

Discovery Charter School Board Meeting Minutes

A Meeting of the Board of Directors for Discovery Charter School was held at 6:00 P.M. Thursday, August 24, 2017. The meeting was held at 4100 East 66th Street, Inver Grove Heights, MN 55076.

Approved 10/26/2017

ITEM NUMBER	ITEM	BOARD ACTION	ESTIMATED TIME
1	Welcome, Attendance	<ul style="list-style-type: none"> Board Chair calls meeting to order at 6:09 Attendance is reflected in the minutes. Present members: Samuel Master, Ahmed Adam, Mary Pat German, members absent were Tamer Sharafeldin, Norma Mejia 	2-3 minutes.
2	Approval of Agenda	<ul style="list-style-type: none"> Motion is made to approve agenda. Mary pat made the motion to approve the agenda with the change to not include committee reports and will be addressed in the financial review portion of the agenda. Ahmed seconded the motion. Vote: Ahmed-Aye, Mary Pat-Aye, Samuel-Aye. 	2-3 minutes.
3	Mission and Vison	<ul style="list-style-type: none"> Board Chair reads Mission and Vision statement. 	2-3 minutes.
4	Conflict of Interest Statement	<ul style="list-style-type: none"> Board members declare any conflict of interest. No Conflicts reported 	2-3 minutes.
5	Community Comments	<ul style="list-style-type: none"> Community makes comments based upon sign-up sheet.-No Community comments Maximum 5 commenters, 3 minutes per commenter. 	0-15 minutes.
6	Approval meeting Minutes	<ul style="list-style-type: none"> Review of July 17,2017 minutes and Special Meeting minutes from August 21, 2017 Motion to approve minutes from July 17, 2017 Motion made by Ahmed to approve the meeting minutes with the following corrections (Attendance. Norma was Mispelled, under section 1.) German was misspelled. Mary Pat seconded. Vote: Ahmed-Aye, Mary Pat-Aye, Samuel- Aye Motion to approve the minutes from Special meeting August 21, 2017 Ahmed made a motion to approve the meeting minutes, Mary Pat seconded. Vote: Ahmed-Aye, Mary Pat- Aye, Samuel-Aye 	2-3 minutes
7	Board Chair Report	<ul style="list-style-type: none"> Board chair answers questions from the community based upon previous feedback. 	10-15 minutes.

8	Committee reports	<ul style="list-style-type: none"> Finance and Curriculum committees report: Reported in the Financial Review section 11 	10 minutes.
9	Policy Committee Report	<ul style="list-style-type: none"> Review and revision of Board Election policy Motion made to approve the updated Board Election Policy. A 5 Minute recess was called to print copies. <p>Meeting resumed @ 6:45 7:10 Ahmed left the meeting, returned 7:13 Mary Pat made a motion to approve the revised Board Election Process. Ahmed Seconded. Vote: Ahmed-Aye, Mary Pat-Aye, Samuel Aye. Motion Passed Unanimously</p>	20 minutes.
10	Executive Directors Report:	<ul style="list-style-type: none"> Motion is made to approve the Executive Director's Contract Motion was made to approve the Contract of Executive Director Heather Lines by Ahmed Adam, Seconded by Mary Appointment of (IOWA) Identified Official with Authority. Samuel appointed Heather Lines as the Identified Official with Authority. A motion was made by Ahmed, Seconded by Mary Pat. Vote: Ahmed-Aye, Mary Pat Aye, Samuel-Aye. Motion passed unanimously. Appointment of a seconded check signer. Samuel would like to appoint Heather Lines as a second Check Signer, Ahmed a motion to approve the appointment, Mary Pat seconded Vote: Ahmed-Aye, Mary Pat-Aye, Samuel-Aye 	20-30 minutes.
11	Finances Review:	<ul style="list-style-type: none"> Accountant presents the finances. Discussion on the month's finances. Motion is made to approve the finances. Mary Pat made a motion to approve Ahmed Seconded. Vote: Ahmed-Aye, Mary Pat-Aye, Samuel-Aye. Motion passed Unanimously Motion was made to make the necessary Fund Transfer from Fund 1 to Fund 2 in the amount of \$36,678.50. Mary Pat made a motion to approve the Fund transfer, Ahmed Seconded. Vote: Ahmed-Aye, Mary Pat-Aye, Samuel Aye. Motion Passed Unanimously. 	10 minutes.
12	School Update	<ul style="list-style-type: none"> Enrollment Update Staffing Update- Postings for Spanish Specialist, 3rd Grade Teacher Consent agenda accepting new employee agreements and resignations 	5 minutes

		<ul style="list-style-type: none"> • Motion was made to accept the Consent Agenda. Ahmed made a motion to accept the consent agenda, Mary Pat seconded • Motion to approve the consent agenda by Ahmed, Seconded by Mary Pat. Vote: Ahmed-Aye, Samuel-Aye, 	
13	Closed Session	<ul style="list-style-type: none"> • At this juncture the meeting will be closed pursuant to Minn. Stat. § 13D.05 subd. 3(b) to discuss threatened litigation by former Executive Director Dan Hurley and to further discuss the possibility of commencing litigation against Mr. Hurley. Meeting Closed at 7:55 • The meeting will be opened at the end of the closed session. • A motion was made by Ahmed, seconded by Mary Pat. Vote: Ahmed-Aye, Mary Pat-Aye, Samuel-Aye • Meeting Re-opened at 8:57 	15-20 minutes
14	NEO Updates	<ul style="list-style-type: none"> • Authorizer provides feedback to the Board. 	5 minutes.
15	Other Issues	<ul style="list-style-type: none"> • Maximum of 5 minutes discussion for all other issues. • Establishment of Board Development Committee • Motion was made to establish the Board Development Committee with Heather Lines as the Chair by Mary Pat, Seconded by Ahmed. Vote: Ahmed-Aye, Mary Pat-Aye, Samuel-Aye. • Motion was made to establish the Board Development Committee with Heather Lines as the Chair by Mary Pat, Seconded by Ahmed. Vote: Ahmed-Aye, Mary Pat-Aye, Samuel-Aye. • Mary Pat Made a motion to have an election on October 17, 2017, seconded by Samuel. Vote: Ahmed-Aye, Mary pat-Aye, Samuel-Aye 	5 minutes.
16	Adjournment	<ul style="list-style-type: none"> • A motion is made to adjourn. • A motion was made to Adjourn. Motion passed Unanimously at 9:09 	1-2 minutes.