-380, Family Educational Rights and Privacy Act of 1974, you are hereby informed of your rights with regard to education records made at WCBCS.

- WCBCS officials, who have legitimate educational interests, have access to the records. Officials of other schools in which the student seeks to enroll will have access to these records upon the written consent of the student.
- Also having access are authorized representatives of the Comptroller General of the United States, the Secretary, the Commissioner, and the Director of the National Institute of Education. In connection with a student's application for receipt of financial aid, access is granted to state and local officials or authorities to which such information is specifically required to be reported or disclosed pursuant to state statute adopted prior to November 19, 1974 (nothing in the paragraph shall prevent a state from further limiting the number or type of state or local officials who will continue to have access thereunder.)
- Access is granted to organizations conducting studies for, or on behalf of, educational agencies or institutions for the purpose of developing, validating, or administering predictive tests, administering student aid programs, and improving instruction, if such studies are conducted in such a manner as will not permit the personal identification of students and their parents by persons other than representatives of such organizations and such information will be destroyed when no longer needed for the purpose for which it is conducted.
- Accrediting organizations will have access rights in order to carry out accrediting functions.
- Records may be viewed in compliance with judicial order or pursuant to any lawfully issued subpoena, upon condition that the students are notified of all such orders or subpoenas in advance of the compliance therewith by the educational institution.
- Student records will be updated each course enrolled and coursework with grades and total grade point average are figured for the course's work.
- The student has the right to inspect his/her records maintained by WCBCS. To do this the student must request the permanent record from the Registrar. Also, if the information contained in the file is determined to be incorrect, the right to a hearing to change, delete, or write explanations regarding the information in question will be granted. Should a file contain information on another student, only that information pertaining to the inquiring party will be provided. The student has the right to waive the option of reviewing recommendations for admission.

WCBCS STUDENT CATALOG

CONFIDENTIALITY AND PRIVACY POLICIES

The student opting to waive the right of inspection may sign the form "Student Waiver of Rights" provided in the Registrar's office or sign the "Waiver of Rights" provided on the front of the recommendation forms used for admissions purposes. The student is not required to waive the right of inspection and would in no case be refused admission, or any of the services offered by WCBCS, because of failure to sign the waiver.

·The student has the right to challenge the content of his/her education records. To do this, the student should request the form "Request to Amend or Remove Educational Record" from the Registrar's office. After completing the form, it should be presented to the Registrar, and in the event the request is not approved, a date of hearing will be set. The student may be present during the hearing and will be notified on the day of the hearing of the action taken. A scheduled fee is charged for a copy of a transcript.

·Students have until the last day of late registration to request that "Directory Information" be withheld from the public. Pursuant to the Family Educational Rights and Privacy Act of 1974, "Directory Information" includes a student's name, address, telephone listing, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, degrees and awards received, and the most recent previous educational agency or institution attended. If one does not want the "Directory Information" made public, he/she needs only to sign the form, "Notice to Withhold Directory Information" that is available in the Registrar's office.

·This law does not grant the right to contest the grade given for the student's performance in a course, or the right to examine a teacher's grade book. Questions regarding the rights provided by Public Law 93380, Family Educational Rights and Privacy Act of 1974, should be directed to the Registrar's office.

WCBCS STUDENT CATALOG

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