



METRO
NASHVILLE
PUBLIC
SCHOOLS

DONELSON MIDDLE PREP
110 STEWARTS FERRY PIKE
NASHVILLE, TN 37214
PHONE: (615) 884-4080
FAX: (615) 884-4087

Dear Parents,

On behalf of the staff at Donelson Middle Prep, welcome to the 2017–18 school year! We are looking forward to a great year working together to help our students soar to new heights! We know that our kids can't achieve their best unless we work together.

Helping us ensure that your child does the following will make a huge difference in your child's progress this year:

- 1) Attends school daily and arrives on time, ready for the day's learning experience
- 2) Completes all home practice given by teachers
- 3) Reads daily to develop a love for reading and to improve literacy skills
- 4) Shares school experiences with you so that you are aware of his/her school life
- 5) Informs you if he/she needs additional support in any area or subject
- 6) Regularly uses MobyMax and Think Through Math software to reinforce learning
- 7) Knows that you expect him/her to succeed in school and go on to college

The **first day** of school is August 7. This is a FULL day for students and school hours will be from 8:55 to 3:55 on this date.

Car rider drop off and pick up is in the FRONT of the school. You will circle the building and pull up in the front. For your child's safety, and the safety of others, please follow staff members' instructions for drop off and pick up.

Our **Orientation** and **Open House** is August 8. We will have a Title I Parent Meeting at 5:15, Orientation at 5:30 and will open classrooms at 6:00. We hope you can join us!

We have a fantastic **PTSA** that is looking for more members. Watch for information at the beginning of school and become involved.

Please consider joining our school **volunteer** program as our students can greatly benefit from your involvement and contributions to the school's program and its operations. To register, go to www.schoolvolunteers.org and search for our school. We seek volunteers to help us with the following activities:

- 1) Teacher-led instructional support, usually in the classroom
- 2) Reading with children who need extra help
- 3) School-wide events
- 4) Student recognition events
- 5) Outreach and recruitment of parent and community volunteers

I am including a copy of your child's tentative **schedule**. Please call or email me if there is an error in your child's course listing. We are unable to make changes to accommodate requests for a specific teacher.

Also, if your child would like to sign up for **band**, please contact the school office or send me an email so we can get that change made prior to the first day of school. If you have questions about band, email our director, Laura.Shepard@mnps.org

Additionally, we have enclosed a copy of the current **emergency contact information** we have on file for your child. Please review this and make any changes. Email addresses are particularly helpful because we can send documents, like our newsletter, directly to you.

If you have moved over the summer, please bring proof of your **new address** to the school so we can update our records.

If you have received this letter and your child is not going to attend Donelson, please contact the Enrollment Center at 615–885-8850 or the school at 615-884-4080 to **withdraw** your

You may email the enrollment center at mcgavockenrollcenter@mnps.org or the school at Jennifer.rheinecker@mnps.org if you have any questions.

On the first day, **5" grade students** will gather in the gym and teachers will escort them to their classrooms as a group. All other grade levels will report to their **FIRST PERIOD** class.

We will be sending home a lot of important information on the first day, so please review it carefully, complete required forms, and send it back with your child right away!

Seventh grade students are required to have two additional **immunizations prior to the start of school**. Please make sure your child receives these important vaccinations and that an Immunization Certification Form is returned to the school, signed by the doctor confirming that these have been given. Students will not be able to remain at school if those forms are not submitted.

For those of you seeking information about our **YMCA Fun Company** before school care, you may register at <http://www.ymcafunco.org>. Space is very limited, so please register early.

Beginning August 7, we will also have a **before school study hall** starting at 7:45. Students who arrive prior to 8:30 and who are not in Fun Company or with a teacher will be expected to participate in this program. Students will not be allowed to wait in the front of the building without a parent. Students refusing to cooperate will be restricted from campus until 8:40 a.m.

Registration information for the **NAZA after school program** will be sent home with students early in the school year. We will notify you when those forms become available.

Breakfast and lunch are free for all students through the Community Eligibility Program, but some specialized items are available for students to purchase.

We have included a copy of our updated **dress code and supply list** with this mailing, but you may also access them on our Facebook or Twitter page.

If you have any **questions**, please feel free to contact me. You may call the school office or send me an email at Jennifer.rheinecker@mnps.org.

The wonderful Donelson Middle Prep staff and I feel privileged to be a part of this school family. We **thank you** for your support and look forward to meeting you.

It's going to be a great year!

Sincerely,



Jennifer Rheinecker
Executive Principal