

Oklahoma Association for Health, Physical
Education, Recreation and Dance

GRANT APPLICATION and GUIDELINE

The OAHPERD Grant Program is back. The Board and Council has budgeted \$2500.00 for creative programs that serve HPERD programs in Oklahoma as a result of the awe---inspiring success of the Jump Rope for Heart//Hoops for Heart programs in the state. The purpose of this GRANT PROGRAM is to support quality program development, encourage innovative instructional ideas, as well as support the growth of existing programs.

A maximum of \$ 500.00 per grant may be awarded per application. Professional members are encouraged to think creatively and apply for a grant to serve the learners in your program.

Applicant / Grant Requirements:

1. The Grant Application must be typed; information must be complete and transmitted electronically.
2. The grant "project leader" must be a current member and have been an OAHPERD member for at least 1 year prior to applying for a grant.
3. Building Administrator and "Immediate Supervisor" of the project site must approve the grant application.
4. The grant application must be completed and submitted electronically to the OAHPERD Executive Director.
5. A Final Report is required.
6. If a grant is awarded, the "Project Leader" must submit an article for publication in the OAHPERD Journal describing the impact on the program and a presentation at the next annual convention

Guidelines:

1. Projects must relate to health, physical education, recreation or dance and impact the "Learners" in the state of Oklahoma.
2. Priority will be given to recent JRFH/HFH event sites; projects designed to benefit "learners---participants" of differing abilities; new projects; projects with the biggest "learner" impact and projects that are easily duplicated in another site.
3. Applications will be accepted starting 10/15 of each year for the OAHPERD budget year beginning 11/1 and will remain OPEN until funds are allocated. The deadline for accepting new grant applications each year will be 3/1.
4. All project funds must be spent within one year from the date of notification and receipts submitted or unexpended funds returned.
5. Completed applications are submitted electronically to the Executive Director (dcobb@uco.edu). If funds are available, the Executive Director will forward the application to the OAHPERD Grant Committee (If no funds are available, the Executive Director will notify the applicant). The Grant committee will consist of President---elect and the 4 Vice Presidents (Health, Physical Education, Recreation and General).
6. The OAHPERD Grant Committee will recommend to the Executive Director (who will notify the project leader) full funding; modified funding; rejection or return the application with the Grant Committee's recommendation for modifications.
7. Purchases, once the project is approved and notification completed, may be completed with a Purchase Order specifying a "Ship/Deliver to School" address and "Bill to OAHPERD" address. Reimbursement for all other items will be completed after receipts are presented to the Executive Director.
8. OAHPERD funds may be spent on equipment, testing aids, software, instructional materials and curricular development materials. Grant money MAY NOT be used for salary, honorarium, food, travel, rental items, accommodations, membership fees or convention registration.
9. All materials purchased with OAHPERD grant funds become the property of the school, school district or agency.

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**GRANT APPLICATION and GUIDELINES
(ALL INFORMATION TYPED)**

Project Title

General Project Information

Name (Project Leader):

Additional Personnel Working on the Project:

Immediate Site Supervisor:

Project Title

Desired Objectives of the Project:

Participant Outcomes of the Project:

How Will This Project Meet the Needs of the Target Learners?

How Many Learners Will Participate?

Ages of the Participants

Create an Estimated Time Line for the Life of the Project:

**Is this Project:
A New Project?**

List the Amount of Funding Being Requested (up to \$500)

Identify Exactly How Funding Will Be Spent

Are there any Matching Funds Being Provided by the School/Agency?

Provide a Project Evaluation to Monitor the Success of Your Project:

Is there Potential for this Project to Exist after OAHPERD Funding is Completed?

Additional Information You Would Like to Share About the Project?

Administrative Use ONLY

Action Taken:

Funded AMOUNT FUNDED:\$

Modified

Rejected

Returned for Modification

___ Convention Presentation

___ Journal Article

___ Receipts for All Purchases have been
submitted

___ Final Report