



Forever Giving Grant Request Application

Grant applicants are strongly advised to review Forever Giving's priorities and guidelines defined herein. Forever Giving's priorities and guidelines are provided to help applicants understand Forever Giving's background, grant making priorities, thereby improving the likelihood of approval for some and saving valuable time for others whose application is not aligned with Forever Giving's strategic focus.

This Grant Request Application is available in electronic form in Microsoft Word or PDF formats on the Forever Giving website, <http://www.forever-giving.org>, or by email request at info@forever-giving.org.

If your grant request is aligned with the Forever Giving priorities and guidelines, please complete this grant request application and submit to the Forever Giving Foundation, 7501 E. McCormick Pkwy, Scottsdale, AZ 85258. Office hours are Monday through Friday from 9:00 AM to 5:00 PM.

To Apply for Funding

Forever Giving is currently accepting grant request applications for potential funding distribution in the Fall of 2010 that meet the priorities and guidelines defined herein.

1. The Forever Giving Foundation

The Forever Giving foundation, created in 2009, is dedicated to partnering with charitable organizations globally that share our passion for improving the human experience, specifically focusing our support efforts on providing aid and relief to improving the lives of children. Children our the future and Forever Giving is focused on making a difference throughout the world by providing funds, facilities and education to help fight against poverty, hunger, and the lack of medical services available for children. The foundation also supports relief efforts in response to natural disasters in the areas we operate and in our donor communities.

The Forever Giving Foundation is supported by generous donations from distributors, employees, external resources and fundraising activities. Together, we can make a difference in creating a better world for children.

2. Strategic Objectives / Funding Priorities

Funding objectives and priorities are determined by a periodic assessment of needs and opportunities. Current priorities are to:

- Children - providing aid and relief to making a difference in the lives of children throughout the world;
- Natural disasters - supporting relief efforts of extreme natural disasters that have catastrophic affects in the areas we operate and/or our donor communities

3. Organizations Supported by Forever Giving

When evaluating grant requests, the Forever Giving foundation will favor organizations meeting the following criteria:

- The requesting organization's mission is aligned and related to Forever Giving's strategic objectives and funding priorities
- Programs or activities are based in communities where Forever Living operates and/or in donor communities
- Programs or activities that involve Forever Living employees and/or independent distributors
- Programs or activities that ensure a high percentage of any grant distribution goes directly to those receiving aid and not to cover a program's administrative costs.
- Programs or activities that have adequate financial resources for performance, the necessary experience, organizational, and technical qualifications, or a firm commitment, arrangement, or ability to obtain such;
- Programs or activities that have an adequate financial management system and audit procedures to provide efficient and effective accountability and control of all property, funds, and other assets.

4. Organizations Not Supported by Forever Giving

Forever Giving cannot make grants to:

- Any US organizations not having 501(c)(3) and/or 509 (a)(3) tax-exempt organization status;
- Certain supporting organizations established under Section 509(a)(3) of the Internal Revenue Code
- International organizations that are not recognized as Non-governmental organization (NGO) with a charitable purpose;
- Organizations that discriminate by race, religion, color, creed, sex, or national origin;
- Recreational, sporting events or athletic associations;
- Religious organizations for religious purposes;
- Individuals;
- Organizations seeking underwriting for advertising;
- Political causes, candidates or legislative lobbying efforts
- Fundraising events such as raffles, telethons, walk-a-thons or auctions

5. Types of Grants Available

The Forever Giving foundation will support operating, project and capital grant requests. However, the foundation will give priority to operating and project grants. Capital grants will receive a lower priority and will largely be made to organizations which we have a history of operating support and significant Forever Living employee or donor involvement.

6 Grant Review Process

All grant request applications will be reviewed and evaluated by the Forever Giving Advisory board and/or appointed committees. Each project will be thoroughly researched and the needs of the children and community which the project will affect will be taken into consideration.

Forever Giving's review process is continuous, there are no fixed deadlines. Organizations must apply each year to the contributions program, and subsequent funding is contingent upon evaluation of previous activities.

