

# 2017 - 2018 Awards Book



# 2017-2018 Louisiana Farm Bureau Federation Recognition & Awards Book

The Louisiana Farm Bureau Federation Recognition and Awards Program is designed to recognize parish Farm Bureaus for outstanding program achievements which involve leaders and members in programs to meet the needs of farmers today and tomorrow.

The Recognition and Awards Program measures accomplishments of your parish Farm Bureau from May 1, 2017 – May 1, 2018 in the areas of Quota, Membership, Public Relations, Women’s Leadership Activities, Young Farmers and Ranchers, Ag in the Classroom, Insurance, Safety, Commodity, AgriPac, Legislative, and Policy Development.

The following awards will be presented:

★	0 – 299 points
★ ★	300 – 499 points
★ ★ ★	500 – 699 points
★ ★ ★ ★	700 – 899 points
★ ★ ★ ★ ★	900+ points

The **President’s Trophy** will be presented to the parish that has the highest number of points. In order to receive any points, documentation **must** be attached when question requires it. Ties will be broken by the parish that earns the most 100% sections.

A prerequisite for receiving the multi-star award is that the **Awards Book must be received in the State Office on or before May 1, 2018.**

It will be the responsibility of the Parish President to see that the Awards Book is submitted to LFBF and received on or before May 1, 2018. Please mail the Awards Book, labeled Convention, to LFBF, c/o Field Services Department, P.O. Box 95004, Baton Rouge, LA 70895-9004.

Note: It is suggested that the Awards Book be separated into 11 sections and given to the corresponding committee chairmen to complete, as they will be most familiar with the committees' activities. A meeting of these chairmen should be held in March or April to compile, review, and possibly revise prior to submitting the book.

An appropriate parish Recognition and Awards Program will be held in conjunction with the LFBF Annual Meeting.

The \_\_\_\_\_ Parish Farm Bureau submits this booklet as its entry in the Louisiana Farm Bureau Federation Awards Program for 2017-2018. This information is submitted in good faith and to the best of our knowledge is true and correct.

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Parish President

\*\*\* You can access this booklet by visiting our website at [www.lfbf.org](http://www.lfbf.org). Click on the Convention 2018 link and then "Awards Forms."

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## I) MEMBERSHIP

1) Did your parish reach 2017 quota by convention?

Yes

No

(30 points)

2) When did your parish reach 2018 quota?  
(only receive credit for one, not all)

By March 1<sup>st</sup>

(30 points)

By March 15<sup>th</sup>

(20 points)

By April 1<sup>st</sup>

(10 points)

3) Does your parish advertise Service-to-Member Programs to your general membership?

**MUST ATTACH PICTURES OR AD COPY  
FOR EACH TO GET CREDIT!**

Newspaper Ads

(10 points)

Outdoor Signs

(10 points)

Displays

(10 points)

Other

(10 points)

## II) INFORMATION & PUBLIC RELATIONS

- 1) Did your parish provide regular information, such as news stories, news ideas, YF&R Leadership Conference, LFBF Convention, or other parish Farm Bureau activities to your local radio stations, newspapers, and television stations?

Yes

No

If yes, please list and attach documentation (pictures, articles, copy):

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(5 points for each up to 20 points)

- 2) Did your parish nominate a TV station, radio station, or newspaper for the Farm Bureau media awards given at Convention?

Television	Yes	No	(10 points)
Radio	Yes	No	(10 points)
Newspaper	Yes	No	(10 points)

- 3) Has a representative of the parish Farm Bureau appeared before any civic clubs or other organizations with a program on Farm Bureau?

Yes

No

If yes, please list persons who made presentations and briefly summarize material presented. Attach pictures and printed material if available:

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(10 points)

4) Does your parish Farm Bureau have an online presence, such as a parish Facebook page, Queen's Facebook page, or Twitter Account?

Yes                  No

If yes, please list the name or names of the Facebook or Twitter accounts.

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(20 points)

If yes, have you posted information at least monthly?

Yes                  No                                  (20 points)

\*\*Note: Insurance agents' social media accounts do not qualify for credit. Queen's personal social media accounts do not qualify for credit.

