Arrival Procedures:

- School begins at 7:45 am, your child will have to be signed into their classroom daily by an adult (18 years or older).
- Please enter the parking lot from the right on Hickory Highlands Drive. (coming from Rural Hill Rd.) If you enter from Bell Rd., you will have to circle around to join the line of cars entering from the Rural Hill Rd side.
- If you arrive after 8:00 am, you have to sign your child in at the main office, and into their classroom too.
- Students are considered tardy at 8:15 am.

Departure Procedures:

- Dismissal is at 2:00 pm, your child will have to be signed out of their classroom daily by an adult (18 years or older) that is listed on the student information card.
- ***Please note that excessive late pick ups could result in removal from the Pre-K program. If you need before or after care services please contact the office.
- There will be no early dismissal after 1:30 pm.

Half day information

- On all half days, dismissal will be at 11:00 am