Audit, Compliance and Privacy Presentation (Maura Johnston)

Anne: we had a meeting a while ago with office of privacy about data security and information security that concerns us as students. Maura and Allina.

Lauren: what we want to do is talk to you about who we are and about our office. We want to spend some time to raise some issues with you that you may or may not be aware. And we’d also like to get your feedback. 2002 – hired privacy officer – the first school to do this. We have a university-wide focus. Partnership with ISC. Student awareness is very important us. We have a variety of programs to raise awareness of a variety of issues like stalking. Working with college house computing and awareness month. We really find that we’re looking for avenues to get the word out. We need to your help in getting the word out further.

Maura: one of the hot topics. avoiding identity theft. The FTC has done a survey about it and results show that most targeted age bracket is 18-29. If someone is victim of this, it takes about 30 hours and $500 to fix the mess. ID theft → when someone gets your personal info and uses it to commit fraud, typically getting a credit card and making charges on it. How does the thief get a hold of this info? One of the common ways is stealing a laptop. People leave their laptops alone at Starbucks or wherever.

Allina: I did some preliminary analysis and I wanted to share the numbers with you. The numbers are pretty astounding. From fall semester aug 1- dec. 2007. Items unattended or improperly secured = most common reason why ID theft occurs. 80% of crime on campus = theft. Since we started the campaign, we’re still seeing unattended thefts is at 68%. This is very important for ID theft b/c computers are one of the most targeted items. From a recruitment standpoint, we could cut our total crime rate in half. We’re really hoping that you as student leaders could really go out and help promote this.

Lauren: In addition to laptop theft, another way is through hacking. It’s important that your computer has a firewall and an updated virus protection program. Hacking is another way that people can steal your ID. Dumpster divers, people who go through the trash and get your bank account and credit card statements. Think about shredding the trash before throwing away. At least tear the papers up into small pieces b/c that could save you from having a problem. How do you know if you’ve been a victim of this kind of fraud? You can get free credit reports at least once a year. 3 national credit bureaus exist. The info is shared among the 3 of them. So if you get your free annual credit report, you’ll find out whether any accounts are open that you’re not familiar with. There are also services you can buy where they will do the monitoring for you and report back to you. There are different combos. Some of them are not terribly expensive. Pre-approved credit offers is another form of dumpster diving.

Lauren: with the Penn Visa…go to the Penn Privacy website and go to the link for Business Services and opt out of getting these offers.
Maura: the point about the social networking and video sites. It's kind of amazing the things that people are putting out about themselves. People don't think that people of important won't see it in the future. It doesn't go away even if you delete it off the site. It's archived. 25% of employers use internet to check out potential employees. 63% decided not to hire 1 or more candidates based on what they saw. Think before you post, is the bumper sticker. It's gotten easier to delete profiles from facebook. I have an article from the NY Times describing how to do that.

Lauren: these tips, please thumb through them. Get them on listservs, articles, etc.

Lucas: if you have an electronic version of this sheet I'd be happy to pass it around. I've been asked to provide my SSN on forms, for example, student health. Is there a university wide policy about that sort of thing?

Lauren: some requests are necessary for legal requirements. Any questions you have, write to us at privacy@pobox. Doing that kind of clean up at every form at Penn takes that kind of community involvement.

Wenny: so GAPSA does a lot of activities and we take pictures. We've gotten questions like Is that ok? Have we asked people to do that? What is the best way to make it ok? Should we put up a disclaimer on the website that if you choose to go to our events that your picture might be up on the website?

Lauren: you can get a release form. You don’t have to do that all the time.

David: you know those flimsy locks that you can get for your laptop? Is that worth it?

Allina: the jury’s still out on that. I think it’s an extra safeguard. But they’re not foolproof.

Lauren: one of those things is that you don’t stop crime, you move it.

Allina: it really is about crime of opportunity. It’s also how secure where you’re locking it to.

David: are most of the people stealing things professional thieves or students?

Allina: right now I don’t have any hard stats for you. I know more of the victims’ side. Faculty and staff are reporting the most thefts.

Victor: in your presentation you talked about how we sort of give information out to people in different ways, but a lot of the times it has happened through institutions like the government. How is the university managing our information?

Maura: I’d be happy to you more. There are a wide variety of programs from our office, from ISC, to make sure to do whatever it necessary to lock down information. there just wouldn’t be time to get into it here, but I’d be happy to talk to you about it.

Dan: please share this with your constituents. Thank you.
Proxy – as long as you CC Henna on an email to your proxy, then it’ll be ok. Proxies count toward quorum.
A proxy would be a GA member for that day, so it’d be no problem for closed meetings.

Roll Call
Quorum reached!!! 😊

Constitutional Changes
Anne: we emailed the document with the tracked changes. Hopefully you all got a chance to look at it. We would like to discuss and vote it on tonight. We would like to add an executive position, and of course we should add it before elections. We had a brief intro last meeting. We have some small changes, and some are bigger that we may want to discuss.