### III) WOMEN'S LEADERSHIP ACTIVITIES

1) Did your Women's Leadership Committee have a contestant/delegate in any of the following activities in 2017 at Convention?

Queen's Contest	Yes	No
Talent Contest	Yes	No
Talk Meet	Yes	No
Women's Voting Delegate	Yes	No

(5 points each for a total of 20)

2) Did your parish Women's Committee promote the Louisiana Farm Bureau Foundation and/or Louisiana Ag in the Classroom Foundation with contributions to the 2017 LFBF Silent Auction?

Yes          No

If yes, explain donation made:

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(10 points)

3) Did your parish participate in the 2017 Fall Women's Conference?

Yes          No

If yes, list attendees:

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(15 points)

4) Did your committee participate in Veteran's Home Project (i.e. Veteran's Home donation, Veteran's Home visit)?

Monetary Donation	Yes	No
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(5 points)

Attended Veterans Home Visit	Yes	No
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(10 points)



If yes, which home(s), date(s), number of volunteers involved, and activities participated in:

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5) Did your parish participate in the 2018 Spring Family Conference?

Yes            No

If yes, list attendees:

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(15 points)

6) Did your committee participate in the promotion of agriculture through the following WLC-sanctioned activities (i.e. AgExpo, Ronald McDonald House, other “Our Food Link” activities, etc.)?

Yes            No

If yes, which program(s), date(s), activities, number of volunteers involved, and number of people reached:

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(10 points)

7) Did your committee hold at least four meetings during the 2017-2018 year and report to your parish Board of Directors?

Yes            No

If yes, please list the dates of the meetings and attach any available documentation (meeting notices, agendas, minutes, etc.):

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(10 points)

8) Did your parish Women's Committee promote the Louisiana Farm Bureau Women's Leadership Cook Book Sales during 2017-2018?

Yes

No

If yes, explain when/where/how the promotion was made:

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(5 points)

\*\*\* If your parish is participating in the Women's Leadership Committee Award of Excellence, a total of 75 of the 100 possible points in the WLC portion is required. Please include photos, documentation, etc. immediately following this section. \*\*\*

#### IV) YOUNG FARMERS AND RANCHERS

1) Did your parish have an entry in the following contests in 2017 at Convention:

YF&R Achievement Award	Yes	No
Discussion Meet	Yes	No
Excellence in Agriculture	Yes	No
Outstanding Young Farm Woman	Yes	No
Official Letter of Certification	Yes	No

(5 points each for a total of 25)

2) Did your parish appoint/reappoint a YF&R Committee during the 2017-2018 year?

Yes      No

If yes, list the names of your committee members:

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(10 points)

3) Did your committee hold at least three meetings during the 2017-2018 year and report to your parish Board of Directors?

Yes      No

If yes, please list the meeting dates, explain the procedure used and attach documentation (agenda, minutes, etc.)

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(10 points)

4) Did at least one member of your committee participate in the 2018 LFBF YF&R Leadership Conference

Yes      No

If yes, list the names of those who attended:

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(10 points)

- 5) Did your parish support the Harvest for All program (or the state sanctioned service project at the 2018 LFBF YF&R Leadership Conference)?

Yes                  No

If yes, please list type of sponsorship (i.e. monetary donation, food donation, etc.) as well as donation location and date.

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(10 points)

- 6) Did your parish YF&R Committee members participate in the 2018 YF&R Livestock show either through monetary donation or volunteer efforts made at the show?

Monetary Donation                                  Yes                  No  
(5 points)

Volunteered at the Show                                  Yes                  No  
(10 points)

- 7) Did your parish YF&R Committee members attend the 2018 LFBF YF&R State Capital day?

Yes                  No

If yes, please list those in attendance:

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(10 points)

8) Did your parish YF&R Committee members participate in the promotion and sale of the 2018 LFBF YF&R Committee raffle by requesting and selling tickets from the state office?

Yes

No

(10 points)

\*\*\* If your parish is participating in the Young Farmer and Rancher Committee Award of Merit, a total of 75 of the 100 possible points in the YF&R portion is required. Please include photos, documentation, etc. immediately following this section. \*\*\*

**V) AG IN THE CLASSROOM (AITC)**

- 1) Does your parish have an Ag in the Classroom (AITC) Committee of at least three members with a recognized active chairman whose name has been submitted to the State Office?

