# JOB OPPORTUNITY

Transit Manager

<table>
<thead>
<tr>
<th>TO:</th>
<th>All Departments</th>
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<tbody>
<tr>
<td>FROM:</td>
<td>Planning</td>
</tr>
<tr>
<td>DATE:</td>
<td>7/5/22</td>
</tr>
<tr>
<td>SCHEDULE:</td>
<td>8:30 am - 4:30 pm</td>
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<tr>
<td>SALARY:</td>
<td>$58,910 - $70,000</td>
</tr>
<tr>
<td></td>
<td>Permanent</td>
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<td>Full Time</td>
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**JOB DESCRIPTION:**  
The Transit Manager is responsible for long range public transportation planning, and managing and overseeing the operations of the County’s Public Transportation System – C TRAN. The County contracts an operator to deliver the day to day operations of the C TRAN Bus System. The Transit Manager monitors the contractor’s performance to ensure that transportation services are provided in a safe and efficient manner and in compliance with regulations and funding requirements. Work is performed under the general direction of the Elmira-Chemung Transportation Council (ECTC) Director with some leeway allowed for the exercise of independent judgment. Provides direct supervision of the Mobility Manager and Transit Specialist. Performs other related tasks as assigned.

**QUALIFICATIONS:**  
Either:

A) Graduation from a regionally accredited or NYS registered college or university with a Bachelor’s Degree; or

B) Graduation from a regionally accredited or NYS registered college or university with an Associate’s degree, and two (2) years of experience in planning, accounting, finance, public policy, transportation, engineering, communications, environmental science, economics, management, sociology, geography, or public health; or

C) Graduation from High School or possession of a General Equivalency Diploma and four (4) years of experience in planning, accounting, finance, public policy, transportation, engineering, communications, environmental science, economics, management, sociology, geography, or public health; or

D) An equivalent combination of training and experience as defined by the limits above.

**APPLICATIONS:**  
Kevin Meindl  
Planning Commissioner  
400 E. Church St.  
Elmira, New York 14901  
kmeindl@chemungcountyny.gov

**DEADLINE:**  
July 15, 2022

**NOTE:**  
- Position creation is contingent upon Legislature approval