United Purpose

UP is a movement of people and organisations that strive to end poverty and inequality across the globe.

We are a leader in community-led development and grassroots innovations. For over 40 years we have worked with frontline activists, community organisations and individuals to support people to gain agency over their own lives – so they can move beyond aid.

United Purpose

Beyond aid
About UP

UP depends on grants and contracts at country level, and also responds to humanitarian emergencies in countries where we work. This means our annual turnover can vary from year to year (between £14m and £30m, in recent years). We reach 3 million people annually. We have ambitious plans for the future and we have been successful in growing our impact and reputation.

Building on our strong track record of community-level delivery, we are now looking to scale up and stimulate bold, creative ways to solve global problems. We plan to generate more strategic income, develop and refine our finance and operations management systems, and invest in the talented and committed people at UP by nurturing an environment of learning, entrepreneurial energy and success.

United Purpose
Beyond aid
Global Advisor-WASH

**Responsible to:** Global Director of External Affairs  
**Base:** The applicant could be based in UP’s International Office in Cardiff, UK, or from home elsewhere in the UK. The applicant could also be homebased globally, or work from one of UP’s offices globally (regular visits to Cardiff office will be essential). The advertised salary is the UK based salary. Significant international travel required (estimated up to 25% of time).

**Hours:** 35 hours per week  
**Contract type:** Fixed Term Contract (2 years)  
**Salary:** £50,000-£60,000 (Grade 6 C-J) depending on experience

**Aim of post:**  
With the support of funders, last year UP undertook a global evaluation of its WASH work. As a result, we are excited to launch the recruitment of this post - a position designed to draw together a global WASH strategy, raise our profile in this space, offer technical expertise and share learning both internally and externally.
Job purpose

Working closely with fundraising (Cardiff) and implementation teams (Country Offices) the post holder will:

• Lead in the articulation of a global WASH Strategy and the corresponding monitoring and evaluation framework, for UP, and support UP’s country offices in developing their country WASH strategy
• Lead on developing networks and relationships (and potentially consortia) with donors and UK and global sector stakeholders
• Identify and secure funding for new WASH programmatic work (working to pre-agreed targets)
• Lead on documentation of UP’s WASH work
• Play a key technical support role in programme development for new WASH proposals (working with Country Offices)
• Provide targeted technical support in areas of highest priority (including capacity building)
Responsibilities

The post-holder’s first priority (expected to take between 3 and 6 months, while beginning other activities) is to assemble a coherent WASH strategy and corresponding monitoring and evaluation framework for the organisation. This will be based on up’s existing WASH capability statement, building on the work of the consultants who undertook the 2018-19 review of up’s global WASH programming, dovetailing with the production of up's global strategy, and undertaken through a participative process involving all country offices. Thereafter, it is expected that the post-holder’s time will be divided as follows:

Awareness and representation (30%)
• Lead on representing up’s WASH work and proposals to donors and potential partners in the UK and elsewhere
• Foster productive relationships with WASH sector networks, donors and other actors, and use them to identify potential new funding opportunities and develop innovative partnerships
• Stay up to date with key sector trends to ensure that proposals are informed by best practice

Documentation, sharing and learning (15%):
• Ensure that learning processes capture the outcomes and impact of up’s WASH work (successes and failures)
• Lead on the documentation, publication and dissemination (internally and where relevant, externally) of good practices
Responsibilities cont.

WASH programme development (30%):
• Work with fundraising teams to identify WASH funding opportunities that are coherent with up’s WASH vision and strategy
• Lead on opportunities to join or form consortia to bid for funding
• Work with country offices and partner organisations to develop technically strong WASH proposals (e.g. by writing technical sections of proposals)
• Participate in the shaping of new projects that are coherent with up’s WASH vision and strategy
• Promote the inclusion of cross cutting issues within programming

Implementation support to WASH projects (15%):
• Provide targeted technical support to projects during implementation, with a particular focus on the largest and most complex projects.
• Ensure that monitoring and evaluation, and learning systems are put in place which reflect sector best practice
• Undertake occasional trainings for country office teams

Other responsibilities (10%)
• As required
Person specification

Essential
Personal competence
• The post holder will have strong technical, communications, documentation and networking skills.

WASH technical
• Demonstrate strong technical knowledge
• Maintain and develop own knowledge and skill base
• Demonstrate awareness of quality standards and take steps to apply new learning and opportunities

Communication and networking
• Network well and foster partnerships with a range of WASH stakeholders, including donors and organisations specialising in WASH
• Maintain relationships with relevant platforms such as SWA, Agenda for Change, UK Water Network, RWSN, SuSanA
Person specification cont.

Knowledge and documentation
• Prepare and structure written and oral communication
• Present at conferences and meetings

Personal experience
• Significant relevant experience in the WASH sector including designing, implementing and supporting WASH projects/programmes
• Minimum 5 years of experience of working in developing countries for international or local civil society organisations
• Excellent writing and editorial skills
• A post graduate qualification, or relevant development discipline
Person specification cont.

Ability to
- Develop strong WASH fundraising proposals targeted at institutional donors (and corporates)
- Communicate WASH technical issues to a range of audiences
- Network with sector and other stakeholders
- Facilitate capacity-building and learning of staff in WASH technical areas
- Manage consultants

Knowledge of
- Specialist and current best practice in WASH programming, including system strengthening approaches to WASH
- Monitoring and evaluating the outcomes of WASH programmes
- The funding and policy environment pertaining to WASH (global, regional and country)
- Fluency in English and working knowledge of French and/or Portuguese an advantage

Level of budget responsibility
- Medium - Post has direct responsibility for the management of a small budget for travel, conferences, capacity building and consultancy, and an advisory role over effective spending of large budgets
Safeguarding

United Purpose takes the safety and wellbeing of all those we work with, and our staff, very seriously and we have a zero tolerance policy on any form of abuse.

Our commitment to protect people from harm is reflected in our safeguarding policy which all candidates are expected to comply with.
HOW TO APPLY:

To apply for this role please send your CV, and a short covering letter to:

applications@united-purpose.org by 05 April 2020 quoting “Global Advisor-WASH” in the subject line.

In the cover letter, please ensure to explain the following:

1. Why you are applying for the position
2. How your skills and experience meet the person specification

All applications will be acknowledged but only successful applications will be contacted further.