



CATERING & HOSPITALITY

### Employment Application Addendum

#### Equal Opportunity Employer Questionnaire For Federal/State Statistical Reporting Requirements

All applicants for employment are requested to complete this form.

Your voluntary submission of this information will assist Envision Catering & Hospitality to comply with Federal Equal Opportunity statistical reporting and research requirements.

Data collected will be used for statistical reporting purposes and to measure the effectiveness of recruitment efforts and selection process. Your refusal to complete this form will not affect the status of your application.

**This section will be detached from the application and will not become a part of your file. It will be kept confidential and retained separately for statistical purposes ONLY.**

Envision Catering & Hospitality is an equal opportunity employer. In accordance with applicable laws and regulations, Envision Catering & Hospitality does not discriminate on the basis of disability or other prohibited criteria. Any applicant who feels discriminated against in his or her opportunity for employment because of race, color, creed, national origin, age, political affiliation, disability or any other non-merit factor has the right to file a complaint.

Date \_\_\_\_\_

Name \_\_\_\_\_  Male  Female  
Last First Middle Initial

Position Applied for: \_\_\_\_\_

Age:  Under 20  20-39  40-65  66 and over

Are you a veteran of the United States Armed Forces  Yes  No

If "YES," Branch of Service \_\_\_\_\_ Type of discharge \_\_\_\_\_

Have you been unemployed in the past 60 days?  Yes  No

#### **Ethnic Origin** (Check only one box)

- White** (not of Hispanic origin): All persons with origins in any of the peoples of Europe, North Africa or the Middle East
- Black** (not of Hispanic origin): All persons with origins in any of the black racial groups of Africa
- Hispanic** All persons of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin regardless of race
- Asian or Pacific Islander** All persons with origins in any of the original peoples of the Far East, Southeast Asia, the Indian subcontinent or the Pacific Islands. This area includes, for example, China, India, Japan, Korea and Samoa
- American Indian or Alaskan Native** All persons with origins in any of the original peoples of North American and who maintain cultural identification through tribal affiliation or community recognition
- Multiple Ethnicities** All persons who identify themselves as more than one race. (For example, a person who identifies as being American Indian and Black or a person who identifies as Asian and White)

To help us ensure our recruitment efforts are targeted to and reaching all segments of our community, please identify how you first learned of the job opening (Check only one box)

- Friend or Relative
- Newspaper (name): \_\_\_\_\_
- Internet (identify website): \_\_\_\_\_
- Other (Identify): \_\_\_\_\_