

West End Middle Prep Dress Code Policy

Dress Code SSA will be monitored each morning as students enter the building by the administration at entrance doors and by teachers near their classrooms.

1. Tops must have a collar, fully cover the shoulders, be of solid color, and be worn adequately buttoned up the front. West Wear tops may be worn instead of collared shirts. Students may layer with additional solid color tops which contain no writing. Logos can be no larger than a business card. Large coats should be kept in lockers, but hoodies may be worn during the day (the hood must remain off the head).
2. Bottoms must be business casual style in the colors of navy, black, or tan. Blue Jean denim material is prohibited. Bottoms must be worn at the waist, and shorts and skirts must extend to the fingertip when the arm is straight at the side. Tights, leggings, and the like worn as the sole bottom garment are not allowed. Tights and leggings worn under an approved bottom must be solid color.
3. Shoes must be properly laced or fastened at all times. House slippers are not permitted.
4. Garments may not contain holes or tears.
5. Head coverings are not permitted in the building (except for religious purposes).

More details:

1. Turtle necks and half collars are considered collared and are, therefore, allowed.
2. Tights or jeggings are distinguished from business casual pants by the presence of a zipper, button, and pockets.
3. No denim shirts or outer garments are allowed.
4. Any part of any garment being see-through is not allowed.

Enforcement Process:

1. Staff members will correct student's correctable dress code issues without consequence unless a pattern of noncompliance has been established.
2. Staff members refer non-correctable or repeated correctable dress code violations to the Dean of Students in the Accountability Office.
3. Parent will be called and student and parent are given the option for parent to bring a change of clothes or student to choose an acceptable garment from our clothes closet.
 - a. First Offense – Warning and Call Home
 - b. Second Offense – Morning Detention and Call Home
 - c. Third Offense – Saturday Detention and Call Home
 - d. Fourth and Subsequent Offenses – OSS and Call Home

Consequences for noncompliance with the school dress code reset at each semester.