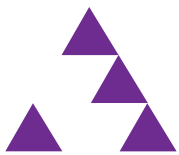# HELPING LAWYERS WORK SMARTER

Through advanced document drafting systems

CAPSTONE PRACTICE SYSTEMS

Capstone Practice Systems helps law firms and legal departments work more effectively through advanced document automation. We build custom systems, based on your model forms and commentaries, that grow as your practice evolves. Our clients enjoy improved profitability and job satisfaction, while boosting service quality.

EXPERIENCE AND EXPERTISE

Capstone offers you the deepest experience and most effective services in legal drafting systems. Our core expertise is systematizing complex know-how into easy-to-use practice tools. We understand the needs of legal professionals.

SOFTWARE KNOWLEDGE

Our principals are certified DealBuilder™, GhostFill™, and HotDocs™ consultants, with more than 35 years of collective experience building systems with these and related products. We have special expertise in systems delivered over the Web. And we constantly test and evaluate new products.

FLEXIBILITY

We can help you select software tools and train your in-house developers, or deliver finished applications on a turn-key basis. Our services are tailored to meet your needs, staff, and budget. You will find us easy and flexible to work with.

COMFORT WITH COMPLEXITY

Many of our engagements involve quite sophisticated applications. We take architectural planning and systematic testing seriously. The result for you: software that works well, is easy to use, and can be maintained and improved.

HAPPY CLIENTS

We have worked with over a hundred law firms, legal departments, publishers, banks, insurance companies, and other organizations. We have a solid track record of successfully completed projects.

AVAILABILITY

Capstone's staff and affiliates work from many parts of the country. We regularly serve clients on site throughout the United States and Canada.
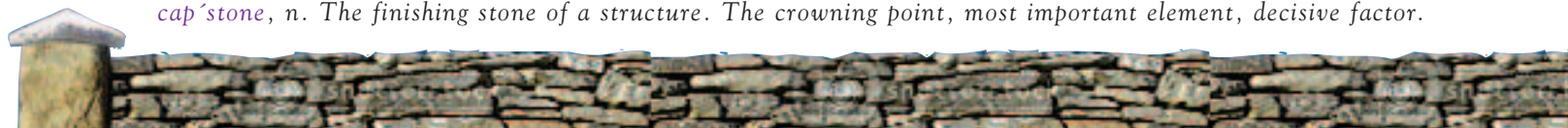
LEADERSHIP

We are recognized as among the world's foremost authorities on advanced law practice applications. We have trained, mentored, and supported hundreds of fellow developers. We frequently write and speak in the field, publish guides, reports, and standards, and contribute actively to online discussions.

RESULTS

We deliver quality results on budget and on time, often teaming with our superb network of affiliates. Our principals are lawyers with solid practice backgrounds and deep technology experience spanning three decades. And we're also nice people you will enjoy working with.

cap´stone, n. The finishing stone of a structure. The crowning point, most important element, decisive factor.

www.capstonepractice.com

PRACTICE AREA VERSATILITY

We have built tools for such practice areas as:

- Bankruptcy
- Business formation
- Corporate law
- Elder law
- Employee benefits
- Estate planning and probate
- Family law
- Franchising
- Housing law
- Immigration
- Intellectual property
- Labor and employment
- Litigation
- Mergers and acquisitions
- Municipal finance
- Pensions and retirement plans
- Private equity financing
- Real estate
- Securities law
- Social Security
- Workers Compensation

FOR MORE INFORMATION:

Capstone Practice Systems, Inc.
193 Bolton Road
Harvard, MA 01451
info@capstonepractice.com
(800) 807-9439

WWW.CAPSTONEPRACTICE.COM

Certified consultants & resellers for:

ContractExpress
DealBuilder

exari

OUR SERVICES

Application development

We build custom software applications for document drafting and other legal tasks.

Training

We provide one-on-one and small group training for both developers and users. These can be highly customized, and held on your own premises or delivered remotely.

Strategic assistance

We can help you choose a software platform, define projects, find and develop staff, and formulate knowledge management strategies. We pride ourselves on offering objective, vendor-independent analyses and recommendations.

Application conversion

We have converted many legacy applications such as CAPS, PowerTXT, WorkForm, and word processor macro-based systems.

Software integration

We can help you integrate practice systems with document and matter management software.

NON-PROFIT WORK

We are proud to serve many legal services programs, law school clinical programs, government agencies, and other not-for-profit organizations.

OUR PEOPLE

Marc Lauritsen, founder and president, has worked in legal technology since 1984. He practiced law and supervised in legal services programs, and then served as an instructor, director of clinical programs, and a senior research associate at Harvard Law School. Marc has two undergraduate degrees from MIT and a law degree from Harvard.

Bartholomew Earle, senior consultant, is a programmer and technology consultant with a 23- year history of private legal practice. He has done intensive work in document automation since 1996. Bart is a graduate of Boston University Law School.

OUR AFFILIATES

Our network includes lawyers, paralegals, legal secretaries, programmers, trainers, and technology executives.