AGENDA FOR THE SEVENTH GA MEETING OF 2015-2016

Wednesday, February 10, 2015
6:00-8:30 pm

I. Dinner is served in Ben Franklin Room (218). 6:00 - 6:15 pm

II. Professional and Research Councils: 6:15 pm-7:15 pm
   Professional Council: Ben Franklin Room
   Research Council: Bishop White Room

III. Welcome – Chair – 7:15– 7:20 pm.
   • Welcome to the meeting! We’re really excited to have everyone here, we’re in a new format this week that will hopefully foster communication between committees, among committees, and with the executive board. Please send any feedback along
   • Roll call attendance taken
   • Quick announcement from Kelsey- GAPSA is hosting a graduate student mixer at the Penn basketball February 19th. For $5 each, any graduate student can get two tickets. The tickets include two drink tickets at the mixer beforehand that will feature food, drinks and music and entry is included in the ticket price. Tell everyone, the event is being advertised on ticketleap and on facebook

IV. Vice Chairs stand for questions—see updates below—7:20-7:25 pm

Chair – Samantha Miller
   • Welcome back! Looking forward to a productive spring semester!
   • University Council Open Forum Meeting on Wednesday, February 17 at 4pm in Houston Hall
   • At our executive board meeting on 2/4, the board met with the Select Committee to discuss restructuring

Vice Chair – Kelsey Van Gelder
No update received

VC for Communications – Miriam Archibong
   • Here’s what your Comms team has been working on:
     - Judicial Review Board Focus Group
- GAPSA Logo Redesign
- GAPSA Tag Line Creation: "Your Voice, Your Community" or "Your Community, Your Voice."
- State of the Campus Address- Mark Your Calendar- March 23, 2016 @ 7:30 PM
- Follow us on Instagram, Twitter, and Facebook @UpennGAPSA
- #UPennGAPSA
- I GAPSA... Do You Campaign

**VC for Equity and Access – Justine Sefcik**
No update received

**VC for Finance – Paul Welfer**
- GAPSA application windows for Student Group Event Fund (Sgef) and Synergy Fund are scheduled to open 2/15/16 thru 3/14/16 for the next funding round. Discretionary Fund and GAP Fund are open and accept rolling applications.
- GAPSA is proud to co-sponsor the Wharton Entrepreneurship Club and The Startup Unconvention on Saturday, February 20, 2016, at The Hub at the Cira Center. GAPSA has a limited supply of tickets available. Please contact GAPSA VC Finance at gapsa.finance@gmail.com by Friday, February 12, 2016, if you are interested.

**VC for International Affairs – Sangya Agarwal**
No update received

**VC for Operations – Katherine France**
- Spring meetings will take place in a few different rooms, please make sure to pay close attention to each email!
- I have still been working with the medical school to make sure all constituents are appropriately represented, and in the mean time have re-allocated seats based on our 5 year review of enrollment
- More small group GA dinners will be coming soon, please watch your emails!

**VC for Professional Students – Taylor Knoche**
- Career Development Trek
- Restructuring of Prof. Council Travel Grants
- All School Organization Event, Feb. 12

**VC for Research Students – Laura Bryant**
No update received

**VC for Social Activities – Erica Shim**
• We will begin planning our Spring events - Spring Fling Pub and Boat Cruise

VC for Student Life – Kristian Takekomo
• PennSHAPE classes are up and running!
• Penn Graduate Running Club will now be having regular post-run happy hours at Wahoos Tacos.

VC for Student Programs – Ruiyuan Ma
No update received

V. Select Committee Update—7:25-7:30 pm
• For those that don’t know, the Select Committee is made up of 10 affiliate organizations, select committee helps to fund, organize, and spread events and is also there to figure out any changes that need to happen in or outside of GAPSA. Some updates on upcoming events:
  a. Tomorrow- All Access Party in Houston Hall 8pm-11pm. There will be alcohol, food, music: bring your appetites. This event is free for Penn students
  b. Happy hour at Harvest February 18: open to executive board and GA as a way to socialize with select committee members and better understand the work they do
  c. Any questions about what we do, please reach out
• Will start incorporating select committee updates into GA meetings so you can be aware of the work we do

VI. New Business – 7:30 pm – 8:10 pm
a. Discretionary Fund Presentation & Voting (3)
• No music today, but the finance update will cover fund balances, committee updates, three votes on discretionary fund applications
• Second funding round for student group event funding and synergy will be open from Feb 15-March 4
• As a reminder, GAP and discretionary funds are rolling
• Any questions, please reach out to Paul or finance deputies which are posted on the website
• One discretionary grant in the fall was to Wharton Entrepreneurship fund- we have a block of tickets that we can distribute at half off to the conference that we funded. Will hold this block until this Friday for any GA member or G12 exec members. If you are interested in securing those tickets, please reach out, on Friday they will open to the graduate community
• GAP fund was a major initiative in the fall, there is a cross school event on Friday in collaboration with student groups
• Some new funds are going to be opening up
  o Renaissance fund- seed fund for new groups and renewing groups that have been in hibernation, there will be a lending process
Heritage program- funding strategic legacy partnerships that GAPSA has historically sponsored over the years

- Budget is in good standing: $958k has been allocated or about 30% which is a good place to be at this time
- All of the VCs are on or under budget
- Student group funding has allocated 41k of 70k
- Synergy fund has allocated 10.5k out of 14.5k
- Discretionary has allocated 10k, leaving 15k
- We will have three more discretionary fund applicants present today
- Each group presents for 3 minutes, questions for 2 minutes, finance recommendations for 1 minute, debate for 4 minutes
- Suspended rules to allow this, body agreed

