

## **Grade 6 to Year 7 Transition Policy**

### **Purpose of this Policy:**

The transition process which incorporates promotion, enrolment procedures, orientation, admission and induction stages, aims to alleviate difficulties and recognises that children's individual needs may vary according to social background, experiences, and stages of development.

### **Aim:**

To provide a smooth and efficient transition from primary to secondary school with additional support provided to students who require it.

### **Transition from Primary school to Secondary College:**

Transition from primary to secondary school can be both a challenging and an exciting time for both students and parents.

Secondary school covers Years 7 to 12, where students are usually aged 12 to 18. By law, your child must complete Year 10 and remain in some form of education or training until they are 17.

Transition is planned by DET (Department of Education), who send a timeline out to schools.

### **What the College will do:**

The Secondary College will communicate with each feeder primary school to confirm the names of students who have enrolled at our College.

Information will be sought about each enrolled child from the primary school in November or throughout Semester 2, and meetings will be organised with parents of children with special needs to discuss programs and resource requirements.

Staff and current Year 7 students will visit our local Primary Schools to speak to Grade 6 students attending our College the following year about Secondary College and address any concerns.

All parents will receive a detailed information package about Lakes Entrance Secondary College (including uniform requirements, school policies, school processes, camp and book lists) to ensure a seamless transition.

Lakes Entrance Secondary College will provide opportunities throughout the year to encourage families to either visit our Secondary College during a school day so they can experience the facilities and programs on offer or during our Information Evening in Term 2.

### Orientation Day:

Orientation day may include a school tour, meeting fellow students and teachers, and taking part in special lessons and activities.

All Grade 6 children will participate in a 4 day Orientation Program commencing on the Tuesday allocated as Orientation Day in December (often the second Tuesday of the month) until Friday. The aim of this program is so that the students:

- develop new friendships and positive relationships with both their teachers and peers.
- improve self-esteem, resilience and promote personal confidence.
- adjust into school life so there are few concerns for parents and guardians.
- show increasing interest in school and school work.
- become familiar with new routines and school organization.

Policy Review This policy is to be reviewed every 2 years. Next review Date: 2019

