

Discovery Charter School Board Meeting Agenda

- A Meeting of the Board of Directors for Discovery Charter School has been scheduled for 6:00 P.M. Thursday, January 25, 2018. The meeting will be held at: 4100 East 66th Street, Inver Grove Heights, MN 55076.

ITEM	BOARD ACTION	ESTIMATED TIME
Welcome, Attendance	<ul style="list-style-type: none"> • Board Chair calls meeting to order. 6:01 • Attendance is reflected in the minutes. • All board members were in attendance- Samuel Master, Ahmed Adam, Mary Pat German, Tony Ashbacher, Eldon Marier, Ex Officio Members Heather Lines, Shannon Benalshaikh 	2-3 Minutes.
Approval of Agenda	<ul style="list-style-type: none"> • Motion is made to approve agenda. • Mary Pat made the Motion to approve the agenda, Tony 2nd. Motion passed unanimously 	2-3 Minutes.
Mission and Vision	<ul style="list-style-type: none"> • Executive Director reads Mission and Vision statement. • Tony Ashbacher read mission and vision 	2-3 Minutes.
Conflict of Interest Statement	<ul style="list-style-type: none"> • Board members declare any conflict of interest. • No conflicts 	2-3 Minutes.
Community Comments	<ul style="list-style-type: none"> • Community makes comments based upon sign-up sheet. • No community comments 	0-15 Minutes.
Approval of Minutes	<ul style="list-style-type: none"> • Review of 28 December 2017 minutes. • Motion to approve minutes from 28 December 2017. • Ahmed made the Motion to approve the minutes, Mary Pat 2nd, Motion passed by unanimous vote. 	2-3 Minutes
Executive Directors Report:	<ul style="list-style-type: none"> • Executive Director gives report. • Student enrollment at 175, 115 intent to returns, still need more intent to returns, 21 new enrollees. K and 4th grade encouraged to turn in intent to return forms, potential lottery for 5th grade. K is getting full as well. Curriculum for 3rd and 5th grade received. NWA testing 	20-30 Minutes.

	<p>discussed, positive growth noted by staff. Conferences next week. January open house successful, next family fun night in February in which PTA will help. Potential for another family fun night in March. Listening session went well. Governance committee moved up special session to March to coincide with other school enrollment decisions. Spanish discussed at the listening session, and will be included in the survey that Heather has created to garner feedback from the community. Also discussed marketing for events, Ashley Ashbacher will be coordinating marketing efforts. Looking for parent volunteers for wellness committee. Approval needed for snow days -172 days instead of 174.</p> <ul style="list-style-type: none"> ● Motions are made at the suggestion of the Executive Director. ● Motion made by Tony to approve snow days as noted, and move the school year from 174 to 172. Mary Pat 2nd. Jesse - Aye, Ahmed-aye, Tony - aye, Mary Pat - aye, Eldon- aye, Samuel Master - aye. Motion passed unanimously. ● Question by Jesse regarding marketing for the school, Heather discussed Belinda Jensen visit, marketing pool discussion, potential for more marketing. Constant contact going out tomorrow. 	
Policy Committee Report:	<ul style="list-style-type: none"> ● Policy committee reports on proposed policy revisions ● Policy 2.7 revisions ● Discussion of policy ● Motion to approve policy revisions by Jesse, Tony 2nd. ● Motion passed unanimously. 	5 minutes.
Governance Committee Reports	<ul style="list-style-type: none"> ● Governance Committee reports. ● Tony discussed the governance committee findings. ● Training materials are presented to the board for review. 	5-15 minutes.

	<ul style="list-style-type: none"> ● Governance committee discussions and recommendations are discussed. ● Review of democratic rules of order. ● Discussion of the special session timing, and need for a separate special session versus including 7th grade decision during the regular session. ● Motions are made as necessary. ● Motion made of special session for March 8th by Jesse, Ahmed 2nd. Motion passed unanimously. 	
Finance Committee Report:	<ul style="list-style-type: none"> ● Finance committee reports. ● Discussion of finance committee reports. ● Note that this item may be wrapped up in the finances review depending upon business presented. 	3 minutes.
Finances Review: Finances Review (Cont'd):	<ul style="list-style-type: none"> ● Accountant and administration presents the finances. ● Discussed finances, potential award from MDE for meeting financial goals. Looking at next year's budget sometime soon. Reviewed remaining financial statements. ● Discussion and review of the month's finances. ● Discussion of line of credit potential, request made to the accountant to prepare information for possible approval of line of credit for next board meeting in February. ● Tony made the motion to approve the finances, Ahmed 2nd, voting - motion passed unanimously. ● Motion to approve the journal entry 1611- Tony made the motion, Jesse 2nd, motion passed unanimously. 	20 minutes.
Teacher Seat Discussion	<ul style="list-style-type: none"> ● Presentation of a teacher candidate - Samantha Truax. ● Tony made the motion to change from election to appointment, Jesse 2nd the motion, vote passed unanimously. 	15 minutes.

	<ul style="list-style-type: none"> ● Mary Pat made the motion to appoint Samantha Truax to the teacher position on the board, Ahmed 2nd. Vote passed unanimously. 	
NEO Updates	<ul style="list-style-type: none"> ● Authorizer provides feedback to the Board. NEO was not present. 	5 minutes.
Board Training Discussion	<ul style="list-style-type: none"> ● Board reviews feedback provided by authorizer. ● Board reviews evaluation paperwork and board members perform a self-evaluation. ● Review of board training manual 	20 minutes.
Other Issues	<ul style="list-style-type: none"> ● Other issues are brought before the board. ● Jesse Abbott - wellness committee openings ● Ahmed made the motion to appoint Samantha to policy committee, Jesse 2nd. Vote passed unanimously. ● Jesse made the motion to appoint Eldon to the finance committee, Tony 2nd. Vote passed unanimously. ● Mary Pat discussed composition of committees, committee rosters, marketing for committee membership ● Maximum of 15 minute discussion ● Motions are made as necessary. 	15 Minutes.
Adjournment	<ul style="list-style-type: none"> ● A motion is made to adjourn. ● Ahmed motion to adjourn, Mary Pat 2nd, vote passed unanimously. Adjourned 7:26 	2-3 Minutes.