- Your application will be reviewed by the Forever Giving Board and/or appointed committee. If more information is needed, we will contact you.
- During the review process, a Foundation representative may arrange a meeting or site visit to discuss your program.
- When the review process is complete, your Foundation representative will notify you of the decision, which will generally be made within sixty (60) days from receipt of application.

- Forever Giving will request a report describing activities and outcomes from the grant.
- Forever Giving will require a post-grant evaluation

Please direct any questions or requests for additional information to info@forever-giving.org.



Forever Giving
 Grant Request Application

Please answer all questions in English.

Translations into English must be provided for all attached documents.

Part I. Organization Background Information

1. Please provide the exact legal name of the organization and any known acronyms or “also known as” names

Organization:	
Tax Exempt ID Number (EIN)	
Mailing Address:	
Executive Director:	
Phone:	
Fax:	
Email:	
Website:	
Organization’s Mission / Objectives	
Organization’s Major Funding Sources:	
Organization’s Geographical Focus:	

2. Please provide contact information for two official contacts for your organization:

Contact Name:		Contact Name:	
Title:		Title:	
Phone:		Phone:	
Mobile:		Mobile:	
Email:		Email:	
Fax:		Fax:	

3. Does a Forever Living Products Independent Distributor or employee volunteer/work with your organization?

Yes No

a. If yes, please list the Forever Living Product's Independent Disturber or Employee involved with your organization.

Forever Living Employee Name:		Forever Living Distributor Name:	
Title:		DS ID#	
Phone:		Phone:	
Mobile:		Mobile:	
Email:		Email:	
Fax:		Fax:	

4. Is your organization recognized (organized) as a legal entity under the laws of your country and/or any other country? NO YES:

a. Under which country's laws does your organization operate?

b. What governmental body is your organization registered with?

c. What type of entity is your organization registered as? (e.g. non-governmental organization, charity, business, trust, governmental agency, etc.)

d. What date was your organization registered?

e. Please list all reports your organization is required to file with the government and their frequency:

	Name of report	Frequency (i.e. quarterly, annually)
	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>
	<input type="text"/>	<input type="text"/>

5. Is your organization exempt from taxation in your country? NO YES

If YES, please list the taxes from which your organization is exempt:

6. Are contributions to your organization deductible for income tax purposes under the laws of your country? NO YES

7. Is your organization recognized as a 501(c)(3) public charity (or the equivalent of a U.S. public charity)? NO YES

1. Please attach a detailed description of the proposed program / project for which funding is being requested, including the problem or issue being addressed, specific goals / objectives, measurements (how will success be determined), timeline, geographic focus and a detailed project budget.

If YES, please attach a list the names of such organizations and describe, in detail, the nature of such control or connection.

8. Is your organization controlled by, or operated in connection with, any other organization? NO YES

Part II. Proposed Project Related to this Grant Application Request

a. What is the program / project time period?

b. What is the date funding decision is requested and needed?

c. Provide a brief demographic description of who will benefit from the program / project, including the number of children who will be impacted and/or affected?

d. Community / Counties / Geographical area served by the program / project?

2. Please indicate the total grant amount you are requesting in US dollars: \$

(this information is required and the application will be considered incomplete if a dollar amount is not provided)

a. What is the total budget for this program / project? \$

3. What type of grant is requested (check all that apply)

a. Capital

b. One-Time Program / Project

c. Operating

d. Annual / Recurring

e. Start-up

f. Endowment

4. Are there any other potential funding sources for this project? NO YES:

If YES, Please provide the names and amounts being funded:

	Funding Source	Amount of Support	
	<input type="text"/>	<input type="text"/>	
	<input type="text"/>	<input type="text"/>	
	<input type="text"/>	<input type="text"/>	

5. Will any of the grant funds provided be used to cover administrative costs? NO YES:

If YES, Please provide distribution percentage of the funds provided below:

% directly applied to provide aid?	% to cover administrative costs?
<input type="text"/>	<input type="text"/>

