To: The General Assembly of the Graduate and Professional Student Assembly

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RE: Amendment to GAPSA’s 2022/2023 budget to reallocate $30,000 from Reserve to Operations Logistics Funding

ABSTRACT:
The Graduate and Professional Student Assembly (GAPSA) should commit to reallocate $30,000 from the 2022/2023 budget reserves to Operations Logistics Fund to increase engagement within the graduate student assembly, to foster a social environment that is conducive to bettering our university, creating lasting bonds within the GA Assembly, and providing incentive for better member engagement.

At the present moment, the two largest costs of the Logistics budget are feeding the (1) GA and sponsoring the (2) Happy Hours following the meetings. Following this, the logistics budget is also responsible for (3) Exec food during their meetings and (4) small group meetings within subcommittees.

With the newly added $30,000 proposal to the Logistics budget we foresee the budget amounts needed to continue these operations going to:

- (1) GA Meeting = 110 (people) x 30 (cost/meal) x 14 (# of events) = $46,200
- (2) Happy Hour = 50 (people) x 35 (cost/meal) x 14 (# of events) = $24,500
- (3) Exec Meeting = 30 (people) x 30 (cost/meal) x 14 (# of events) = $12,600
- (4) Small Group = 100 (people) x 20 (cost/meal) x 4 (# of events) = $8,000

In addition to these costs, we also would like to increase the number of GA retreats to two per academic year instead of one bringing an additional cost of:

- (5) GA retreat/GA end of the Year Dinner = 100 (people) x 60 (cost/meal) x 2 (# of events) = $12,000

In total this would bring the total budget from 85,000 to 103,300 but in anticipation of unforeseen expenses we would also like to add an additional 10% contingency on top of this bringing Logistics total budget amount to 115,000.

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COMMENTS:
Ordering for a conglomerate is not the same as ordering for individuals and the costs of these experiences add up. With rising food costs, increased delivery costs, as well as other misc. expenses (plates, cups, utensils, etc.) we hope to take precautionary measures to make sure the GA is well assured that their work and efforts are acknowledged with a healthy meal and appropriate refreshments (alcoholic and non-alcoholic).