

Discovery Charter School Board Meeting Agenda

- A Meeting of the Board of Directors for Discovery Charter School has been scheduled for 6:00 P.M. Thursday, April 26th, 2018. The meeting will be held at 4100 East 66th Street, Inver Grove Heights, MN 55076.

ITEM NUMBER	ITEM	BOARD ACTION	ESTIMATED TIME
1	Welcome, Attendance	<ul style="list-style-type: none"> ● Board Chair calls meeting to order. 6:00 pm ● Attendance is reflected in the minutes. Sam Master, Jesse Abbott, Tony Ashbacher, Eldon Marier, Mary Pat German, Ahmed Adam, ex officio members Heather Lines, Shannon Benalshaikh 	2-3 Minutes.
2	Approval of Agenda	<ul style="list-style-type: none"> ● Motion is made to approve agenda with proposed changes to move item #10 before item #8 and to include the approval of the 990 as part of #8. ● Motion made by Jesse, 2nd Mary Pat, motion passed by unanimous vote. 	2-3 Minutes.
3	Mission and Vision	<ul style="list-style-type: none"> ● Board volunteer reads Mission and Vision statement. ● Mission and Vision Read by Mary Pat. 	2-3 Minutes.
4	Conflict of Interest Statement	<ul style="list-style-type: none"> ● Board members declare any conflict of interest with the items on the agenda. ● No conflicts noted 	2-3 Minutes.
5	Community Comments	<ul style="list-style-type: none"> ● Community makes comments based upon sign-up sheet. ● Maximum 15 minutes of comments from all commenters. ● No community comments 	0-15 Minutes.
6	Response to Community Comments	<ul style="list-style-type: none"> ● Board Chair responds to previous community comments from regular Board Meeting or outlines how comments are responded to. ● Suggestions are made to the board for maintaining order during the meetings based upon community feedback. ● There were no community comments from the March meeting, therefore there was no response needed by the board. 	15 Minutes.

7	Approval of Minutes	<ul style="list-style-type: none"> ● Review of 22 Mar 2018 minutes. ● Motion to approve minutes from 22 Mar 2018. ● Motion made by Mary Pat, 2nd by Ahmed, motion passed unanimously. 	15 Minutes
8	Governance Committee Report:	<ul style="list-style-type: none"> ● Governance committee reports. ● Present timeline of elections and major board decisions. ● Timeline of major board decisions discussed ● Motion is made to accept timeline of elections and major board decisions. ● Tony made a motion regarding delaying the timeline for major board decisions and formalizing the board election process, 2nd by Eldon, motion passed by unanimous vote. 	3 minutes.
9	Policy Committee Report:	<ul style="list-style-type: none"> ● Revised policy of 5.4.2 for bullying prevention and response is reviewed. ● Motion is made to accept revised policy. ● Amend 3.A. "Exerting" 4.B. Remove comma, 7.A. Add apostrophe to "students" 11.A. "any" and amend the MN statute to correct statute citing. ● Motion to approve revised policy as amended for policy 5.4.2 Bullying Prevention and Response made by Jesse , 2nd by Ahmed, motion passed unanimously. 	15 minutes.
10	Finance Committee Report and Review of the Monthly Financials:	<ul style="list-style-type: none"> ● Review is made of the monthly financials. ● Discussion of finance committee reports. ● Accountant presented the March 2018 financials ● Motion is made to accept the financials. ● Motion made by Eldon, 2nd by Mary Pat, financials passed by unanimous vote. ● 990 was presented to the board ● Motion was made to approve the 990 with proposed amendments by Ahmed, Tony 2nd, motion passed by unanimous vote. ● Proposed budgets are presented to the board for review. ● There is an opportunity to make an initial 	15 minutes.

		<p>review of the proposed budgets.</p> <ul style="list-style-type: none"> ● Budgets were reviewed and discussed. 	
11	Personnel Committee Report:	<ul style="list-style-type: none"> ● Personnel committee reports. ● Rubric presentation in May 	3 minutes.
12	Executive Directors Report:	<ul style="list-style-type: none"> ● Director makes their report. ● Current enrollment at 251 for 2018-2019 school year. Solid for the 240 ADM for next year. All formal observations have been completed aside from one which will be done tomorrow. Contracts to be presented next week or the following week. 2-3% increase proposed based on updated budget. Four days cut from teacher work days. Two teachers will be moving away, otherwise looking to fill some new positions for next year. MCA testing finished up, MAP testing will be finished in the next few weeks. Glow run by the PTA went well, which raised money for new mulch for the playground. PTA is planning a dance on May 4th. Topic for the school has been responsibility and cleanup of school grounds. New survey will be going out soon to get additional feedback for next year. School committees working every other week, marketing plan to be formalized for next year. ● New Calendar is presented to the board. ● Motion to approve the calendar as presented. ● Motion made by Mary Pat to approve the 2018-2019 calendar as presented, motion passed by unanimous vote. ● Motions are made as necessary and/or at the suggestion of the executive director. 	20-30 Minutes.
13	NEO Updates	<ul style="list-style-type: none"> ● Authorizer provides feedback to the Board. ● Positive feedback provided. 	5 Minutes.
14	Other Issues	<ul style="list-style-type: none"> ● Other issues are brought before the board. ● Sam Master will not be in attendance for the May 2018 meeting. ● Board training will be conducted on 	5 Minutes.

		<p>Saturday April 28th, 2018.</p> <ul style="list-style-type: none"> ● Minimum of 5 minutes discussion. ● Motions are made as necessary. 	
15	Adjournment	<ul style="list-style-type: none"> ● A motion is made to adjourn by Jesse, 2nd by Ahmed, motion passed by unanimous vote. ● Meeting adjourned 7:12 p.m 	2-3 Minutes.