6. Does your organization plan to give any portion of the grant funds to other organizations to conduct project activities? (This would exclude any fees for services performed by independent contractors and consultants) NO YES:

a. Is your organization paying expenses on behalf of the other organization(s)? NO YES

b. Is your organization advancing funds to the other organization so it may make expenditures on behalf of your organization? NO YES

If your answer to 6a or 6b is YES, please provide the name of the organization (including any acronyms), a description of the payments, the purpose of the payments, and the recipient organization's relationship to your organization:

Detail:

[Redacted]

7. Does your organization plan to expend any of the grant funds for activities in the United States?

NO YES: If YES, please provide detail of the expenditure: [Redacted]

8. Please attach information on your organization's history and its' capacity for carrying out the proposed project. Include your overall mission, relevant experience, staffing, financial and in-kind support for this project and any relevant collaborations.

Part III. Financial Information and Reporting

1. Please list all regular financial statements or other similar reports produced by your organization:

[Redacted]

2. Does your organization have an annual audit conducted by an independent (external) auditor?

NO YES

If YES, please provide a copy of your organization's most recent audited financial statements with this application.

3. What is your organization's fiscal year end? Day: [Redacted] Month: [Redacted]

4. Please provide the following financial information:

Total assets at the end of the prior fiscal year	[Redacted]
Total liabilities at the end of the prior fiscal year	[Redacted]
Total revenue earned in the prior fiscal year	[Redacted]
Total expenditures made in the prior fiscal year	[Redacted]
Projected revenue for the current fiscal year	[Redacted]
Projected expenditures for the current fiscal year	[Redacted]

2. Does your organization participate in political campaigns on behalf of, or in opposition to, any candidate for public office?
 NO YES: Please describe the nature and extent of participation: _____

3. Does your organization make any payments to any of its officers and the members of its Board of Directors of similar governing body, including reimbursement for expenses? NO YES, please state the nature and extent of such activities: _____

4. May we contact your legal counsel? NO YES, please provide contact information:

Name: _____	Address: _____
Phone: _____	City, State: _____
Email: _____	Country: _____

5. Please list the addresses of all locations where your organization maintains an office or regularly employs staff:

Part V. Requested Documents

Please attach the following documents:

- IRS determination letter or the equivalent (if available)
- Articles of Incorporation, Bylaws, or other organizational documents *see below*
- Financial statements for prior two years (if available)
- Audited financial statements (if available)
- Most recent Form 990 filed with the US IRS (if available)
- List of key staff and their qualifications
- List of Board Members and affiliations

*If your organization is **not** currently recognized as a US section 501 (c)(3) public charity (or the equivalent of a public charity), please also attach the following documents:*

- Approval of tax exemption, charitable registration, or other documentation establishing the organization's status as a charitable or other type of non-governmental organization
- Any "affidavits" provided by the organization to other U.S. grantors
- Organizational budget
- Tax and other governmental returns filed for the last two years
- Expense reimbursement policies, especially with respect to travel and entertainment related expenditures
- Board authorization/acknowledgement of grant proposal

***If any of the documents listed on the previous page cannot be provided by, or are not applicable to, your organization, please attach a brief explanation.*

APPLICATION CHECKLIST:

- Completed Forever Giving Foundation Grant Application**
- Project Description & Budget**
- All Available Requested Documents**
- Additional Attachment Related to Application Questions**

Proposed Project Budget Worksheet

Organization Name: _____

Requesting Term: From: _____ To: _____

Project Name:

Revenue	Actual Budget	Requesting from Forever Giving
Funds from Forever Giving	_____	_____
Funds from other sources	_____	_____
Total Program Revenue	_____	_____
Expenses		
<i>Direct program expenses:</i> (food, supplies, etc.)		
<u>Direct personnel/staff</u>	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
<i>Capital expenses:</i> (building, renovation, etc)		
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
<i>Administrative expenses:</i> (indirect staff, utilities, etc.)		
_____	_____	_____
_____	_____	_____
_____	_____	_____
<u>Total Expenses:</u>	_____	_____