

### Discovery Charter School Board Meeting Agenda

A Meeting of the Board of Directors for Discovery Charter School was held at 6:00 P.M. Thursday, October 26th, 2017. The meeting was held at 4100 East 66th Street, Inver Grove Heights, MN 55076.

Approved 11/30/2017

ITEM NUMBER	ITEM	BOARD ACTION	ESTIMATED TIME
1	Welcome, Attendance	<ul style="list-style-type: none"> <li>• Board Chair calls meeting to order 6:00 P.M.</li> <li>• Attendance is reflected in the minutes. Present: Mary Pat German, Jesse Abbott, Samuel Master, Member Elect Anthony Ashbacher</li> </ul>	2-3 minutes.
2	Approval of Agenda	<ul style="list-style-type: none"> <li>• Motion is made to approve agenda. Strike Item #8, Move Item#15 to 6:30 for closed session. Motion made by: Jesse Abbott Seconded by: Mary pat German Vote: Jesse-Aye, Mary Pat-Aye, Samuel-Aye</li> </ul>	2-3 minutes.
3	Mission and Vision	<ul style="list-style-type: none"> <li>• Board Chair reads Mission and Vision statement.</li> </ul>	2-3 minutes.
4	Conflict of Interest Statement	<ul style="list-style-type: none"> <li>• Board members declare any conflict of interest.</li> </ul>	2-3 minutes.
5	Community Comments	<ul style="list-style-type: none"> <li>• Community makes comments based upon sign-up sheet.</li> <li>• Maximum 5 commenters, 3 minutes per commenter.</li> <li>• 1 Comment:</li> </ul>	0-15 minutes.
6	Approval meeting Minutes	<ul style="list-style-type: none"> <li>• Review of August 24 ,2017 minutes and September 28, 2017</li> <li>• Motion to approve minutes from August 24th, 2017. Motion Made By: Jesse Abbott Seconded By: Mary Pat German Vote: Jesse-Aye, Mary Pat-Aye, Samuel-Aye</li> <li>• Motion to approve the minutes from meeting September 28, 2017 Motion made by: Mary Pat German Seconded by: Jesse Vote: Jesse-Aye, Mary Pat- Aye, Samuel-Aye</li> </ul>	2-3 minutes
7	Election Update	<ul style="list-style-type: none"> <li>• An update is given on the election Progress</li> <li>• Motions are made as needed. Ms. Lines give the update on the Board Election. Officially announcing Anthony Ashbacher as the new Board member filling a parent seat.</li> </ul>	10-15 minutes.

		<ul style="list-style-type: none"> <li>• Motion is made to accept the Board Election results. Motion made by: Jesse Abbott Seconded By: Mary Pat German Vote: Jesse-Aye, Mary Pat-Aye, Samuel-Aye</li> <li>• Motion is made to Seat Tony Ashbacher Motion Made By: Jesse Abbott Seconded By: Mary Pat German Vote: Jesse-Aye, Mary Pat-Aye, Samuel-Aye</li> </ul>	
9	Executive Director Report	<ul style="list-style-type: none"> <li>• Director gives report</li> <li>• Annual report Special Meeting. Director Proposes Special Session November 16<sup>th</sup>, 2017 to finalize Annual Report</li> <li>• Motion made to approve special session Motion Made by: Anthony Ashbacher Seconded by: Jesse Abbott for discussion Vote: Jesse-Aye, Mary Pat-Nay, Tony-Aye, Samuel-Aye. Motion passes with a 3-1 vote</li> <li>• Transportation contract may need to be rescinded with Monarch and re-sign with Pride Transportation</li> <li>• Motion made to allow Ms. Lines to sign a new transportation contract as long as it's within the approved budget. Motion made by: Jesse Abbott Seconded by: Mary Pat German Vote: Jesse-Aye, Mary Pat-Aye, Samuel-Aye, Tony-Aye</li> </ul>	20-30 Minutes
10	Committee Clarification	<ul style="list-style-type: none"> <li>• Committee Policy is reviewed</li> <li>• Current Committees are Discussed</li> <li>• Motions are made to appoint board members to committee and define committee structure</li> <li>• Motion is made to make the Curriculum Committee an administrative Committee rather than a Board Committee Motion made by Mary Pat Seconded by: Jesse Vote: Jesse-Aye, Mary Pat-Aye, Tony- Aye, Samuel-Aye. Motion passed unanimously</li> <li>• Motion is made to appoint Tony to the Governance Committee by Mary Pat, Seconded-Jesse. Vote: Mary Pat- Aye, Jesse-Aye, Samuel-Aye, Tony-Aye. Motion passed Unanimously</li> <li>• Motion is made to appoint Jesse Abbott to the Personnel Committee.</li> </ul>	20 minutes.