Yes                  No

If yes, list names: Chairman: \_\_\_\_\_

Members: \_\_\_\_\_

\_\_\_\_\_

(15 points)

- 2) Did your committee hold at least three meetings during the year and report to your parish Board of Directors? Did your AITC Committee make a presentation or hold an activity to educate/promote AITC to your parish Farm Bureau?

Yes                  No

If yes, please list the dates of the meetings and attach any available documentation (meeting notices, agendas, minutes, etc.): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(10 points)

- 3) Did your parish volunteers participate in one of the AITC Educator Workshops or the AITC Convention Workshop?

Yes                  No

If yes, please explain the level of participation (i.e. – monetary donation, number of volunteers involved, or provided refreshments/meals): \_\_\_\_\_

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(15 points)

4) Did teachers from your parish participate in one of the AITC Educator Workshops?

Yes                  No

If yes, please list the names of the teachers that attended:  
If yes, please list the location of the workshop they attended:

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(15 points)

5) Does your AITC Committee sponsor farm tours or conduct classroom visits?

Yes                  No

If yes, please provide dates and locations: \_\_\_\_\_

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(10 points)

6) Did volunteers from your parish register and participate in Louisiana Agriculture Literacy Project?

Yes                  No

If yes, please complete the following:

The number of volunteer leaders: \_\_\_\_\_

The number of classrooms visited: \_\_\_\_\_

The number of students reached: \_\_\_\_\_

(15 points)

7) Did your parish financially support the Louisiana Foundation for Ag in the Classroom, Inc.? Please indicate the level of support.

Parish made a direct monetary donation:

\$100-\$299 (5 points)

\$300 + (10 points)

Parish made a donation to one of the fundraisers benefitting the AITC Foundation (i.e.-fishing tournament, sporting clay tournament):

\$500-\$999 (5 points)

\$1000+ (10 points)

(10 points max)

8) Did your parish submit a Teacher of the Year application?

Yes

No

If yes, please list the name of the teacher: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(10 points)



## VI) INSURANCE

- 1) During the past 12 months, did the Agency Manager or his representative meet with your Board of Directors and give an Insurance Report at a minimum of four board meetings?

Yes                  No

If yes, please list the dates of the meetings and attach any available documentation (meeting notices, agendas, etc): \_\_\_\_\_

\_\_\_\_\_ (20 points)

- 2) Does your Agency follow the Parish Office Procedure Program in full?

Yes                  No

(20 points)

- 3) Did your Parish Agency complete all required reinspections for the calendar year?

Yes                  No

(20 points)

- 4) Did your agency meet company exposure guidelines as of March 31, 2018?

Yes                  No

(20 points)

- 5) Did your agency meet Professional Multiline Agency Manager requirements for 2017?

Yes                  No

(20 points)

## VII) SAFETY

1) Does your parish have a Safety Committee?

Yes            No

If yes, member(s) **must** be listed here to complete this question.

Chairman: \_\_\_\_\_

Members: \_\_\_\_\_

\_\_\_\_\_

(25 points)

2) Did the committee meet at least one time during the year to discuss farm accident problems or safety in the parish?

Yes            No

If yes, date of meeting and attach any documentation available (meeting notice, agenda, minutes, etc.):

\_\_\_\_\_

(15 points)

3) Does your parish Safety Committee inform members of the services offered by the LFBF Safety Department?

Yes            No

If yes, list the methods and attach any printed materials available (flyers, mail outs, etc.): \_\_\_\_\_

\_\_\_\_\_

(10 points)

4) Were safety activities (examples: safety programs, use of video loaner library, etc.) scheduled in your parish during the year for the following groups?

i) General Membership	Yes	No
ii) Parish Board	Yes	No
iii) Women's Committee	Yes	No
iv) Young Farmers and Ranchers	Yes	No
v) High School Vo-Ag Classes	Yes	No

(3 points each for a total of 15)

5) Farm Bureau's Child-Saver Program makes it easy for our members to protect the children they love. Does your parish promote the Child-Saver Program by displaying the Cosco car seat and/or booster seat available, in addition to the brochures (order forms)?

