



RETURNS & EXCHANGE FORM

At Dhana Inc., we want to make sure you are 100% satisfied with every order you place. If for any reason you are not, please fill out this form, include it with your return or exchange, and simply send it back to our office address:

Dhana Inc.
One Harbor Drive
Suite 300
Sausalito, CA 94965

If you have any specific concerns please contact us at info@dhana.com or call **1.800.840.5431**

Please allow for 10-14 business days from the postmark of your return for delivery of exchanged items.

The Dhana team appreciates your business and it is customers like you that truly value our commitment to using business as a force for social and environmental good – We Thank You! Please visit us at www.Dhana.com

OUR RETURN POLICY

- Refunds /exchanges offered within 30 days of receipt
- Item must be in its original re-sellable condition
- Items sold as irregular or factory seconds are non-refundable
- Sale or clearance items are exchange only
- You are responsible for shipping costs on returns

RETURN REASON CODES

1. Too small
2. Too large
3. Defective/damaged item
4. Wrong color
5. Wrong items
6. Changed my mind
7. Other: _____

ITEMS YOU ARE RETURNING:

Quantity	Size	Color	Style/SKU#	Product Name	Reason Code	Price

ITEMS YOU ARE REQUESTING IN EXCHANGE:

Quantity	Size	Color	Style/SKU#	Product Name / Description	Reason Code	Price

IMPORTANT INFORMATION ABOUT YOU

Name: _____
 Address: _____
 City, State, Country, Zip Code: _____
 Credit Card Number
 (Visa/MasterCard/Discover): _____
 Expiration (Month/Year): ____/____ CVV Code: _____
 Name on Card: _____

Mobile Phone: _____
 Daytime Phone: _____
 Evening Phone: _____
 Email: _____

Best Way To Contact You: _____
 Comments: _____

Signature: _____