		<p>Motion made by Tony Ashbacher  Seconded by Mary Pat  Vote: Jesse-Aye, Mary Pat-Aye, Samuel- Aye,  Tony-Aye Motion Passed unanimously</p>	
11	Policy Committee Report	<ul style="list-style-type: none"> <li>Review and revision of Board Election policy</li> <li>Motion made to approve the updated Board Election Policy</li> <li>Motion is made to approve the Election Policy with recommended revisions as discussed  Motion made by: Jesse  Seconded by: Tony  Vote: Jesse-Aye, Mary Pat, Aye, Samuel-Aye, Tony-Aye</li> </ul>	5-10 minutes.
13	Finances Review:	<ul style="list-style-type: none"> <li>Accountant presents the finances.</li> <li>Discussion on the month's finances.</li> <li>Motion is made to approve the finances.  Mary Pat made a motion to approve to September Financials  Seconded by: Jesse  Vote- Jesse-Aye, Mary Pat, Samuel-Aye, Tony-Aye.</li> </ul>	10 minutes.
14	NEO Updates	<ul style="list-style-type: none"> <li>Authorizer provides feedback to the Board.</li> </ul>	5 minutes.
15	Closed Session	<ul style="list-style-type: none"> <li>At this juncture, the meeting will be closed pursuant to Minn. Stat. § 13D.05 subd. 3(b) to engage in a confidential discussion of litigation strategy in the matter of Dan Hurley V. Discovery Charter School Court File No/19HA-CV-17-3262. Meeting Closed 6:42 P.M.</li> <li>Motion made to close the meeting  By: Jesse  Seconded By: Mary Pat  Vote: Jesse-Aye, Tony-Aye, Mary Pat-Aye, Samuel-Aye</li> <li>The meeting will be opened at the end of the closed session to take official action on items discussed in closed session if needed. Motion made to re-open the meeting 7:52  Motion Made by: Jesse  Seconded by: Mary pat  Vote: Jesse-Aye, Mary Pat- Aye, Tony- Aye, Samuel-Aye  Re-convene 7:55 P.M.</li> </ul>	15-20 minutes

16	Other Issues	<ul style="list-style-type: none"> <li>• Maximum of 5 minutes discussion for all other issues.</li> <li>• Calendar</li> <li>• Motion made to approve proposed Calendar Revision by Mary Pat Seconded Tony. Vote: Jesse-Aye, Mary Pat Aye, Samuel-Aye, Tony Aye. Motion passed unanimously.</li> <li>• Approval of Assurance of Compliance. Motion made to Approve the Assurance of Compliance by Mary Pat Seconded by Tony. Vote: Jesse Abbott-Aye, Mary pat-Aye, Tony-Aye, Samuel-Aye. Motion passed unanimously.</li> <li>• Mary pat made a motion for the Board Development Committee to reach out to possible community members and teachers for a November Appointment to the Board Seconded by Jesse Vote: Jesse-Aye, Mary pat-Aye, Tony-Aye, Samuel-Aye. Motion passed unanimously.</li> </ul>	5 minutes.
17	Adjournment	<ul style="list-style-type: none"> <li>• A motion is made to adjourn. Motion made by Jesse Seconded by: Tony Vote: Jesse-Aye, Mary Pat-Aye, Samuel-Aye, Tony-Aye. Motion passed unanimously Meeting adjourned 8:56 P.M.</li> </ul>	1-2 minutes.