Yes                  No

If yes, attach a picture of your car seat display.

(15 points)

6) The parish Farm Bureaus can keep the Safety Department apprised of any tractor fatalities or other major farm accidents occurring in their areas. Newspaper clippings are particularly valuable.

Has anyone in your parish Farm Bureau (office secretary, Safety Committee member, etc.) been mailing the clippings of local farm accidents to the Safety Department if available?

Yes                  No

If yes, who? \_\_\_\_\_

(10 points)

- 7) In what other way(s) has your parish leadership shown its commitment to promoting safe and healthy living habits among Farm Bureau members? (Example: Sponsoring a Health and Fitness Day by offering cholesterol checks, blood pressure checks, hearing tests, skin cancer screening, blood drive, CPR classes, etc.) Please attach any pictures or documentation.

EVENT

WHEN CONDUCTED

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(2 points each for a total of 10)

## VII) COMMODITY

- 1) Did your parish appoint commodity committees for the major commodities produced in your parish?

Yes                  No

If yes, list the commodity members and the commodity they represent: \_\_\_\_\_

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(30 points)

- 2) Did you submit nominations for membership on state commodity committees for those commodities produced in your parish?

Yes                  No

If yes, list the commodity and the members submitted:

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(40 points)

- 3) Did at least one member from your parish who serves on a state advisory committee or their representative attend at least 50 percent of the state advisory committee meetings?

Yes                  No

If yes, list the commodity meetings, name of person, and date attended: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(10 points for each commodity with a max of 30 points)

**VIII) AGRIPAC**

1) Has your parish contributed \$1 per member to AgriPac during the last 12 months?

Yes

No

**IF LESS THAN \$1 PER MEMBER, ONE POINT PER ONE PERCENT OF MEMBERSHIP**

Example: If a parish had 1,000 members and \$600 was contributed, the parish will receive 60 points.

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(100 points)

**IX) LEGISLATIVE**

- 1) Did the Parish President appoint a Legislative Committee and did your committee meet at least once during the year?

Yes                  No

If yes, list the committee members, meeting dates, and attach any documentation available (meeting notices, agendas, minutes): \_\_\_\_\_

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(20 points)

- 2) Did your Legislative Committee meet at least once a year with your elected officials or state representatives and senators?

Yes                  No

If yes, list the meeting dates and attach any documentation available (meeting notices, agendas, minutes):

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(20 points)



3) List any “**Action Requested**” communiqués from the State Office that you responded to and attach documentation:

(1) \_\_\_\_\_

(2) \_\_\_\_\_

(3) \_\_\_\_\_

(4) \_\_\_\_\_

(5 points each for a total of 20)

4) Did a representative group from your parish visit the State Capitol during a legislative session or attend a parish or regional Farm Bureau legislative meeting?

Yes                  No

If yes, list the date of visit(s) and attach any documentation available (pictures, pamphlets, etc):

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(20 points)

5) Did your Legislative Committee meet at least once during the year with your congressman or U.S. senators or a representative from his/her office?

Yes                  No

If yes, list the date of meeting(s) and attach any documentation available (pictures, agenda, minutes, etc.):

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(20 points)

**X) POLICY DEVELOPMENT**

1) Did the Parish President appoint a Policy Development/Resolutions committee of at least three members?

Yes                  No

If yes, list the committee members:

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(25 points)

2) Did the Policy Development Committee report at least once to the parish Farm Bureau board?

Yes                  No

If yes, list the date of meeting(s) and attach any documentation available (pictures, agenda, minutes, copy of report, etc):

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(25 points)

3) Did your Parish President attend his/her assigned Resolutions Subcommittee meeting at LFBF Convention?

Yes

No

(25 points)

4) Was your parish represented at the 2017 LFBF convention by the number of voting delegates to which you are entitled? (That is, if you are eligible to have three delegates, did three attend?)

Yes

No

If yes, list the delegates: (points awarded based on percentage of eligible delegates that attended i.e. –  $2/3 = 67\%$  or 13 points)

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(25 points)