Arrival & Dismissal

**Students may arrive to school as walkers, car riders, or bus riders.** At 7:30A.M., front doors are unlocked and open and children may enter the building. Students may either go eat breakfast in the cafeteria or sit in the library hallway until 7:45A.M. If student is eating breakfast, parents may sign in at the office and eat breakfast with their child. For the first week of school, parents may walk their child to the classroom. After Friday August 10, parents may not walk their child to the classroom. At 8:00A.M., the bell rings and all students are expected to be in their classrooms.

The dismissal process begins at 2:55P.M. At this time, car riders and students going to YMCA after care (Fun Company) will be dismissed. Walkers will be dismissed next, followed by bus riders. **To make the dismissal process run smoothly, there will be no early dismissals from 2:40-3:00P.M.**

Arrival/Drop Off 7:30-7:59

For arrival/drop off we turn our parking lot into two lanes of traffic. You may drop your child off at 7:30. If you do not see adults at their posts (white circles) it is not safe to drop your child off as there is no supervision and your child must remain with you. The black boxes show cars
and the two lanes they use to drop children off. The stripped rectangles are areas where
students can be dropped off safely. Do not drop your child off before the stripped rectangles
(before the large black arrow) as this is moving traffic. Students should exit from your car into
the fire lane (closest to building) or middle lane (marked with white A box) and walk safely to
where our adults are directing traffic (the two white circles). Mr. Gaither, Mrs. Schwartz, or Mr.
Miley will stand in front of your lane to physically block your car and a lane of traffic from
moving. This will be to allow students to safely cross from the waiting zones into the building
(“A” square) ONLY WHEN DIRECTED TO DO SO by a staff member. If you need to park, there
is additional parking at Crevewood Baptist Church next door and a sidewalk for you and your
child to walk on. Once your child has been dropped off and the adult in your lane signals you to
continue driving, you will exit the parking lot following the arrows at the top of the picture. This
system allows us to keep all students safe when entering the building and keep traffic moving
quickly. If there are no adults or they are walking into the building your child is tardy.

Students are tardy at 8 and you will have to park your car to sign them in at the office.

Dismissal/Pick up  2:55-3:10
For dismissal we use 4 lanes of traffic instead of 2 (represented by black boxes). The farthest lane on the left by the parking spots needs to remain open and is not a parking option for pickup. When you arrive you will pull into any of the 4 lanes and put your car in park. You will get out of your car and walk up to one of the 2 parent wait spots (the white rectangles). All students will be at the foyer sitting down (marked by the black arrow) behind a yellow rope from our tree to an old mailbox post (when raining students will stand under the foyer). When the rope is up all students are instructed to remain seated and will not be released to you. When the rope goes down students will be allowed to walk to you. You will not be allowed to walk up and take your child at any point. This allows us to see children go to their parent/guardian and to recognize you as their parent/guardian. If a new person will be picking up your child please let us know as that is important information for us to know in keeping your child safe. When you have your child you will take them back to your car and get buckled in. The rope will be put back up after children are loaded in their cars and just like at arrival, there will be a teacher directing traffic. She will direct one lane of traffic to move at a time starting with the lane closest to school. You will exit the parking lot following the small arrow. Please remember to stay in your lane. We typically have all students loaded and an empty parking lot after two rounds of this process (around 3:10). It goes quickly when all parents follow procedures and gets slowed down when parents try to use the open lane, pick up their child when they are waiting in the road, switch lanes, etc. Please only come get your child when your car is in the school parking lot.