



Positive Behaviour Support

Positive Behaviour Support is a school-wide approach to support and teach expected student and teacher/staff behaviour. All Lakes Entrance teachers/staff and students will use the SWPBS matrix to learn and

practice social behaviours that are conducive to a positive school climate. This chart is a teaching tool for the Lakes Entrance Secondary College community.

School-Wide Attendance Expectations: Lateness

To optimise valued learning time students are required to attend class punctually, prepared to learn at the beginning of each lesson.

Student Expectations	Teacher/Principal Expectations	Parent/Guardian Expectations
<ul style="list-style-type: none"> ● To attend school on all days of the established school calendar. ● To be in class on time, prepared to learn. <i>See bell system below</i> <p><u>BELL SYSTEM</u></p> <ul style="list-style-type: none"> ● Students are expected at the first support bell to be aware that class will begin in 7 minutes time. ● Students move towards the classroom after the second support bell. ● Students are in the classroom at the third bell. This is the instructional bell, when teaching begins. ● Students are expected to make up the time that they are late, with the classroom teacher. Session 1 and 3 lateness can be made up at recess and lunch breaks. Session 2 and 4 lateness will need to be covered at the next class where that teacher has the student. 	<ul style="list-style-type: none"> ● Teachers to attend class after the second support bell and prior to the instructional bell to conduct class on time. (Every effort will be made to reduce the impact of yard duty) ● Teachers greet students and have them seated as the bell rings. ● Teachers monitor lateness and also record student's lateness in Compass. Teachers take a consistent approach and follow the correct warning level as listed below this matrix. Mark roll within 20 minutes ● Teachers take a consistent approach to following the warning stages ● Teachers document repeated lateness on Compass outlining the consequences. Teachers may request information regarding contacting home or seek assistance from coordinators in ongoing cases ● Principal lateness sweeps 	<ul style="list-style-type: none"> ● Encourage punctuality ● When children are enrolled, it is expected that they will attend each day of the established school calendar. Parents / Guardians have a legal responsibility to send their children to school every day. ● Work with the College in reinforcing expectations when contact has been made home for regular lateness. ● Lateness to first session may be excused if communicated with a school official by a parent / guardian. <i>Please note that the school may require medical notes or parent conferences for excessive absences or lateness</i>

Please see Lateness Warning Stages over the page:

Stage 1 = Warning,

Stage 2 = classroom detention (To be conducted by the classroom teacher for the time accumulated by lateness)

Stage 3 = classroom Detention (to be conducted by the classroom teacher at an increased time period. Teacher may also decide to call home regarding repeated lateness)

Stage 4 = Teacher discussion with the relevant coordinator on a case by case basis to develop an appropriate method to deal with the lateness.