



## September 2016

### Important Dates:

September 12<sup>th</sup> (Monday)

### Normal Schedule begins:

8:30–11:30 Morning Session

8:30–12:20 Morning Session with Lunch Bunch

*8:45–11:15 Sprout Class*

8:45–3:15 Full day kids

11:30–3:30 Afternoon Session with Lunch Bunch

12:30–3:30 Afternoon Session

### Snack Schedule:

**Beans**                      September 12–16 Adi                      September 19–23 Aurora                      September 26–30 Basil

**Sprouts**                      September 12–21 Alex                      September 22 to October 3 Cameron

Welcome to Gardenview's 2016–2017 School Year! So far we have had a fairly smooth start to the new school year. Children are settling in fairly quickly. Thank you for your patience during this time. We do understand that it is often just as difficult for you to leave your child as it is for them to be away from you. ☺

### Phone list

Please take a moment to look at your family's listing on the phone list and correct any errors or add any information that you would like included. The Bean Class phone list is in the mudroom next to the sign in/sign out sheet. The Sprout Class phone list has already been updated and is ready to go as soon as the Bean Class list has been updated. We are planning to publish the corrected list on or before September 12th.

### Facebook Gardenview Community

Gardenview Montessori now has a group on Facebook just for our families as another way for parents to connect with each other. Feel free to check it out at his link: <https://www.facebook.com/groups/1650644475168083/>.

### Signing in and out

Thank you so much for helping us by signing your child in and out each day. Please be sure to write your child's name as clearly as possible and sign your child in and out with your full signature. We are required by the DEL to have the full signature and initials will not suffice.

### Schedule

If you have not solidified your child's weekly schedule with their teacher, please do right away so that we can be prepared for the correct number of children each day.

### Picking up your child/children

Because the parking lot and playground are so small, I have to ask that when you come to spend time with your child on the playground that it is limited to a few minutes. If you want to chat with other parents, it is best to do that when you come in the first gate, before coming all the way onto the playground. Either that or step up onto the back porch with the other adults. This leaves more open space on the playground for the children to run and explore. There are also a couple of great parks close by, one on Maplewood Avenue and another on Cedarwood Avenue. An after school play date is an excellent way to get to know some other families and build some new relationships. Thank you all for your understanding.

Entering the classroom When you enter the classroom at any time that we are in session, please enter as quietly as possible. We do not wear our shoes in the classroom and ask that you remove yours as well when leaving the entrance mat in the Sprout class or entering the Bean class through the mudroom. We do allow shoes in the kitchen. We do our best to keep a calm and quiet environment in which the children can learn. Your example will help the children to bring their calm bodies into the classroom.

Commitment Hours In order to keep Gardenview a beautiful place to learn, we ask for your help. Each family is asked to provide either 7 (for Sprouts) or 15 (for Beans) hours of work at the school during the school year. Some of the things we often need help with are general yard maintenance, running an errand, cutting out materials, and helping with fundraisers. You can look for these in the Parent Project Box in the mudroom or on the island in the kitchen. These are just a few examples of things that will count toward your commitment hours. If you are unable to complete your commitment hours you can opt to pay the fee of either \$70 for the Sprout class or \$150 for the Bean class. These funds can then be used to hire someone to help with projects or purchase necessary materials. You can log your hours in the very bright, hot pink notebook on the shelf located in the mud-room of the Bean class. It is your responsibility to keep track and log your commitment hours.

Emergency Kits: We like to be prepared for anything at Gardenview. To help us be prepared for a possible emergency, we are asking you to bring in an Emergency Preparedness kit. This would only need to be used in the case of an emergency during which you could not reach your children. This has never happened in Bellingham and we have no reason to believe it will happen in the future, we just want to be prepared! The kits will be returned at the end of the school year.

- ♥ 1 emergency preparedness kit, placed in a gallon size Ziploc bag, which needs to include:
  - o 1 small box of juice
  - o 1 granola or power bar
  - o 1 large plastic garbage bag with head/arm holes cut for emergency poncho
  - o 1 space blanket (Target or Fred Meyer carries these in the camping department)
  - o Packaged separately in a plastic sandwich bag with your child's name:
    - A family photo or special photo
    - A note of encouragement from home
    - Emergency medication that is necessary on a regular basis, 48 hour supply

### Tuition

Tuition is due on the first day of each month. Gardenview Montessori's annual expenses, and consequently a child's tuition, are calculated on the assumption that children are enrolled for the entire academic year. Tuition is based on the 10 month academic school year which has been divided into 10 equal payments for your convenience. **The first payment is due in September and the final payment is due in June.** It is your responsibility to pay the tuition and fees for the full academic year and no portion of fees paid or outstanding will be refunded or canceled in the event of the student's absence due to illness or vacations.

## Paperwork and Clothing

If any of your child's paperwork has not been turned in, please do that as soon as possible. The thing many families are missing right now is the immunization form. Unfortunately these have to be filled out every year. ☹️ The state requires that we have all the paperwork filled out and signed at the start of each school year in order for the children to attend school. Be sure to send in an extra set of clothes for your child. That way they are more comfortable if they have an accident or spill on themselves and need to change.

**PLEASE LABEL EVERYTHING!!!** Please label your children's coats when they start wearing them to school. This will avoid any mix ups if someone hangs their coat on the wrong hook. ☺️

## Parking

Please park your car so that the front of your car faces the white picket fence in the parking lot. If you pull all the way forward that will leave just enough room behind you for other cars to pull in and out of the lot without any accidents happening.

