AGENDA
MS BASKETBALL COACHES MEETING
Monday, October 25, 2010
Meeting 4:00-5:30, Room 216, Middle School, CPR recerts to follow

Welcome/Introduction of coaches

Prayer – do you have a parish or school prayer? You can use one from the CYO Athletics manual

Philosophy of CYO Athletics in your parish or school

Paperwork:
- Agenda (handout)
- Practice Calendar (handout)
- Team Sign ups, Distribution Lists (handout)
- Student Health Forms (distribute)
- Directory (distribute)
- Team Roster Form (handout/e-mail)

1. Communication:
   a. Important contact information
      - Parish/School AD:
      - Parish/School Security:
      - Parish/school website:
      - CYO Athletics Phone contact:
      - CYO Athletics Reporting Scores
      - CYO Athletics Website:
   b. Chain of Command
   c. In case of emergency (medical info sheets and first aid kits are with you at all times)
      i. Medical – Call 9-1-1
      ii. Contact Parish/school AD
      iii. Contact Parish/school security
      iv. For concussion, follow Lystedt law protocols
   d. Importance of communication with families – including Pre-Season Meeting
      i. Resources in PLC coaches training manual
      ii. Team Expectations
      iii. Parish/school Expectations
      iv. CYO Athletics Expectations
      v. Lystedt law compliance (annual requirement) – requirements for both coaches and parents.
      vi. Show Lystedt law video for those coaches who will NOT be attending the CYO Athletics coaches meeting: http://www.mywiaa.org/lystedt/default.htm

2. Review coaches responsibilities from CYO Athletics Manual – are there any points of emphasis for your parish or school?

3. Important Dates: some of what is included will depend on when you have the meeting
   a. Sport Specific Deadlines
      a. Parish: individual registration, team conflicts – when are these communicated to you for communication with CYO Athletics?
b. CYO Athletics: team registration, drop deadline, roster

c. Game/Event dates, Jamboree, Tournament or Playoffs (if applicable). These can be cut and pasted from the CYO Athletics website.

b. Add parish/school dates of relevance for the season –
   a. Sacramental celebrations, special events for school or parish, days of obligation (no practice), holidays, vacations.
   b. Ensure that these dates have been developed so that any parish/school conflicts can be communicated to CYO Athletics with the submitted registrations.

4. Transportation:

5. Accident Report (parish/school) vs. Incident Report (CYO Athletics):
   a. Who to file it with.
   b. What will process be internally? With CYO Athletics?

6. Attendance Policy:
   a. Will this be per your parish/school or determined individually by team?
   b. If individually determined, you will want to ensure that the coach shares this in writing with you for your/your board’s approval and communicates to the families for the team

7. Review CYO Rules & Regulations (good to make a handout available for reference – ask coaches who have already coached or who have them through other means to bring their CYO Athletics Manuals)
   a. General Rules and Regulations
   b. Sport Specific Rules
   c. Pre-Event Statement
   d. Pre-Game Prayer

8. Procedures for use of facility (keys, lights, heat, clean, first team in, last team out, etc.):
   a. Before/After Practice:
   b. Game Procedures:
      i. Home Games:
      ii. Away Games:
   c. Distribution of practice times (if this has not already taken place)

9. Uniforms/Equipment/First Aid Kits –
   a. Distribution
   b. Return

10. Community building
    a. Pre-season parent meeting – potluck?
    b. Team (and family) service opportunities – parish, school, community
    c. Dinner and a movie (appropriately themed)
    d. Post season gathering(s)