

PROJECT MANAGER

About Us	<p><i>Resonant Energy's mission is to build wealth in environmental justice communities through the development of solar and storage projects for nonprofits, affordable housing, and homeowners. We believe that the benefits of clean energy should be within reach for everyone – not just the wealthy. We are realizing this vision with innovative financing options and a focus on operational excellence. We are B-Corp certified and 100% employee-owned, and we take our commitments to our staff and partners very seriously. After six years of hard work, we are proud to be the #1 solar provider for affordable housing and nonprofits in the Northeast. And we're just getting started.</i></p> <p>Please visit www.resonant.energy for more information.</p>
Location	109 Kingston Street, Boston, MA 02111
Supervisor	Greg Coppola, Senior Project Manager
Target Start Date	March 2024
Criteria for Success	<p>We are seeking candidates who:</p> <ul style="list-style-type: none"> ● Are creative problem-solvers who stay positive in the face of setbacks ● Are excellent communicators, even when situations are busy or tense ● Enjoy frequent, active engagement with project stakeholders ● Appreciate efficient processes and clear organization ● Enjoy directing their own work (with guidance from manager) <p>If these characteristics describe you, we would love to review your application.</p>
Description	<p>The Project Manager's primary responsibilities are to manage Resonant Energy's network of installation and finance partners and to drive our projects from contract signing to completion. Specific workflow includes coordinating site evaluations for solar feasibility analysis, negotiating subcontractor agreements, managing system design and construction, and overseeing system commissioning.</p>
Responsibilities	<ul style="list-style-type: none"> ● Simultaneously manage multiple projects at different stages of development and construction ● Anticipate project needs and next steps before problems arise ● Fill out requests for proposals and oversee the contractor selection process ● Coordinate with customers and installation partners to schedule site evaluations and installations ● Negotiate and execute agreements with finance and installation partners ● Collaborate with installation partners to collect and submit project documentation (e.g., site evaluation, drawings, permits, interconnection service agreement, etc.) ● Hold partners accountable to ensure timely completion of all project milestones ● Communicate with teammates to provide regular updates on project development ● Help improve internal processes and standardize workflows ● Track data for projects under management in company's database

	<ul style="list-style-type: none"> • Manage and document each project’s budget and impact on cash flow
Requirements	<p><i>Education:</i> Bachelor's Degree preferred. Comparable industry experience or relevant vocational training will be given equal weight to the Bachelor’s Degree credential.</p> <p><i>Experience:</i></p> <ul style="list-style-type: none"> • Minimum 2 years experience in project management; 3+ years preferred. • Minimum 2+ years of direct experience in the solar or construction industry <p><i>Language:</i> English (native/fluent required)</p> <p><i>Computer Skills:</i> Google Workspace (i.e., Gmail, GDocs, GSheets) and Microsoft Office (i.e., Word and Excel). AutoCAD and Illustrator are a plus, but not required.</p> <p><i>Travel:</i> Work is primarily office-based but there will be occasional site visits that will require a car. The company reimburses mileage at federally set rates.</p> <p><i>Availability:</i> 35 hours per week during Resonant’s hours of operation, 9 AM - 5 PM or 8 AM - 4 PM, Monday-Friday</p> <p><i>Hybrid Schedule:</i> 3:2 days in-person to remote days, upon completion of three month training period. In addition to hybrid schedule, you are offered 6 weeks of fully remote time</p>
Compensation & Benefits	<p>\$70,000 - \$80,000</p> <ul style="list-style-type: none"> • Wellness: 100% paid premiums for healthcare and dental insurance • Retirement: Simple IRA with employer match up to 3% of salary • Paid Time Off: 13 paid time off (PTO) days, 5 sick days/year, bereavement leave, voting leave, protest days off, 13 federal holidays recognized; more PTO days granted as time at the company increases • Transit: Monthly T-pass, Commuter Rail reimbursement, or Bike allowance available • Professional Development: Dedicated budget for all staff members • Mental Health Budget: \$100 payments available per month • Employee Owner Track: On track for employee ownership, eligibility to apply on the third work anniversary, additional benefits include: <ul style="list-style-type: none"> ○ Unlimited paid time off ○ Decision-making authority ○ \$20k worth of B-class shares
EOE Statement	<p>Resonant Energy is an Equal Opportunity / Affirmative Action employer committed to diversity in the workplace. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, disability, protected veteran status or any other factor protected by applicable federal, state or local laws. Individuals who require reasonable accommodations under the Americans with Disabilities Act in order to participate in the search process should notify our Office of Human Resources.</p>
Apply	<p>Please submit your resume and a brief cover letter here.</p> <p>We strongly encourage women and people of color to apply for this role. For more detail, feel free to review our DEI Statement.</p>