Rename VC Pluralism → VC Equity and Access (this is what the university is calling it)

Committees of GA: we don’t have academic committees b/c we have a research council. Student life committee got disbanded this year b/c policy councils were doing a lot of that stuff.

Spread out the responsibilities of the Chair → ex. Ombudsman monitoring.

Add the position of Vice Chair: we could really use someone who is running the internal workings of the exec board. Chair would take care of the outside interactions with the administration. Also in managing special events such as Gradfest and Leadership Retreat.

VC for Int’l Affairs: strike out serving as an ex officio member b/c this position is supposed to be running the whole thing.

VC for Operations: if the VC position is implemented, Vice Chair should be Interim Chair if Chair cannot be Chair, not VC for Ops

Steering is a meeting with president, provost, head of faculty senate – the most powerful committee we sit on b/c we get to talk about anything and everything with the president of the university. We want both research and professional students on this committee. So if Chair is a professional student, then the VC for Research gets to be the other person going to the meeting. If Chair is a research student, then VC for Professional goes.

VC for Student Life: spreading out duties b/c this position is totally overloaded. Main areas should be housing, transit, and safety.

University Committees: 3 execs should be on this, the Chair, the 2nd exec on the UC Steering Committee and another exec.
Grad Student Center Board: should be VC of Student Programs and 2 other execs (not specifically named)

Lucas: so I think most of these changes are well thought out. One little concern – if you could go back to the first slide. The 2nd bullet point suggesting to allow that any exec member can disband any of the committees. I don’t think we should have this in the Constitution, b/c it could be misused. I do see the need for avoiding situations like the Student Life committee. Kara had so much to do that you were looking for ways to cut down on the load.

Anne: The reason why the Student Life committee was disbanded was b/c the policy council was doing the same work.

Lucas: it was not doing the same work. I’ve been in touch with several people on that policy council even after it was disbanded. And the committee was the only way that GA members can have direct influence. I think it’s a very important tool to influence the administration.

Dan: it gives the chair of that standing committee the option not to have that committee with the provision. I want to open this up to everyone else.

Lindsay: maybe require the consent of the board as a whole?

Roger: another option would be to require a vote of the GA.

Leslie: Grad Council of Faculties. Totally makes sense that professional is striked from that. SASgov constitution reads that the SASgov president is the 3rd seat on that, and this is not mirrored in the GAPSA Constitution.

Lindsay: if the problem with the 2nd bullet point is the academic affairs committee. Why don’t we just eliminate that committee instead of going through this procedure to do it.

Christa: I think it’s also Student Life committee b/c you may want it to be active one year.

Lucas: I think it’s a good thing to have a procedure in place. I don’t think the power to do that should be just in the hands of the exec board but in the GA.

I would also like to suggest to change quorum, so instead of half, make it 40%. I think we as GAPSA should make sure we can continue to exist and to receive funds and to pass motions. I see the point in having a quorum, but I personally fear too much that we might not get a body and exec board approved due to the quorum issue.

Dan: as you know, GAPSA gets 680,000 a year. About $400000 goes to the individual schools. Some schools are great about giving it to the students, and others use it improperly. We’re allowed to have the power to pull that money back into GAPSA and have the GA members of the schools administer the funds. The money for the Vet School is used for the faculty teaching awards that you have, and the vet school has
been asking for the money to be used for students. Under this plan, the new GA reps would be able to allocate the funds to the ways that they want to allocate it.

Andrew: Annenberg has 1 rep. I’m not comfortable with having 1 person in charge of all that money. I would also like to say that I’m not in favor of changing quorum. I would rather say we’re pulling your funds if you don’t send your reps to GAPSA.

Jonathan: I’d like to back that.

Christa: Motion to vote on changes to Constitution
Jonathan: 2nd

Standing Committees:

Roger: I would like to make a motion to change the wording from exec board to GA, and also to eliminate the Academic Affairs committee.

Leslie: 2nd motion

Dan: now it will read to have 5 standing committees.

Dissolution of the standing committee is at the discretion of the GA. Based on simple majority.

Lokman: what if the Vice Chair doesn’t want to have the committee and the GA does.

Dan: the GA has the power to do what it wants. VCs are always allowed to create an adhoc committee.

Alejandro: is there a committee or Chair that GradFest will go under?

Dan: we’re hoping it’ll be under the Vice Chair.

Amend the proposed change to strike the academic affairs committee and to add that the dissolution of any standing committee is up to the discretion of GA.

Tammer: motion to amend the above motion.

Leslie: 2nd.

Vote to approve the change on the change. Motion carries.

Grad Council of Faculties:

Change the wording, “There are 3 seats on the Grad Council of Faculties reserved for grad students. the VC of Research Students should be appointed ex officio. The research council should
nominate one student not from SAS. And the president of SASgov should be appointed ex officio member.

Andrew: there should always be 2 non-SAS seats on this.

