

BosMUN XVI Official Code of Conduct

Attendance

Delegates are expected to arrive promptly and attend all committee sessions in order to be considered for an award at the end of the weekend. Roll call will be taken at the beginning of each session. Delegates who are late to committee should submit a note to the chair instead of announcing their presence to the room.

Check-in and Check-out

Check-in time is 3 pm and Check-out time is 12 pm. Any special accommodations should be arranged directly with the hotel. For your convenience, the hotel will hold baggage for delegates on Sunday morning.

Computing

No laptops or other electronic devices shall be allowed in the committee rooms, except those of the conference staff. Electronic and pre-typed resolutions, working papers, and other documents will be rejected by the dais. Furthermore, cell phones and other electronic devices are not allowed in committee session; please leave them in your room or with your advisor. Wireless internet on the conference levels of the hotel is available to BosMUN staff and delegation advisors only. Advisors should see a member of the BosMUN Secretariat or hotel staff for information on how to connect.

Credentials

All conference participants will be issued identification badges. They must be worn at all times when delegates and faculty advisors are in the hotel. Identification badges must be presented for admittance to all events. For safety reasons, they should not be worn outside the hotel. Lost credentials need to be replaced for a fee of \$1 and can only be requested by advisors. The following colors will be used for identification:

White: Delegates **Green:** Staff **Blue:** Advisors **Silver:** Secretariat

Committee Rules

A background of the policies and procedures for Rules of Procedure can be found in the Official Handbook. However, all chairs reserve the right to adjust the rules to suit their preferences. Chairs are expected to inform you of a change from regular BosMUN procedure at the beginning of the first committee session.

Curfew

The conference schedule indicates the mandatory delegate curfew for each night. At that time, delegates must be in the rooms to which they are assigned. All delegate rooms must be quiet,

and for no reason should delegates be in the hallways past this time. No co-ed rooms or movement between rooms will be allowed. Only those students participating in official BosMUN activities after curfew, as designated by a member of the conference staff, will be exempted from this provision.

Damage

Any damage to or theft of hotel property will not be tolerated, and individuals will be held responsible for items that are missing or damaged in the hotel.

Delegate Dance

While BosMUN staff and hired security will provide security during the Delegate Dance, faculty advisors are encouraged to monitor the behavior of their delegates and report any situation involving other delegates to BosMUN staff or security personnel. Delegates are expected to behave in a respectful and appropriate manner during the dance. While BosMUN staff will address any obvious instances of inappropriate dancing, the main concern of BosMUN staff and hired security is the safety of the delegates. Advisors are responsible for monitoring their students' behavior during the dance.

Appropriate casual dress is encouraged at the dance. No contained food or drink may be brought into the Imperial Ballroom. A delegate may not wear any costume that could cover his/her face or otherwise endanger other delegates at the dance. Delegates must remain on the main level of the Imperial Ballroom during the dance, and are prohibited from accessing the balconies, standing on top of chairs, opening or accessing the doors to the fire escapes, or accessing the stage.

Dress Code

The dress code for opening ceremonies and all committee sessions of BosMUN is western business attire. This indicates a shirt and tie for male delegates, with appropriate slacks or pants. Women are expected to wear dresses, skirts of appropriate length, or dress slacks with blouses or sweaters. Jackets are strongly recommended for both men and women. Neither jeans nor sneakers will be permitted.

Any delegate whom the staff considers in violation of this policy will be asked to return to his or her room so that he or she may change into the appropriate attire. The Friday Night Event, Delegate Dance, and other events outside of opening ceremonies and committee sessions do not have a specified dress code, and appropriate casual dress is permitted.

Equal Treatment

BosMUN best achieves an educational environment if we offer equal opportunity and access to all delegates. Instances of discrimination based upon race, color, gender, sexual orientation, national origin, religion, age, or disability will not be tolerated. If you feel disadvantaged because of any of these reasons please speak with any of the Secretariat members or staff.

Faculty Advisors

It is the responsibility of the faculty advisor to monitor his or her students to ensure compliance with the code of conduct. He or she may make additional rules for the students for whom they are responsible. However, faculty advisors may not exempt any of their students from the standards outlined above. If any infractions occur, the faculty advisors are expected to assist the BosMUN Staff in rectifying the situation appropriately.

Hotel Decorum

Delegates must remember that they are guests of the hotel. All delegates are expected to be quiet and professional on hotel premises. BosMUN participants are not the sole occupants of the hotel, and therefore, we must respect the other guests. This includes all elevators, hallways, and stairwells. It is imperative that delegates do not congregate in the hallways, as this can be disruptive to the other guests of the hotel.

Placards

All delegates will be given a placard at the beginning of each session. These placards should be left in the committee room at the end of each session to be collected by the chair. Delegates will typically be seated in alphabetical order, though this is at the chair's discretion. Chairs are encouraged to switch the order of placards at the beginning of all committee sessions in order to ensure fairness in seating.

Prohibited Substances

All delegates are required to adhere to the legal drinking age in the Commonwealth of Massachusetts. Therefore, no delegate may buy, possess, or consume any alcoholic beverages. Any violations of this rule will be taken very seriously and the BosMUN Secretariat will notify the delegate's faculty advisor. The use and/or possession of narcotic drugs and other illegal substances is strictly prohibited under federal and state law. Therefore, no delegate may buy, possess or use any illegal substance. Any violation to this policy will be taken very seriously and the BosMUN Secretariat will notify the delegate's faculty advisor.

Safety

Delegates must obey the fire and safety rules of the hotel, the laws of the Commonwealth of Massachusetts, the City of Boston, and of their respective schools.

Enforcement

All conference personnel will act to uphold these rules of conduct. BosMUN staff members will address any infringement directly or refer the case to the BosMUN Secretariat. Serious violations of policy will be referred to the Secretary-General, who will inform the relevant faculty advisor(s) and take other appropriate action to resolve the situation. BosMUN reserves the right to address any violation of the aforementioned Code of Conduct by removing the offender(s) from the Conference, suspending the sponsoring school from participation in

The logo for BosMUN XVI, featuring the text 'B O S' on the top line, 'M U N' on the second line, and 'X V I' on the third line. The text is centered between two horizontal lines.

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BosMUN, and/or prohibiting the school from future involvement in BosMUN. The conference staff will make every effort to resolve violations of this code with efficiency and discretion; however, if incidents necessitate the involvement of hotel security personnel, Boston University or Boston police officials, or other authorities, BosMUN will cooperate fully with said authorities.