

Discovery Charter School Board Meeting Agenda

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- A Meeting of the Board of Directors for Discovery Charter School has been scheduled for 6:00 P.M. Wednesday, May 23rd, 2018. The meeting will be held at 4100 East 66th Street, Inver Grove Heights, MN 55076.

ITEM NUMBER	ITEM	BOARD ACTION	ESTIMATED TIME
1	Welcome, Attendance	<ul style="list-style-type: none"> • Board Chair calls meeting to order. • Attendance is reflected in the minutes. 	2-3 Minutes.
2	Approval of Agenda	<ul style="list-style-type: none"> • Motion is made to approve agenda. 	2-3 Minutes.
3	Mission and Vision	<ul style="list-style-type: none"> • Board volunteer reads Mission and Vision statement. 	2-3 Minutes.
4	Conflict of Interest Statement	<ul style="list-style-type: none"> • Board members declare any conflict of interest with the items on the agenda. 	2-3 Minutes.
5	Community Comments	<ul style="list-style-type: none"> • Community makes comments based upon sign-up sheet. • Maximum 15 minutes of comments from all commenters. 	0-15 Minutes.
6	Response to Community Comments	<ul style="list-style-type: none"> • Board Chair responds to previous community comments from regular Board Meeting or outlines how comments are responded to. • Suggestions are made to the board for maintaining order during the meetings based upon community feedback. 	15 Minutes.
7	Approval of Minutes	<ul style="list-style-type: none"> • Review of 26 Apr 2018 minutes. • Motion to approve minutes from 26 Apr 2018. 	15 Minutes
8	Governance Committee Report:	<ul style="list-style-type: none"> • Governance committee reports. • Present and discuss timeline of elections and major board decisions. • Motion is made to accept timeline of elections and major board decisions. • Officer positions and timelines are reviewed. 	3 minutes.
9	Policy Committee Report:	<ul style="list-style-type: none"> • Revised Fund Balance policy is reviewed. • Motion is made to accept revised policy. 	15 minutes.
10	Finance Committee Report and Review of the Monthly Financials:	<ul style="list-style-type: none"> • Review is made of the monthly financials. • Discussion of finance committee reports. • Motion is made to accept the financials. • Proposed budgets are presented to the board for review. • There is an opportunity to make an initial review of the proposed budgets. 	15 minutes.

11	Personnel Committee Report:	<ul style="list-style-type: none"> • Personnel committee reports. • At this juncture, the meeting will be closed per Minnesota Statute 13D.05 Subd. 3(a) for the purposes of the evaluation of the Executive Director of Discovery Charter School Heather Lines, specifically the review and approval of the evaluation rubric. • Motion is made to close the meeting. • Upon the opening of the meeting, a motion is made to approve the rubric as presented. 	45 minutes.
12	Executive Directors Report:	<ul style="list-style-type: none"> • Director makes their report. • MAP data is presented to the board. • Qualitative student data is presented to the board. • Motions are made as necessary and/or at the suggestion of the executive director. 	20-30 Minutes.
13	Food Service Report	<ul style="list-style-type: none"> • Food Service Report is presented. • Motion is made to approve the report as necessary. 	20 Minutes
14	Consent Agenda Staffing	<ul style="list-style-type: none"> • Consent agenda for staffing is presented. • Motion made to approve agenda. 	15 Minutes.
15	Consent Agenda Vendor Contracts	<ul style="list-style-type: none"> • Consent agenda for vendor contracts is presented. • Motion is made to approve agenda. 	15 Minutes.
16	NEO Updates	<ul style="list-style-type: none"> • Authorizer provides feedback to the Board. 	5 Minutes.
17	Other Issues	<ul style="list-style-type: none"> • Other issues are brought before the board. • Minimum of 5 minutes discussion. • Motions are made as necessary. 	5 Minutes.
18	Adjournment	<ul style="list-style-type: none"> • A motion is made to adjourn. 	2-3 Minutes.

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