Anne: if the VC of Research Students is a SAS student then the 3rd spot should not go to SASgov pres.

Roger: I think there’s a lot of value in having the pres of SASgov on this committee. It’s really important that the pres come back with the info to research students.

Andrew: point of order. Why are professional students voting on this? Should research students only vote on this?

Dan: this is part of the Constitution.

Roger: motion to revert back to Leslie’s original wording.

Christa: as most students are sasgov, in the unlikely situation, it might be ok to have 2 sas reps.

Andrew: the reason why I’m opposed to having 2 SAS students there, is b/c it’s a very important body, and it affects all ph.d students, and SAS students do not represent 2/3 of them.

Leslie: motion
Anne: 2nd

Andrew: my con – as previously stated. Should have more diversity.

Leslie: I think the likelihood that this should happen is very low.

Victor: I don’t know the dynamics of the research side, but I would err on the side of diversity.

Tammer: I’m agreeing with Andrew and Victor.

Lucas: is the Grad Council of Faculties generally confidential?

Andrew: yes. It always is. They are also the body that reviews grad programs, every 5 year term.

Roger: motion to vote.
Amy: 2nd.
All those in favor: to change the wording so that VC of Research and SASgov president be appointed to Grad Council of Faculties.

Approved: 8
Opposed: 20  
Abstentions: 4

Andrew: 3 seats on GCF reserved for grad students. VC for Research is automatically on it. If the VC for REeasrch is not a SAS student then the SASgov pres should be appointed.

In favor: 30.  
Opposed: 0  
Abstentions: 1

Quorum: to change it to 40%

Lucas: motion to change quorum  
David: 2nd.

Tim: I just want to address a point that Andrew brought up. Andrew said can we suggest that we pull funding from schools that don’t bring reps here? That doesn’t help us get quorum b/c they don’t get their money, but we still don’t get quorum.

Andrew: I think it’s a big enough incentive that it will solve the problem.

Christa: there are some positions that can never be filled. The design school only has like 10 ph.d students, so I was thinking we should have a form that the schools can sign.

Anne: the positions that never were filed do not count towards quorum anyway, per Constitution.

Roger: I didn’t think last year that having created positions for more reps will hurt us…I think a lower quorum # will ensure that we’ll be able to keep working

Leslie: I like Christa’s suggestion about the school signing a form. As for yanking funding, it’s problematic, b/c we went through so much trouble to figure out. I think you’ll get a lot of feedback if you did that.

Victor: I think it’ll be difficult procedural wise from my experience to yank funding, on the quorum issue, I think 50% is enough of a cut from the GA. There are other ways, like a proxy to make things more flexible.

Jonathan: I think we jeopardize what our mission if we cut quorum. I think 50% is totally reasonable. I’d rather spend a little bit of time helping ways to increase attendance. Part of the issue is that Schools of Med and Wharton going on in their school to make it difficult to come to meetings, so maybe we should work around the schedules and hold up on certain issues we need to vote on.

In favor of reducing quorum from 50 to 40%: 4  
Opposed: many  
Motion fails.
Anne: I propose (not a motion) to not lower to 40% but to get rid of professional/research split and just say 50% of GA.

Amy: 2nd

Andrew: strongly opposed. That would effectively give power to professional students.

Leslie: so so so 2nd it.

Leslie: I motion to approve to have schools choose to withdraw spots if they can’t fill a spot for the semester or year by signing a form saying so.

Jacqui: 2nd.

Andrew: point of clarification. Can they do this at any time or in the very beginning?

Leslie: I think certainly at any time b/c how do you know in the beginning?

Motion to table it.

David: 2nd

Motion passes.

Dan: I want to entertain the motion that at the approval of the school govt, with the consent of Finance Vice Chair and the GA, that GAPSA can withdraw funding from administration of that school and administer the GAPSA funds.

Andrew: don’t we already have the Provost behind us in this?

Dan: in 3 years this hasn’t happened.

Andy has spoken to the Dean of the Vet School.

Andrew: they’re using funds inappropriately. We shouldn’t have to do this.

Dan: we can pull it back. We have that option.

Victor: is this something we want to put into the Constitution?

Roger: I made the motion to wire that into the Constitution.

Lucas: by allowing ourselves to do that, we’re taking a stance…we’re allowing ourselves the power to do it.

Dan: this is a constitutional issue b/c it deals with how we deal our budget. The administration told me specifically that if I couldn’t show them this in our constitution, I wouldn’t be allowed to do this.
Tammer: friendly amendment - I would clarify what this motion was for in the Constitution, explain what happened to the Vet school. As a preface to all that, “In the case that school's administration is not using GAPSA funds at the discretion of the student govt….."

Leslie: friendly amendment – add the wording 'at the discretion also of the school govt'

Lindsay: motion to table.
Leslie: 2nd

Motion tabled.

Anne: motion to vote on every other issue...
Christa: 2nd

Motion passed.

Meeting adjourned: 9:07pm