Urban Transportation Group- school of design
- Group is made up of about 45 members from Masters of City planning and MUSA, any student or faculty member can attend events. Events normally draw 45-50 people
- Most events take place in the design school
- 6 speakers planned for spring, asking for $1000 to cover food and drink and some outings to sites
- Have gotten $200 from a faculty advisor, $400 from Penn design, these existing funds are already exhausted
- Applying for funding because they recognize that its important to involve other schools
- All activities are open to all students
- Frequently have attendees from engineering, Wharton, and Fels. Have been trying to make connections across campus, this topic holds a lot of interest, also putting up flyers
- Some of the events planned for this spring include talks by the main planner for Singapore city planning, head of SEPTA disabilities initiatives, speakers from the mayor’s office talking about automated and electric vehicles in Philadelphia
- Past marketing: normally in design school, trying to get the word out more widely
- Pros: modest request, low cost per student, professional merit
- Cons: not interdisciplinary
- Funded in $1000

Incubation series- Art history
- New initiative this year from art history and MFA programs to work together to create exhibitions. Historically these departments have never worked together, limited modern work and limited curation at Penn, MFA students have limited opportunities to show their work
- Have had two successful exhibitions, asking for $3000 for the third
- Space rental, installation, refreshments, transportation of art work, etc
- Funding from SASgov, both departments, student groups from both departments
• All exhibitions are free and open to the public, usually about 200 people at opening and then people coming in during the exhibit. Usually about 500 people total, open to the general public.
• Last show is about immersive experience, trying to get a professor to come in to talk about installations and projections.
• No firm numbers on how many people from Penn, second exhibition probably 100 students from all departments.
• Pros: Very novel and creative event, all of Philadelphia gets to participate- they choose locations outside of the Penn bubble.
• Cons: Limited chance to advertise.
• Funded in $3000.

• Black Graduate Women’s Association Celebration of Black Womanhood week
  • April 2016- week’s worth of events.
  • Aim to strengthen black graduate women’s relationships and to help the wellness of black graduate women.
  • Looking for new programming since the group has grown very much.
  • Education, health and wellness, possibility, community, life.
  • Financial literacy workshop, health classes for black women at Pottruck, entrepreneur panel, community service, closing reception open to black women.
  • Representation matters and this group is underrepresented on campus.
  • Want to make this a staple event.
  • Open to women of color on campus and the general public due to intersection of themes.
  • Hoping for 500 attendees.
  • Asking for $5000 for guest speaker accommodations and venue expenses, organization will contribute (Student Group Funding).
  • Increase representation of black women speakers, gain skills and talk about unconventional career paths.
  • Reaching out to Leeway Coalition, Institute for Community Justice, having students reach out to schools.
  • Pros: interdisciplinary, meticulous and reasonable budget, inclusive.
  • Cons: lack of funding sources.
  • Putting on a lot of events, received $3000 for the year but have exhausted this.
  • Received $1000-1500 from student group funding.
  • Funded in full.

b. Debriefing the Campaign for Community Conversation: Race, Respect, and Classroom Culture

• Thank you for coming to the Campaign for Community event two weeks ago, want to debrief both the substance of the event and the choice to move a meeting.
• Feedback:
• Learned a lot, enlightened by examples, surprised that there were other events.
It would be helpful to have a calendar distributed

• Diversity reps from some schools did not know this was happening, as a body we need to do a better job of communicating this
• Would be good to have call to action items as well as discussion at the end

c. Restructuring GA meetings—pilot
   i. A weeks (GA business meetings)
   ii. B weeks (GA committee meetings)

• Exec board has spent a lot of time talking about structuring meetings to respect time but also to allow you all to have input in the structure involved
• We are restructuring
• We want to have productive committee meetings and have the committees bring action items that get voted on so we have a record of it. This will keep people accountable to get the body to work more as a legislative body and keeping the exec board accountable
• This is very difficult at the end of the meeting when we are already tired and disorganized
• We will have a GA business meeting once per month that is devoted to voting on resolutions, policies, or ideas out of committee, things coming out of executive board, etc
• The other meeting will be devoted almost exclusively to committees, give people time to draft things for the agenda, let you have your voice heard, let you work with other committees
• Any emergency votes can happen at the end of GA committee meetings
• We shouldn’t be facilitating a randomly assigned agenda, executive board should be working for you
• Happy for any discussion, questions, comments, criticisms
• Councils will still meet both weeks
• At our next meeting we will have roll call and go straight into committees
• If there are discretionary events that couldn’t wait they could go at the end of the committee meeting
• Will meet briefly in committees now but not for long since we will mostly do this next week

VII. Committee Meetings – 8:10 pm to 8:20 pm

VIII. Committee Presentations -- 8:20 – 8:25 p.m.

• Professional council- Student group leaders coming together this Friday from 11-1, if you want to volunteer, talk to Ronald, great for the GAP fund to have a chance to set up interdisciplinary activities, good to meet people face to face. There will be a happy hour after at City Tap House
• Student life- running club is off and running, rotating hosts every week for different runs, hope to get as many people involved as possible at different skill levels to be as inclusive as possible, if you want to be a host reach out, we have funds for runs and happy hours, join the facebook group and invite your friends
• Communications- redesigning the logo, GAPSA tag line that we will vote on at the next voting meeting- your community your voice or your voice your community, Judicial Review Board focus group meeting which is open to all, March 23 is the date for the state of the campus address with the undergraduate association
• Student Programs- tickets for sixers, flyers and orchestra on sale, happy hour last Thursday, everyone seemed to have a good time, probably one more happy hour in March, will have another GAPSA discount

IX. Open Forum: -- 8:25-8:30
• No points

X. Adjournment.

XI. Happy Hour! At City Tap House