

**CAACE Annual Meeting – June 9, 2017**  
**Energize CT Center, 122 Universal Drive N, North Haven, CT**

**Minutes**

Motion was made by to accept the minutes. The vote was unanimous.

**Treasurer's Report**

Lori Wyrebek presented the Treasurer's Report through the end of May 2017. All was reconciled. Motion was made by Heather Pelletier to accept the treasurer's report and seconded by Paul Dzialo. The vote was unanimous.

**Budget**

Glen Peterson reported that there is no budget at this time, but he is hoping that Adult Education will be level funded.

**Nominating**

There are still a couple of openings on the Board. Congratulations went out to the two new Board members, Antonio Musto, Director of Waterbury Adult Education and Kymbel Branch, Manager of Career Development Services, Workforce Alliance, New Haven. Best wishes were given to the two retiring Board members, Karen Boluch and Andy Tyskiewicz.

**Online Election Results**

Larry Covino reported that the 2017-2018 slate carried across the Board. The Executive Board was voted back in with Gabriel as the new Secretary.

**Outreach and Advocacy**

The Advocacy Committee is tracking the education budget. David Downes thanked the programs who reached out to their representatives and encouraged all to keep up the pressure on a regular schedule both at the local and national levels. The CAACE student awardees were showcased at the Capitol on June 1, 2017. This was a great opportunity to keep adult education in the limelight. These students will also be recognized at the upcoming State Board meeting along with the student earning the highest GED® test score in the state. A couple of bills that that CAACE will keep an eye on include the high school graduation requirements and the Task Force on the Workforce Development System.

**Conference Update**

Heather Pelletier commented on the very successful 2017 CAACE Conference and thanked everyone for their hard work and support. Next year's Conference will be held once again at the Mystic Marriott in Groton, CT on March 22 and 23, 2018. If anyone has ideas, suggestions, and/or requests for next year's conference, they are asked to go to the CAACE website and contact the board members. There will be a CAACE Conference Committee Jump Start meeting on July 18, 2017 at 10 AM in Farmington.

**Professional Development**

Kristen Hempel reported that there will be a CAACE PD Planning meeting on July 18, 2017 to sketch out a plan and a calendar for next year's Professional Development. Requests are welcomed.

**CAACE Statewide Calendar**

There is a CAACE master calendar on the website for all upcoming events.

CAACE President, Larry Covino, gave a special thanks to David Downes and Kelley Lanahan for all their hard work and to Judy Blei for all the legislative updates.

Respectfully Submitted,  
Karen A. Boluch, Secretary  
June 9, 2017