



THE HARVEST NETWORK OF SCHOOLS
Harvest Preparatory School/Best Academy/Mastery School

Guidance Counselor (Middle)

Position Reports to: School Principal

Position Description:

The primary function of the school guidance counselor is to provide a comprehensive competency-based counseling program focused on the learning personal/social and career/vocational needs of all students.

Duties and Responsibilities:

- Provide academic support, including organizational study and test taking skills
- Assist students in setting goals and decision making
- Explore career awareness and planning
- Provide education on understanding self and others
- Engage in peer relationships, coping strategies and effective social skills
- Help students develop communication and conflict resolution skills
- Provide individual and small group counseling
- Engage in individual, family and school crisis intervention
- Assist students in developing a career portfolio
- Provide parent education and workshops to prepare for high school and college
- Develop a network of resources within the community and city for volunteer opportunities
- Consult, collaborate and work within the Student Support Services- Related Services team
- Provide classroom wide guidance lessons as needed
- Assist in the development of behavior plans and school wide needs assessments
- Other duties as needed

Qualifications:

- Bachelor's and/or Master's Degree in Guidance Counseling

- Valid Minnesota certification teaching emotionally impaired students, school psychology, social work or guidance counseling

Skills and Capabilities:

- Ability to interact with students K-8- physical engagement, mobility throughout the building. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential tasks.

Salary:

Based on license and experience according to MPS steps and lanes.