**PK Dismissal Procedures**
- PK students are dismissed promptly at 2:00pm.
- Please make sure that you have your child’s car tag in your window.
- Please remain in your vehicle. Students will be escorted directly to your vehicle to “load” once all vehicles have stopped.
- When all cars are loaded, you will be directed by a staff member to exit the school grounds.

**Arrival Procedures for all students**
- Our main priority is the safety of the students and staff. Please follow the directions of the staff members who are directing the traffic.
- In the mornings you may drop your child off as early as 7:30.
- Please wait until you are directed by a staff to let your child out.
- If you arrive after 8:00am, you must escort your child into the office and sign your child in at the Front Desk.
- Do not allow your child to walk through the parking lot to enter school at anytime.

**K-4 Dismissal Procedures**
- K-4 students are dismissed promptly at 3:00pm.
- Please make sure that you have your child’s car tag in your window.
- Please remain in your vehicle. Students will be called to “load” once all vehicles have stopped.
- When all cars are loaded, you will be directed by a staff member to exit the school grounds.