Trustee vacancies

1 x treasurer

1 x general trustee (preferred specialism fundraising)
UNITED PURPOSE

UP is a movement of people and organisations that strive to end poverty and inequality across the globe.

We are a leader in community-led development and grassroots innovations. For over 40 years we have worked with frontline activists, community organisations and individuals to support people to gain agency over their own lives – so they can move *beyond aid.*
About UP

UP depends on grants and contracts at country level, and also responds to humanitarian emergencies in countries where we work. This means our annual turnover can vary from year to year (between £14m and £30m, in recent years). We reach 3 million people annually. We have ambitious plans for the future and we have been successful in growing our impact and reputation.

Building on our strong track record of community-level delivery, we are now looking to scale up and stimulate bold, creative ways to solve global problems. We plan to generate more strategic income, develop and refine our finance and operations management systems, and invest in the talented and committed people at UP by nurturing an environment of learning, entrepreneurial energy and success.
Helping people move beyond aid

UP works on 3 continents, with 3 million people, and is 40 years old

Special focus on: health, livelihoods, climate resilience and conflict
Responsibilities of all trustees

We aspire to be an organisation that embraces change, fosters innovation and encourages learning. We are conscious of the importance of a positive, empowering culture and of the challenges of operating with people in many different locations.

We would value a trustee who could bring relevant experience to help us address these challenges and opportunities at Board level, in support of the executive leadership. Responsibilities include:

- Ensuring that the organisation complies with its governing document, charity law, company law and any other relevant legislation or regulations.
- Ensuring that the organisation pursues its objects as defined in its governing document.
- Ensuring the organisation uses its resources exclusively in pursuance of its objects.
- Contributing actively to the board of trustees’ role in giving firm strategic direction to the organisation, setting overall policy, defining goals and setting targets and evaluating performance against agreed targets.
- Safeguarding the good name and values of the organisation.
- Ensuring the effective and efficient administration of the organisation.
- Ensuring the financial stability of the organisation.
- Protecting and managing the property of the charity and ensuring the proper investment of the charity’s funds.
- Monitoring the performance of the CEO.

It is also important that the individuals we appoint for these roles have:

- A solid understanding of how charity organisations operate
- Excellent critical thinking abilities
- The capacity to provide the CEO, wider Senior Leadership Team and fellow board members with high support and high challenge
- The ability to contribute at least two days of their time each quarter
- The ability to travel to UP’s Cardiff office for meetings at least four times a year
About you

We currently have two vacancies on our Board – one for a treasurer and one for a general trustee, with a preference for someone with fundraising experience. We want to further diversify our Board and are therefore especially keen to hear from candidates who are women and/or from BAME backgrounds.

For the treasurer, we are looking for someone who:
• Holds an accountancy qualification (essential)
• Has a comprehensive understanding of charity finance (preferred)
• Has an international background (preferred)

For the fundraising specialist, we are looking for someone with a combination of:
• Expertise in fundraising strategy development and implementation (essential)
• Trusts and foundations experience (preferred)
• Expertise in communications and PR (preferred)

Other areas of expertise we would find useful for these roles include:
• Business and social enterprise
• Connections into the sport world
• Plugged into the political and civic spheres of Wales
• Knowledge of the carbon and energy sector
• Strong understanding of climate change and environment
HOW TO APPLY:

To apply for this role please send your CV, and a short covering letter to:

applications@united-purpose.org by 29th March 2020 quoting ‘Trustee’ or ‘Trustee Treasurer’ in the subject line.

In the cover letter, please ensure to explain the following:

1. Why you are applying for the position
2. How your skills and experience meet the person specification

All applications will be acknowledged but only successful applications will be contacted further.
SAFEGUARDING

United Purpose takes the safety and wellbeing of all those we work with, and our staff, very seriously and we have a zero tolerance policy on any form of abuse.

Our commitment to protect people from harm is reflected in our safeguarding policy which all candidates are expected to comply with.
United Purpose
Beyond aid

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